



STATE OF WEST VIRGINIA
BOARD OF PROFESSIONAL SURVEYORS
1124 Smith Street, Suite 1200, Charleston, West Virginia 25301
Website: www.wvbps.wv.gov Email: wvbps@wv.gov
Telephone (304) 558-0350

WV State Exam Retest Application Form

Pursuant §23CSR1. 4.1.d. An applicant who fails to pass any parts of the examination fewer than ten (10) times may reapply at any time to take the failed parts and shall furnish additional information as requested by the Board. Pursuant §23CSR1.4.1. g. An applicant who does not pass the examination for which they have applied within ten (10) years from the date of application shall be required to submit a new application with updated references, education, and experience information previously submitted to the Board as needed and pay any application fees required by the Board before continuing to take the examination.

Applicant Information

Date: _____ NCEES ID: _____

Full Legal Name: _____
First Middle Last Suffix

Home Address: _____
Street/ PO Box City State Zip Code

Mailing Address: _____
Street/ PO Box City State Zip Code

Business Address: _____
Street/ PO Box City State Zip Code

Telephone #: _____ Cell #: _____ Email: _____

Signature of Applicant

Instructions for filing Application

- Please ensure that you have completed all sections of the application
- Applicants seeking testing accommodation should contact the Board office.
- Applications may be mailed to the Board office with a check or money order for the application fee of \$150.00. You may email your applications with your online payment receipt to WVBPS@wv.gov. To pay your application fee by credit card, please use the online payment link on our website: wvbps.wv.gov. (Scroll to the bottom of the homepage and look to the right side of the screen. You will see "WVBPS Payment Link")