

STATE OF WEST VIRGINIA  
BOARD OF PROFESSIONAL SURVEYORS  
1124 Smith Street, Suite 1200, Charleston, West Virginia 25301  
Telephone (304) 558-0350  
Website: www.wvbps.wv.gov Email: wvbps@wv.gov



Sefton R. Stewart, P.S., CHAIRMAN  
Sara B. Short, Executive Director

James T. Rayburn, P.S., SECRETARY  
Gary D. Facemyer, P.E., P.S., MEMBER  
Douglas C. McElwee, Esq., PUBLIC MEMBER

Wednesday, February 18, 2026, 10:00am

Board Meeting #352 Minutes

**Board Members in Attendance were:**

Sefton R. Stewart, PS – Chairman  
James T. Rayburn, PS – Secretary  
Gary D. Facemyer, PE, PS – Member  
John Green - WVSPS

**Others in attendance were:**

Sara B. Short – Executive Director  
JoAnne Vella, Esq. – Legal Counsel  
Earnest McCarty, PS – Investigative / Complaint Team (virtually)  
Douglas C. McElwee, Esq. – Public Member (virtually)

The Board of Professional Surveyors convened at its Charleston, WV office. Chairman Sefton Stewart called Board meeting #352 to order at 10:07 a.m., and the following actions were recorded.

**A. Approval of Minutes**

Upon motion of Gary Facemyer and second by James Rayburn, the Minutes of December 16, 2025, meeting were approved as presented. Motion carried.

**B. Executive Session**

Upon motion of James Ryaburn and second by Gary Facemyer, the Board entered Executive Session at 10:58 a.m. to consider disciplinary matters pursuant to W. Va. Code §30-13A-5. Motion Carried. Present were Joanne Vella, Esq., Earnest McCarty, PS,(virtually) Sefton Stewart, PS, Gary Facemyer, PE, PS, James Ryaburn, PS, Douglas McElwee, Esq.(virtually), and Sara Short.

Douglas McElwee and Earnest McCarty left executive session at 12:00p.m.

Upon Motion of James Rayburn and second by Gary Facemyer, the Board came out of Executive Session at 12:41 p.m. and made the following actions part of the record:

C26-05: Upon motion of James Rayburn and second by Gary Facemyer, the Board voted to dismiss complaint. Motion carried.

C26-07: Upon motion of James Rayburn and second by Gary Facemyer, the Board voted to dismiss complaint. Motion carried.

C26-10: Upon motion of James Rayburn and second by Gary Facemyer, the Board voted to dismiss complaint. Motion carried.

C26-p: Upon motion of James Rayburn and second by Gary Facemyer, the Board voted to open complaint and request response from respondent. Complaint assigned C26-12. Motion carried.

**C. Exams**

Executive Director provided results for the February 6, 2026, exam, six out of nine candidates passed. The Board decided to schedule next exam for April 10, 2026, at the Board office.

**D. Financials**

The Board received the Financial Report for the period ending January 31, 2026, as follows:

|                                       |              |
|---------------------------------------|--------------|
| Beginning FY 2026 Cash Balance        | \$169,828.16 |
| Total Revenue Year to Date            | \$125,326.75 |
| Total Disbursements Year to Date      | \$122,209.51 |
| Ending Cash Balance January 31, 2026, | \$172,945.40 |

Upon motion of James Rayburn and second Gary Facemyer, the Board approved the financial report. Motion carried.

Upon motion of James Rayburn and second by Gary Facemyer, the Board voted to ratify the December 2025, January 2026, and February 2026 P-Card charges. Motion carried.

**E. Licensing / PDH / COA**

The Executive Director reported that eighty COAs were delinquent as of February 16, 2026. Phone calls will be made to each of the COAs in attempt to update status.

The Board discussed late renewal email. The executive director will draft a response and send out for review.

The Board reviewed the Special Supervision Application correspondence. Upon motion by Gary Facemyer and second by James Rayburn, the Board voted to approve the Special Supervision Application for P. Longenecker to supervise M. Adcock.

The Executive Director reported on the newly licensed Professional Surveyors and Certificates of Authorization.

**F. Legislative Update**

John Green with the WVSPS, reported on Senate Bills 402, 510, 961 and House Bills 4172, 4469,5680.

**G. NCEES**

The Executive Director and Board chair will virtually attend the NCEES State of Council Meetings February 25, 2026, and March 25, 2026.

NCEES Zone Meeting is May 14-16, 2026, in Columbus, OH. Gary Facemyer, Sefton Stewart, James Rayburn, and Sara Short are attending as funded attendees.

NCEES Annual Meeting is August 17-21, 2026, in Las Vegas, NV.

**H. Upcoming Events**

WVSPS 2026 Convention is April 16-18, 2026, in Wheeling, WV. The Executive Director will address the attendees at the General Membership meeting. Upon motion by Gary Facemyer and second by James Rayburn, the Board voted to pay for one night of lodging if needed for Executive Director.

WV Treasury Luau with Banking Services is April 20-22, 2026, at Stonewall Resort. Upon motion by James Rayburn and second by Gary Facemyer, the Board voted for the Executive Director to attend.

WVSPS Southern Chapter Seminar is Friday, May 15, 2026.

WVBPS CE event is May 29, 2026, at the WV State Capitol, Building 7 from 8:00a.m. to 5:00p.m. James Rayburn and Mack McCarty will be presenting Ethics (2 PDHs), Minimum Standards (2 PDHs), and Maps and Complaints (4 PDHs). Registration will be \$200 per attendee.

Executive Director will contact the Complaint Investigators to schedule next meeting.

Next Board meeting is scheduled for April 29, 2026

With no further matters to come before the Board, upon motion made by Gary Facemyer and second by James Rayburn, the meeting was adjourned at 3:12 p.m.

We certify that this is a true copy of the Minutes of the West Virginia Board of Professional Surveyors for February 18, 2026.

  
Chairman

  
Secretary

  
Recorder