

STATE OF WEST VIRGINIA
BOARD OF PROFESSIONAL SURVEYORS
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Sefton R. Stewart, P.S., CHAIRMAN
Lantz G. Rankin, P.S., MEMBER
Sara B. Short, EXECUTIVE DIRECTOR



James T. Rayburn, P.S.,
SECRETARY Gary D. Facemyer, P.E.,
P.S., MEMBER Douglas C. McElwee,
Esq., PUBLIC MEMBER

Agenda - Meeting #350
West Virginia Board of Professional
Surveyors Charleston, WV
November 12, 2025 - 10:00AM

Call to Order

A. Approval of Minutes
September 23, 2025
October 15, 2025

B. Guest

C. Anthony Eads with Office of AG

D. Executive Session §6-9A-4(b)(7)

Consent/Supervisory Agreement Progress

C24-02	C25-12	C25-U	C26-07
C24-03	C25-13	C25-V	C26-h
C24-06	C25-14	C25-W	C26-i
C25-01	C25-15	C25-X	C26-j
C25-05	C25-16	C26-02	
C25-06	C25-17	C26-b	
C25-07	C25-18	C26-01	
C25-08, C25-09	C25-19	C26-04	
C25-10	C25-20	C26-05	
C25-11		C26-06	

E. Exams

Discuss December 5th WV State Specific-Exam
Schedule Next WV Exam
NCEES Exam Changes
E Triplett – request recheck of grading his exam
C Johnson – request re-evaluation of transcript
Education Question

F. Financials

Ratify P-Card transactions
P-Card Policy

Financial Report
Discuss OT Invoices

G. Licensing / PDH / COA

Renewal update
Question Regarding renewal
Special Supervision Application
New Licensees / COAs

H. Database and Website

Verifications – Next step with database
New Website / Staff Bios / Photos

I. NCEES

Offering CE Credits
NCEES Zone Meeting May 14-16, 2026, Columbus, OH
NCEES Annual Meeting August 17-21, 2026, Las Vegas, NV

J. Upcoming Events

P-Card training November 17-18, 2025 (Sara)
WV State Specific Exam December 5, 2025
Board Meeting December 16, 2025, 10:00 a.m.
January 23, 2026 – Hearing
WVBPS CE event May 29, 2026

K. Other

PERD Audit Update - T. Rayburn
Schedule next complaint meeting and Board meetings for next year
Applications to review after meeting

NOTE: Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.