

**STATE OF WEST VIRGINIA**  
**BOARD OF PROFESSIONAL SURVEYORS**  
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*Sefton R. Stewart, P.S., CHAIRMAN*  
*Lantz G. Rankin, P.S., MEMBER*



*James T. Rayburn, P.S., SECRETARY*  
*Gary D. Facemyer, P.E., P.S. MEMBER*  
*Douglas C. McElwee, Esq., PUBLIC MEMBER*

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**WVBPS BOARD MEETING NO. 347**  
**Date: September 10, 2025**

Meeting was opened by Mr. Sefton Stewart at 11:01 AM

Those in attendance were Lantz Rankin, Tom Rayburn, Sefton Stewart, Gary Facemyer, Carla Williams, and Doug McElwee joined by phone.

Gary Facemyer stated that the concern before today's meeting was that the board members were not receiving desired breakdown of revenues.

Lantz Rankin stated that he was performing and wanted to continue a review of the Board's revenue for the last six years.

Tom Rayburn stated that the decrease in revenue was partially caused by the fact that under current tracking methods there is no way to accurately track who has paid renewal fees and when or if they were paid.

It was discussed that the Board was not increasing the budget, however the budget was submitted by Carla Williams, Executive Administrator. It had several questionable errors.

It was also pointed out that Board's website had several discrepancies and mistakes concerning renewals.

The Board went into executive session at approximately 11:26 AM by motion of Lantz Rankin and seconded by Tom Rayburn.

### **EXECUTIVE SESSION DISCUSSIONS**

During Executive session, it was discussed that since Randall Myers had forfeited his License (PS #751) that we should notify all other states in which he is Licensed along with NCEES of that fact.

Need to verify COA Renewal by Roger Tackett as there is no definitive record.

We need to compare Inlumon's Data Base records of renewals to that of the WV Treasures office to see if there are any discrepancies.  
It was discussed that there will be no increase in budget that was submitted.

Joanne Vella, our representative from the AG's office, questioned if we received monies from outside sources and was told that we do not.

There was a discussion concerning the switch from InLumon to Big Picture Data Base firms and where the money for these services was covered in the budget. It was under Professional Services.

It was also discussed that Tyler Technologies is our current website provider and that we should consider letting Big Picture handle both the Data Base and Website management.

It was also discussed that the Board needs a plan from the Executive Director by Friday afternoon of how the deficiencies discussed could be rectified

We went out of Executive Session at 1:30 PM.

We had lunch and got ready for the Informal Investigative Conference with Mr. Saville at 2:00 p.m.

During the working luncheon we discussed several items concerning the upcoming 2:00 PM Informal conference concerning Saville.

### **Informal Conference in Executive Session at 2:00 PM**

Those in attendance were Tom Rayburn, Sefton Stewart, Lantz Rankin, Gary Facemyer, Carla Williams, Joanne Vella, Mr. Saville & his wife and Doug McElwee joined by phone.

1. Clarify the nature of employment with Dimagno. Does he pay employment taxes? The answer was yes, Saville said he paid his own taxes.
2. Is Saville an officer in Keller Engineering? Answer was no; he was a part time employee.
3. Did he have permission from the Board to act as Surveyor in Charge for more than one firm? Answer was no; Saville receives 1099 from both firms which indicates he is not a full-time employee.
4. Saville stated that he sometimes visits surveys being done by those firms.
5. It was pointed out with Saville that he was signing Plats for Dimagno during the period from June 30, 2024, until he renewed his license in May of 2025.
6. It was pointed out to Mr. Saville that unless he is a full-time employee, an officer, or an owner of Dimagno, he could not hold the COA for that firm.
7. Saville was asked for a timeframe to be submitted ASAP for the resolution of discussed items.
8. He was also informed to complete his PDH courses as per the consent agreement.

9. He was told that the next consent order would be more severe.

At the end of the call, we went out of executive session. Motion by Gary F. and second by Tom R.

After the call ended, it was discussed by Gary Facemyer to possibly suspend Saville's license, revoke the Dimagno COA and send Keller Engineering a notice of having no COA as required along with a fine.

A vote was made for Mr. Saville as per the summary read by the secretary. It was disciplinary actions for C26-01, C25-13 and C24-02. Also to add a question of employment: Full-time employee with W2, an officer and/or owner.

Keller Engineering has been practicing surveying without a COA and should be fined. Suggested \$1000.00 fine and investigative cost.

The vote was unanimous for the above.

At approximately 4:09 PM a motion was made to enter back into executive session to discuss personnel matters. Doug McElwee was not available at this time.

When in session, Carla Williams was asked to leave the meeting and wait in the Hallway.

Gary Facemyer made a motion to dismiss Carla Williams as Executive Director and seconded by Tom Rayburn.

At this time approximately 4:20 PM we left the Executive Session.

The vote was unanimous, upon which time it was discussed to advertise the position and seek a replacement as soon as possible to get things moving in a more positive direction.

Gary Facemyer said he was going to leave the meeting and that he would ask Carla Williams to step back to the meeting.

At that time Sefton Stewart informed Carla Williams that she had been dismissed from her duties as Executive Director. She was also informed that we would give one-month Severance Pay.

She gathered her personal items, and her son picked her up to go home.

The meeting was adjourned at 4:24 PM.



