

**West Virginia  
Board of Professional Surveyors**

**ANNUAL REPORT  
Fiscal Year 2021**

**To the Honorable Jim Justice  
Governor of West Virginia**

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**STATE OF WEST VIRGINIA**  
**BOARD OF PROFESSIONAL SURVEYORS**  
1124 Smith Street, Suite B127C, Charleston, West Virginia 25301  
Telephone (304) 558-0350 Fax (304) 558-0352  
Website: [www.wvbps.wv.gov](http://www.wvbps.wv.gov) Email: [wvbps@wv.gov](mailto:wvbps@wv.gov)

*Sefton R. Stewart, P.S., CHAIRMAN*  
*Lantz G. Rankin, P.S., MEMBER*  
*Amber Shawver Legg, EXECUTIVE DIRECTOR*

*James T. Rayburn, P.S., SECRETARY*  
*Gary D. Facemyer, P.E., P.S., MEMBER*  
*Douglas C. McElwee, Esq., CITIZEN MEMBER*

State of West Virginia  
The Honorable Jim Justice, Governor  
State Capitol Building  
1900 Kanawha Boulevard, East  
Charleston, WV 25305

Dear Governor:

We have the honor, on behalf of the West Virginia Board of Professional Surveyors, and pursuant to the provision of *West Virginia Code* §30-1-12(b), to submit the Annual Report for Fiscal Year 2021.

We do hereby certify the information contained within the following 2020-2021 fiscal year Biennium Report of the West Virginia Board of Professional Surveyors is true and correct to the best of my knowledge.

Sincerely,

Sefton R. Stewart, P.S.  
Chairman

James T. Rayburn, P.S.  
Secretary

Amber Shawver Legg  
Executive Director

# STATUTORY HISTORY

West Virginia Code § 30-13A – June 10, 2010

*West Virginia Code § 30-13A is accompanied by four (4) Legislative Rules and one (1) Procedural Rule that govern or detail licensing, continuing education, complaints, fees, and minimum standards, associated with professional surveying.*

Series 1 – Legislative Rule 23CSR1 – March 21, 2020

***Examination and Licensing of Professional Surveyors in West Virginia***

Series 2 – Legislative Rule 23CSR2 – July 1, 2004

***Mandatory Continuing Education for Land Surveyors***

Series 3 – Procedural Rule 23CSR3 – August 12, 2011

***Disciplinary and Complaint Procedures for Land Surveyors***

Series 4 – Legislative Rule 23CSR4 – May 1, 2008

***Fees for Surveyors and Surveying Firms in West Virginia***

Series 5 – Legislative Rule 23CSR5 – May 1, 2008

***Standards for the Practice of Surveying in West Virginia***

## BOARD MEMBERS

**Sefton R. Stewart**, P.S., Chairman  
Professional Underground Surveyor  
Pineville (Wyoming), West Virginia

**Appointment**  
February 29, 2016

**Term Expires**  
June 30, 2021

**James T. Rayburn**, P.S. Secretary  
Professional Surveyor  
Chapmanville (Logan), West Virginia

February 29, 2016

June 30, 2021

**Gary D. Facemyer**, P.E., P.S.  
Professional Surveyor / Professional Engineer  
Sissonville (Kanawha), West Virginia

September 13, 2018

June 30, 2022

**Lantz G. Rankin**, P.S.  
Professional Surveyor  
Turtle Creek (Boone), West Virginia

September 6, 2019

June 30, 2023

**Douglas C. McElwee**, *Esq.*  
Public Member  
Charleston (Kanawha), West Virginia

October 12, 2017

June 30, 2020

## NCEES EMERITUS MEMBERS

**Gregory A. Smith**, P.S.  
Professional Surveyor  
Glennville (Gilmer), West Virginia

August 10, 2010

**Roy E. Shrewsbury, II**, P.S.  
Professional Surveyor  
Beckley (Raleigh), West Virginia

August 23, 2016

**R. Michael Shepp**, P.S.  
Professional Surveyor  
Shepherdstown (Jefferson), West Virginia

February 29, 2020

## BOARD STAFF

**Amber Shawver Legg**  
Executive Director  
Charleston (Kanawha), West Virginia

January 4, 2021

## ATTORNEY GENERAL REPRESENTATION

**Keith Fisher**, *Esq.*  
Assistant AG  
Charleston (Kanawha), West Virginia

May 14, 2018

## **BOARD MEETINGS**

<i>Meeting #</i>	<i>Date</i>		<i>Location</i>
311	July 24, 2020	Via Zoom	Charleston, WV
312	August 19, 2020	Board Office	Charleston, WV
313	November 4, 2020	Via Zoom	Charleston, WV
314	November 17, 2020	Board Office	Charleston, WV
315	November 24, 2020	Via Zoom	Charleston, WV
316	December 8, 2020	Via Zoom	Charleston, WV
317	February 2, 2021	Board Office & Zoom	Charleston, WV
318	April 6, 2021	Board Office & Zoom	Charleston, WV
319	April 27, 2021	Board Office & Zoom	Charleston, WV
320	May 11, 2021	Board Office & Zoom	Charleston, WV
321	June 30, 2021	Board Office	Charleston, WV

**West Virginia Board of Professional Surveyors  
1124 Smith Street, Suite B127C  
Charleston, WV 25301**

# RECEIPTS & DISBURSEMENTS

## 2021 Year End Financial Statement

2020 Carryover

286,906.39

	Budget	Actual
<b>RECEIPTS: JULY 1, 2020 - JUNE 30, 2021</b>		
License Renewals/Late Fees	114,000.00	85,460.00
Licensing Applications/Examination Fees	8,000.00	7,445.00
Certificate of Authorization Fees	60,000.00	45240.00
Verification Fees		
Continuing Education Workshop	18,000.00	0.00
FOIA/Roster/Copies		250.00
Admin/Investigation Reimbursement		
Miscellaneous-Other/Redeposits		
Other		0.00
<b>TOTAL RECEIPTS</b>	<b>200,000.00</b>	<b>138,395.00</b>
<b>EXPENDITURES</b>		
1200 – Board Staff	69,380.00	48,673.52
1201 – Board Members	23,300.00	14,010.00
1206 – Annual Increment	500.00	0.00
2200 – PEIA Fees	100.00	50.00
2202 – Social Security Matching	6,901.00	4,613.22
2203 – Public Employees Insurance	2,000.00	5,454.10
2205 – Workers’ Compensation	300.00	300.00
2207 – Pension and Retirement	7,150.00	4,867.36
2208 – WV OPEB Contribution	2,292.00	1,840.00
3200 – Office Expenses	4,000.00	1,395.65
3201 – Printing and Binding	1,800.00	240.11
3202– Rent	12,000.00	10,332.00
3204 – Telecommunications	1,000.00	780.66
3207 – Professional Services	20,382.00	7,598.00
3211 – Travel Employee	10,000.00	1,081.87
3212 – Travel Non-Employee	2,500.00	0.00
3213 – Computer Services Internal	4,000.00	2,415.24
3214 – Computer Services External	7,900.00	5,720.00
3217 – Rental (Machine & Misc.)	1,500.00	1,049.31
3218 – Assoc Dues and Professional Memberships	7,000.00	6,750.00
3219 – Fire/Auto/Bond & Other Insurance	2,920.00	2,897.00
3224 – Advertising & Promotional	0.00	0.00
3233 – Hospitality	3,500.00	978.94
3241 – Miscellaneous	500.00	0.00
3242 – Training and Development – In State	900.00	150.00
3242 – Training and Development – Out of State	900.00	0.00
3244 – Postal	2,000.00	1,892.36
3245 – Freight	0.00	0.00
3263 – Bank Costs	3,500.00	40.93
3272 – PEIA Reserve Transfer	675.00	450.00
5210 – Computer Equipment	1,000.00	99.00
<b>TOTAL EXPENDITURES</b>	<b>\$200,000.00</b>	<b>\$123,976.17</b>
<b>FY-2021 End of Year Balance</b>		<b>\$303,765.22</b>

# RECEIPTS & DISBURSEMENTS

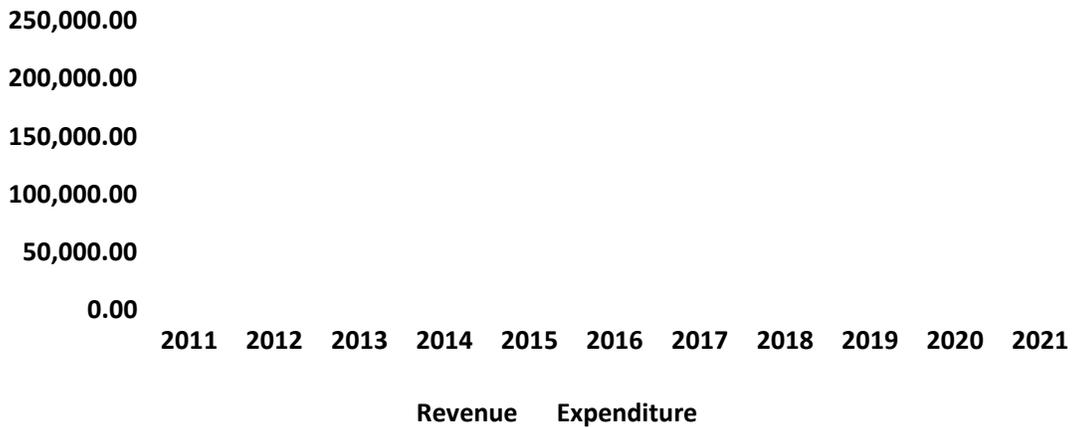
## 2020 Year End Financial Statement

2019 Carryover

257,817.58

	Budget	Actual
<b>RECEIPTS: JULY 1, 2019 - JUNE 30, 2020</b>		
License Renewals/Late Fees	114,000.00	100,089.85
Licensing Applications/Examination Fees	8,000.00	11,060.00
Certificate of Authorization Fees	60,000.00	47,264.90
Verification Fees		
Continuing Education Workshop	18,000.00	
FOIA/Roster/Copies		250.00
Admin/Investigation Reimbursement		9092.20
Miscellaneous-Other/Redeposits		59.79
Other		
<b>TOTAL RECEIPTS</b>	<b>200,000.00</b>	<b>167,816.74</b>
<b>EXPENDITURES</b>		
1200 – Board Staff	68,670.00	59,161.88
1201 – Board Members	17,750.00	9,450.00
1206 – Annual Increment	0.00	0.00
2200 – PEIA Fees	100.00	50.00
2202 – Social Security Matching	5,361.00	5,161.82
2203 – Public Employees Insurance	4,000.00	1,850.40
2205 – Workers’ Compensation	300.00	300.00
2207 – Pension and Retirement	6,750.00	5,916.14
2208 – WV OPEB Contribution	4,392.00	2,016.00
3200 – Office Expenses	5,000.00	888.35
3201 – Printing and Binding	3,000.00	461.55
3202– Rent	10,500.00	10,332.00
3204 – Telecommunications	1,000.00	681.55
3207 – Professional Services	20,182.00	12,472.00
3211 – Travel Employee	15,000.00	3,313.75
3212 – Travel Non-Employee	2,500.00	642.00
3213 – Computer Services Internal	4,000.00	2,045.88
3214 – Computer Services External	7,000.00	6,190.00
3217 – Rental (Machine & Misc.)	1,500.00	1,282.49
3218 – Assoc Dues and Professional Memberships	7,000.00	7,000.00
3219 – Fire/Auto/Bond & Other Insurance	2,920.00	2,916.00
3224 – Advertising & Promotional	0.00	0.00
3233 – Hospitality	2,500.00	1,312.85
3241 – Miscellaneous	500.00	30.00
3242 – Training and Development – In State	900.00	425.00
3242 – Training and Development – Out of State	1,100.00	0.00
3244 – Postal	2,300.00	907.54
3245 – Freight	100.00	0.00
3263 – Bank Costs	3,500.00	1,926.73
3272 – PEIA Reserve Transfer	675.00	593.00
5210 – Computer Equipment	1,500.00	1,401.00
<b>TOTAL EXPENDITURES</b>		<b>138,727.93</b>
<b>FY-2020 End of Year Balance</b>		<b>286,906.39</b>

## RECEIPTS & EXPENDITURES (2011-2021)



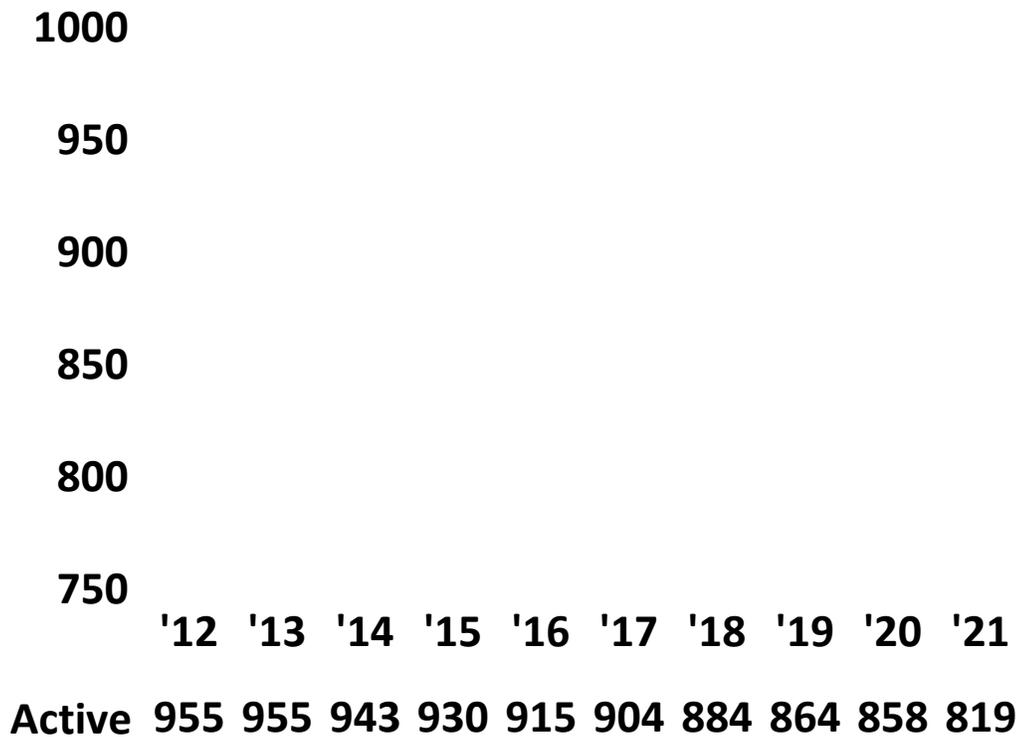
## TRAININGS AND PROFESSIONAL MEETINGS

Amber Shawver Legg	NCEES Training – Law Enforcement Workshop Session 1 & Session 2	June 15-16, 2021	Virtual
Amber Shawver Legg	Purchasing for Boards and Commissions	June 2, 2021	Virtual
Amber Shawver Legg	Purchasing: Drafting Specifications for RFQs	May 26, 2021	Virtual
Amber Shawver Legg	Purchasing Ethics and Risks	May 19, 2021	Virtual
Amber Shawver Legg	NCEES Interim Meeting	May 20, 2021	Virtual
Amber Shawver Legg	NCEES Northeast Zone New Member Welcome	May 14, 2021	Virtual
Amber Shawver Legg	Purchasing: Insurance Requirements	May 12, 2021	Virtual
Amber Shawver Legg	NCEES Colonial States Boards of Surveyor Registration Meeting	May 11, 2021	Virtual
Amber Shawver Legg	NCEES State of the Counsel Meeting	May 5, 2021	Virtual
Amber Shawver Legg	Purchasing: RFP Evaluation Training	April 29, 2021	Virtual
Amber Shawver Legg	Purchasing: Standardization Process	April 27, 2021	Virtual
Amber Shawver Legg	Purchasing: Agency Asset Coordinator Training	April 27, 2021	Virtual
Amber Shawver Legg	Treasury Cash Management Conference	April 19-22, 2021	Virtual
Amber Shawver Legg	NCEES State of the Counsel Meeting	April 7, 2021	Virtual

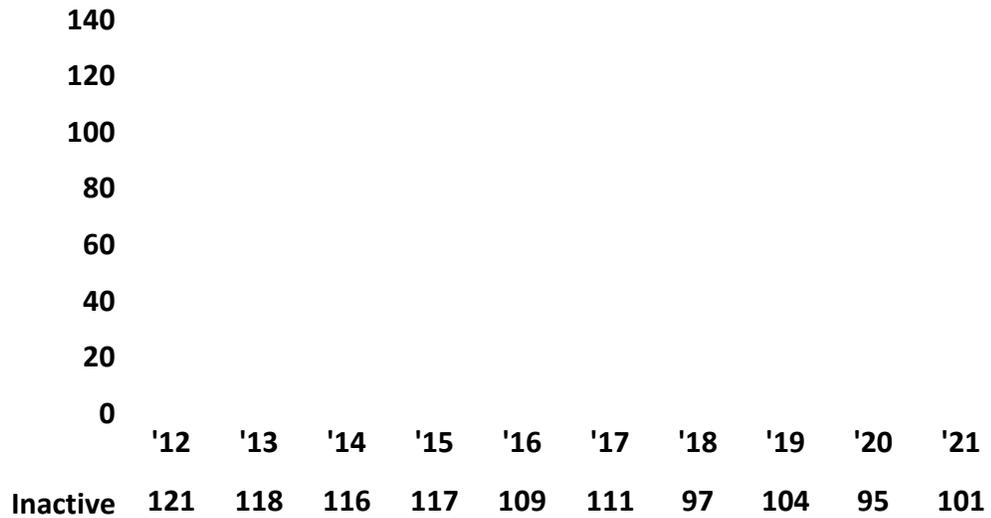
Amber Shawver Legg	NCEES State of the Counsel Meeting	March 3, 2021	Virtual
Amber Shawver Legg	WV Interactive Training	March 1, 2021	Virtual
Amber Shawver Legg	Purchasing: Statewide Contracts & Inspection Services	February 5, 2021	Virtual
Amber Shawver Legg	Purchasing Procedures and P-Card Rules	January 19, 2021	Virtual
Amber Shawver Legg	Purchasing: Blackout Period	January 19, 2021	Virtual
Amber Shawver Legg	Purchasing: Online Training Module: Basic Purchasing	January 19, 2021	Virtual
Amber Shawver Legg	Purchasing: Agency Delegated Purchasing Module - Rev. December 2020	January 19, 2021	Virtual
Amber Shawver Legg	Purchasing: Stringing	January 8, 2021	Virtual
Amber Shawver Legg	Timekeeper online Parts 1-4 (Web Based)	January 8, 2021	Virtual
Kristi Justice	Annual Purchasing Card Training	August 13, 2020	Flatwoods, WV
R. Michael Shepp Gary D. Facemyer Kristi A. Justice	NCEES National Convention	August 14-17, 2019	Washington DC
R. Michael Shepp Gary D. Facemyer	Colonial States Board of Surveyor Registration	August 14, 2019	Washington, DC
Kristi A. Justice	Annual Purchasing Conference	September 17 to September 20, 2019	Morgantown, WV
Kristi A. Justice Sefton R. Stewart Lantz G. Rankin	Required Annual Seminar for State Licensing Boards	October 29, 2019	Charleston, WV
Kristi A. Justice	WV Association of Licensing Boards	October 29, 2019	Charleston, WV
Kristi A. Justice	Purchasing Ethics and Risks	November 4, 2019	Charleston, WV
R. Michael Shepp Gary D. Facemyer Kristi A. Justice	NCEES National Convention	August 14-17, 2019	Washington DC
R. Michael Shepp Gary D. Facemyer	Colonial States Board of Surveyor Registration	August 14, 2019	Washington, DC
Kristi A. Justice	Annual Purchasing Conference	September 17 to September 20, 2019	Morgantown, WV

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Kristi A. Justice	WV Association of Licensing Boards	October 29, 2019	Charleston, WV
Kristi A. Justice	Purchasing Ethics and Risks	November 4, 2019	Charleston, WV

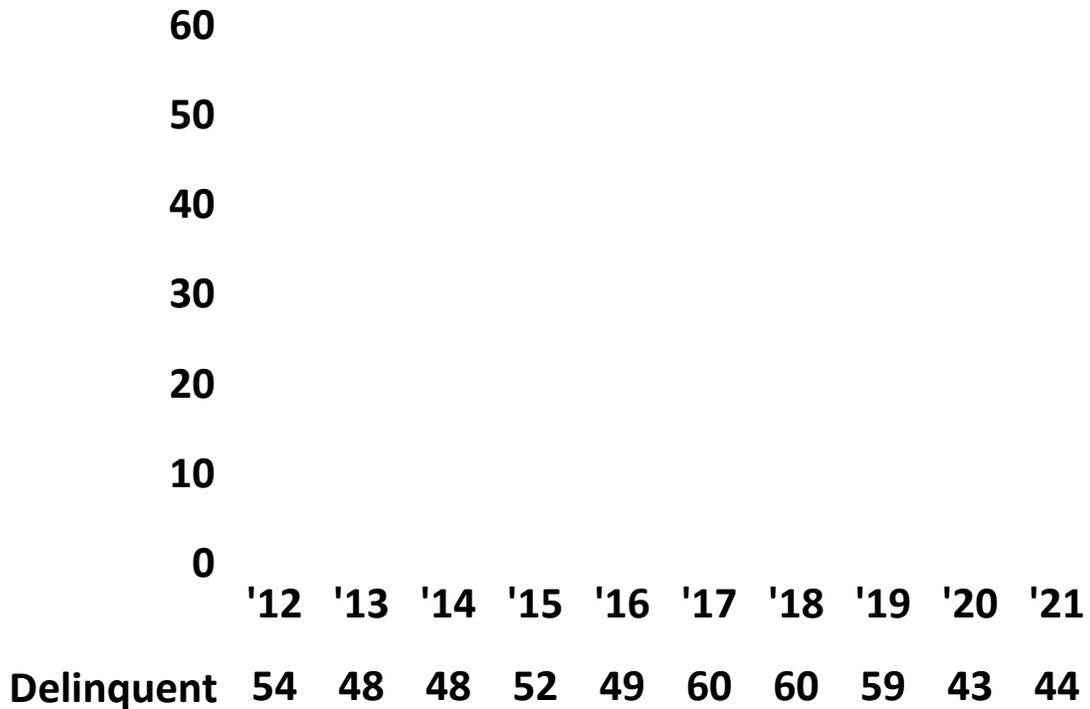
## **PROFESSIONAL SURVEYORS 10-YEAR REVIEW ACTIVE (2012 - 2021)**



## **PROFESSIONAL SURVEYORS 10-YEAR REVIEW INACTIVE (2012 - 2021)**



## **PROFESSIONAL SURVEYORS 10-YEAR REVIEW DELINQUENT (2012-2021)**



## LICENSING EXAMINATIONS

Spring Examination (April 16, 2021)

State Capitol Complex, Bldg. 7, Charleston, West Virginia

EXAM	1 <sup>st</sup> Time	Retake	Denied	Cancelled
WEST VIRGINIA STATE SPECIFIC (WV)	7	8	0	2

Fall Examination (October 23, 2020)

State Capitol Complex, Bldg. 7, Charleston, West Virginia

EXAM	1 <sup>st</sup> Time	Retake	Denied	Cancelled
WEST VIRGINIA STATE SPECIFIC (WV)	10	10	0	1

Spring Examination (April 17, 2020)

State Capitol Complex, Bldg. 7, Charleston, West Virginia

EXAM	1 <sup>st</sup> Time	Retake	Denied	Cancelled
WEST VIRGINIA STATE SPECIFIC (WV)	2	13	0	0

Fall Examination (October 18, 2019)

State Capitol Complex, Bldg. 7, Charleston, West Virginia

EXAM	1 <sup>st</sup> Time	Retake	Denied	Cancelled
WEST VIRGINIA STATE SPECIFIC (WV)	14	12	0	2

## UNDERGROUND Certification/Endorsement (SU)

Fall 2019

NONE

Spring 2020

NONE

Fall 2020

NONE

Spring 2021

NONE

## **SURVEYOR INTERNS (S.I.)**

*West Virginia Code §30-13A-12*

PETRY, Jacob Aaron	S.I. #219	Grantsville, WV	Glennville State College
DICK, Asa Michael	S.I. #218	Frankford, WV,	Glennville State College
RUDDLE, Isaac David	S.I. #217	Franklin, WV,	Glennville State College

## **NEW LICENSEES**

### **Spring 2021**

Bowden, Timothy Daniel	2423	Baker, FL
Maxwell, Phillip Chad	2424	Barboursville, WV

### **Fall 2020**

Chestnut, David Andrew	2413	Lavalette, WV
Crawshaw, Thomas Gerald	2414	Cadiz, OH
Cruse, Douglas Pickett III	2415	Dawsonville, WV
Falbo, Anthony Robert	2416	Bethal Park, PA
Harper, David Ashley	2417	Lawrenceville, GA
Hazen, Joshua Garhett Moors	2418	Missouri City, TX
Leighty, Troy A.	2419	Westmoreland City, PA
Robichaux, Janssen Mikael	2420	Thibodaux, LA
Sebastian, David J.	2421	Pittsburgh, PA
Seese, Steven Lee	2422	Delaware, OH

## Spring 2020

Brockett, Kevin Michael	2405	Morgantown, WV
Curry Jr., Jerry Way	2406	Kent, OH
Holes, Todd Michael	2407	Altoona, Pa
McDonald, Jeffery Adam	2408	Waynesboro, PA
Mellott, Zachary Mark	2409	Warfordsburg, PA
Nicholas, Cameron Myles	2410	Grantsville. WV
Price, Eric William	2411	Clintwood, VA
Toukonen, Kayne	2412	Uniontown, OH

## Fall 2019

HUPP, Zachary R.	#2396	Grantsville, WV
BARLOW, Steven E.	#2397	Barberton, OH
BUTTERBAUGH, David W.	#2398	Duncansville, PA
GRAY, Wesley A.	#2399	Moatsville, WV
GRIFFIN, Robert L.	#2400	Flushing, OH
LYNCH, John P.	#2401	Piscataway, NJ
METCALF, Steven J.	#2402	Parma Heights, OH
WERNER, Joshua D.	#2403	Batesville, IN
JUDY IV, John David	#2404	Morgantown, WV

## ACTIVE LICENSEES BY COUNTY

County	#Licensees	County	#Licensees
Barbour	5	Mineral	2
Berkeley	10	Mingo	3
Boone	5	Monongalia	19
Braxton	7	Monroe	4
Brooke	1	Morgan	5
Cabell	10	Nicholas	16
Calhoun	6	Ohio	10
Clay	2	Pendleton	1
Doddridge	3	Pleasants	1
Fayette	16	Pocahontas	4
Gilmer	8	Preston	9
Grant	4	Putnam	27
Greenbrier	10	Raleigh	20
Hampshire	7	Randolph	11
Hancock	4	Ritchie	1
Hardy	5	Roane	4
Harrison	21	Summers	2
Jackson	4	Taylor	1
Jefferson	10	Tucker	1
Kanawha	50	Tyler	3
Lewis	8	Upshur	6
Lincoln	4	Wayne	5
Logan	8	Webster	1
Marion	16	Wetzel	3
Marshall	1	Wirt	2
Mason	3	Wood	18
McDowell	1	Wyoming	2
Mercer	16	<b>TOTAL</b>	<b>426</b>

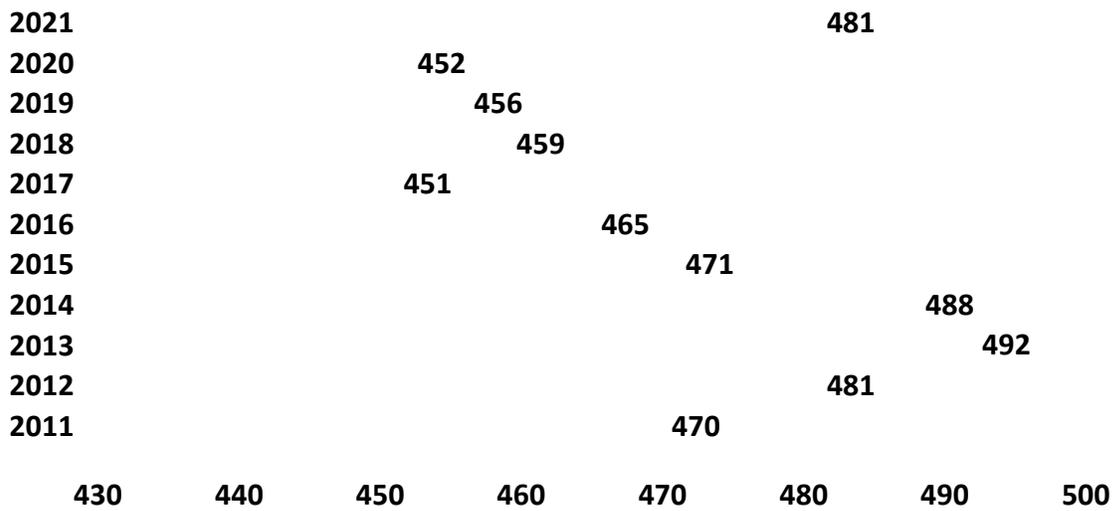
\*Based on Primary Mailing Address

## ACTIVE LICENSEES BY STATE

State	Licensees	State	Licensees
Alabama	2	Montana	1
Alaska	0	Nebraska	0
Arizona	0	Nevada	0
Arkansas	1	New Hampshire	0
California	2	New Jersey	4
Colorado	2	New Mexico	1
Connecticut	0	New York	1
District of Columbia	0	North Carolina	14
Delaware	0	North Dakota	0
Florida	11	Ohio	74
Georgia	5	Oklahoma	2
Hawaii	0	Oregon	0
Idaho	0	Pennsylvania	84
Illinois	2	Rhode Island	0
Indiana	9	South Carolina	0
Iowa	0	South Dakota	8
Kansas	1	Tennessee	9
Kentucky	45	Texas	8
Louisiana	2	Utah	0
Maine	0	Vermont	0
Maryland	35	Virginia	67
Massachusetts	0	Washington	0
Michigan	2	West Virginia	426
Minnesota	1	Wisconsin	0
Mississippi	0	Wyoming	0
Missouri	0	<b>TOTAL</b>	<b>819</b>

**\*Based on Primary Mailing Address**

## **CERTIFICATE OF AUTHORIZATION 8-YEAR REVIEW (2011 - 2021)**



## **ACTIVE FIRMS BY STATE**

<b>State</b>	<b>Licensees</b>	<b>State</b>	<b>COA Licensees</b>
Alabama	0	Montana	0
Alaska	0	Nebraska	0
Arizona	2	Nevada	0
Arkansas	0	New Hampshire	0
California	1	New Jersey	0
Colorado	0	New Mexico	0
Connecticut	0	New York	1
District of Columbia	0	North Carolina	5
Delaware	0	North Dakota	3
Florida	4	Ohio	41
Georgia	2	Oklahoma	2
Hawaii	0	Oregon	0
Idaho	0	Pennsylvania	49
Illinois	1	Rhode Island	0
Indiana	3	South Carolina	2
Iowa	0	South Dakota	0
Kansas	0	Tennessee	4
Kentucky	25	Texas	2
Louisiana	1	Utah	0
Maine	1	Vermont	0
Maryland	28	Virginia	39
Massachusetts	0	Washington	0
Michigan	1	West Virginia	262
Minnesota	1	Wisconsin	1
Mississippi	0	Wyoming	0

## ACTIVE FIRMS BY COUNTY

County	#Licensees	County	COA #Licensees
Barbour	4	Mineral	2
Berkeley	9	Mingo	3
Boone	1	Monongalia	16
Braxton	5	Monroe	3
Brooke	1	Morgan	3
Cabell	5	Nicholas	7
Calhoun	3	Ohio	3
Clay	1	Pendleton	1
Doddridge	3	Pleasants	2
Fayette	5	Pocahontas	4
Gilmer	4	Preston	4
Grant	4	Putnam	12
Greenbrier	5	Raleigh	13
Hampshire	4	Randolph	12
Hancock	2	Ritchie	2
Hardy	3	Roane	2
Harrison	18	Summers	2
Jackson	2	Taylor	1
Jefferson	6	Tucker	0
Kanawha	38	Tyler	1
Lewis	2	Upshur	4
Lincoln	0	Wayne	3
Logan	5	Webster	0
Marion	7	Wetzel	2
Marshall	1	Wirt	0
Mason	2	Wood	12
McDowell	1	Wyoming	1
Mercer	6	TOTAL	<b>262</b>

## **WVBPS INVESTIGATION TEAM**

The Complaint Investigation Team assist the Board in the review and investigation of complaints by summarizing complaint allegations and reviewing the surveyor's response; providing technical review and evaluation of the facts as they relate to the law, rules or regulations; and to make recommendations to the Board for further action. The Investigation Team, which is chaired by Board Member Lantz Rankin, P.S., consists of other licensed professional surveyors who also function as contract investigators. The members represent different regions throughout the state and do not investigate complaints within their respective areas.

### **CHAIRMAN - INVESTIGATION TEAM**

Name	P.S. License #	County
RANKIN, Lantz G.	# 961SU	Boone

### **MEMBERS - INVESTIGATORS**

Name	P.S. License #	County
JACKSON, David L.	# 708	Monongalia
MCCARTY, Earnest	#1001	Mason
MELTON, Randy <i>(Alternate Member)</i>	#765	Kanawha
TETER, Donald L.	# 767	Randolph

## INVESTIGATORS' MEETINGS

Date	Attendees	# Reviewed
July 10, 2019	James T. Rayburn, P.S. Lantz G. Rankin, P.S. David L. Jackson, P.S.	7
September 5, 2019	James T. Rayburn, P.S. Lantz G. Rankin, P.S.	3
November 7, 2019	James T. Rayburn, P.S. Lantz G. Rankin, P.S. David L. Jackson, P.S. Donald L. Teter, P.S. Earnest McCarty, P.S. Randy Melton, P.S. Lantz G. Rankin, P.S.	8
February 7, 2020	Donald L. Teter, P. S. Earnest McCarty, P.S. Randy Melton, P.S.	6
July 21, 2020	Lantz Rankin, P.S. Donald Teter P.S.	4
September 10, 2020	Lantz Rankin, P.S. Keith Fisher, AG Allan Witchi, P.S.	1
January 28, 2021	Lantz Rankin, P.S. Donald Teter, P.S.	3
April 5, 2021	Lantz Rankin, P.S. David Jackson, P.S. Earnest McCarty, P.S. Lantz Rankin, P.S.	13
June 17, 2021	David Jackson, P.S. Earnest McCarty, P.S. Donald Teter, P.S.	10

# COMPLAINTS

## Filed Complaints – *W.Va. Code §30-1-12(b)*

❖ C21-02

❖ C21-13

# COMPLAINTS

### **Case No. C18-05**

Arlie Campbell v. Randall Myers P.S.

Allegation: False Advertising, Fraud, Unethical Practice, Unlicensed Practice, Minimum Standards Violation, Willful Departure from Accepted Standards of Professional Conduct, including Gross Negligence, Professional Negligence, Felony Offense

Board Action: Consent Agreement – 1) P.S. placed on probation with supervision and entered in a Supervisory Agreement 2) Supervision Progress reports are to be submitted to the Board regarding each boundary survey performed. Probation shall end two years from the date of entry or upon successful completion of six boundary surveys for separate properties. 3) P.S. to pay fines totaling \$3,000 and reimburse the Board \$8,060.20 for the expenses incurred by the Board in its investigation.

### **Case No. C18-05**

Arlie Campbell v. Randall Myers P.S.

Allegation: Minimum Standards Violation

Board Action: Consent Agreement – 1) P.S. placed on probation with supervision and entered in a Supervisory Agreement 2) Supervision Progress reports are to be submitted to the Board regarding each boundary survey performed. Probation shall end two years from the date of entry or upon successful completion of six boundary surveys for separate properties. 3) P.S. to pay fines totaling \$3,000 and reimburse the Board \$8,060.20 for the expenses incurred by the Board in its investigation.

### **Case No. C19-01**

Hester v. Bradley

Allegation: Felony Offense, Minimum Standards Violation, Professional Negligence, Unethical Practice, Willful Departure from Accepted Standards of Professional Conduct, including Gross Negligence, Professional Negligence

Board Action: Dismissed – P.S. Revised Map

**Case No. C19-09**

WVBPS v. David A. Lee, P.S.

Allegation: Minimum Standards Violation

Board Action: Dismissed – P.S. Revised Map

**Case No. C19-10**

Jeffrey Phillips v. P. Michael Green, P.S.

Allegation: Professional Negligence

Board Action: Dismissed – Unsubstantiated and Insufficient Grounds

**Case No. C19-11**

Terry Joe Holbrook v. S. David L. Huffman, P.S.

Allegation: Minimum Standards Violation; Professional Negligence

Board Action: Dismissed – Allegations appear to be a court decision; Outside the Jurisdiction of the Board

**Case No. C19-12**

Richard McCune v. Terry L. Placanica, P.S.

Allegation: Unethical Practices

Board Action: Dismissed – Legal Matter; Outside the Jurisdiction of the Board

**Case No. C20-01**

Deborah Shrewsbury v. Randy Goodrich, P.S.

Allegation: Professional Negligence

Board Action: Dismissed – Boundary Dispute

**Case No. C20-02**

Michael Carney v. Edward Converse, P.S.

Allegation: Minimum Standards Violation

Board Action: Dismissed – P.S. Revised Map

**Case No. C20-03**

Sue Bischel v. Randy Goodrich, P.S.

Allegation: Minimum Standards Violation

Board Action: Dismissed – P.S. Revised Map

**Case No. C20-04**

Carolyn Channell v. David Bosserman, P.S.

Allegation: Minimum Standards Violation

Board Action: Dismissed – Boundary Dispute

**Case No. C20-05**

Sandra Cox vs John Giles, P.S.

Allegation: Unethical Practices

Board Action: Dismissed – Legal Matter; Outside the Jurisdiction of the Board

**Case No. C20-06**

Ronnie Shuck v. David Huffman, P.S.

Allegation: Unethical Practice, Minimum Standards Violation, Willful Departure from Accepted Standards of Professional Conduct, including Gross Negligence, Professional Negligence

Board Action: Consent Agreement – 1) Within 90 days, revise plats in accordance with the Minimum Standards for Surveys, W.Va. Code R 23-5-7 and shall provide a copy of the final survey document. 2) Within 6 months shall complete a 2 hour Board approved continuing education on the subject of Minimum standards and 2 hours of Board approved continuing education on the subject of ethics.

Consent agreement fulfilled and closed on May 11, 2021

**Case No. C20-07**

Patricia Cales v. David Huffman, P.S.

Allegation: Fraud, Unethical Practice, Felony Offense

Board Action: Consent Agreement – 1) Within 90 days, revise plats in accordance with the Minimum Standards for Surveys, W.Va. Code R 23-5-7 and shall provide a copy of the final survey document. 2) Within 6 months shall complete a 2 hour Board approved continuing education on the subject of Minimum standards and 2 hours of Board approved continuing education on the subject of ethics.

Consent agreement fulfilled and closed on May 11, 2021

**Case No. C21-01**

Frances Hewett v. J. A. Brad Smith III, P.S.

Allegation: Minimum Standards Violation, Willful Departure from Accepted Standards of Professional Conduct, including Gross Negligence, Professional Negligence

Board Action: Dismissed – Contractual Dispute

**Case No. C21-03**

Scott Lucas & Michelle Marpole v. Norman Kelley, P.S.

Allegation: Unprofessional Conduct

Board Action: Consent Agreement – 1) Within 90 days, revise plats in accordance with the Minimum Standards for Surveys, W.Va. Code R 23-5-7 and shall provide a copy of the final survey document. 2) Within 6 months shall complete 2 hours of Board approved continuing education on the subject of ethics.

Consent agreement fulfilled and closed on May 11, 2021

**Case No. C21-04**

WVBPS v Phillip Longenecker, P.S.

Allegation: False Advertisement

Board Action: Dismissed – P.S. Corrected the Advertisement

**Case No. C21-05**

George McNeill v. Stanley Thomas, P.S.

Allegation: Fraud

Board Action: Dismissed – Legal Matter; Outside the Jurisdiction of the Board

**Case No. C21-06**

Douglas Latta v. George Piggot, P.S.

Allegation: Unethical Practice, Minimum Standards Violation, Willful Departure from Accepted Standards of Professional Conduct, including Gross Negligence, Professional Negligence

Board Action: Dismissed – Boundary Dispute

**Case No. C21-07**

Geovoni Jones v. George Piggot, P.S.

Allegation: Minimum Standards Violation,

Board Action: Dismissed – Boundary Dispute

**Case No. C21-08**

David Bowman v. Edward Converse, P.S.

Allegation: Minimum Standards Violation, Willful Departure from Accepted Standards of Professional Conduct

Board Action: Dismissed – Boundary Dispute

**Case No. C21-09**

Percy & Patricia Giles v. Robert Thaw, P.S.

Allegation: Fraud, Unethical Practice, Felony Offense

Board Action: Dismissed – Boundary Dispute

**Case No. C21-10**

Percy & Patricia Giles v. Phillip Longenecker

Allegation: Minimum Standards Violation

Board Action: Dismissed – Boundary Dispute

**Case No. C21-11**

Frank Stipetich v. John Schellhase, P.S.

Allegation: Unethical Practice, Minimum Standards Violation, Willful Departure from Accepted Standards of Professional Conduct

Board Action: Dismissed – Boundary Dispute

**Case No. C21-12**

Steve & Penelope Braundenurg v. Ben Singleton, P.S.

Allegation: False Advertising, Fraud, Unethical Practice, Minimum Standards Violation, Willful Departure from Accepted Standards of Professional Conduct, including Gross Negligence, Professional Negligence

Board Action: Dismissed – Boundary Dispute

# Website

<https://www.wvbps.wv.gov>

# Appendix A

Board Meeting Agendas and Minutes

Meeting #302  
West Virginia Board of Professional Surveyors  
Board Office – Charleston, WV  
July 23, 2019

Call to Order

Executive Session §6-9A-4(b)(7)

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Minutes – Meeting #301 (*May 8, 2019*)
- Financial Statement (*May & June 2019*)
- P-Card Purchases (*March 16, 2019 to July 15, 2019*)
- Purchasing Inspection FY2018
- Professional Surveyor Retired (#831, #1064, #2095SU, #761SU, #1327, #785, #493, #1299, #1219, #1142, #850, #1610, #940, #1623)
- Professional Surveyor Early Retirement Request (#1341)
- Professional Surveyor Delinquent Fee Waiver (#1236)
- Surveyor Intern Special Supervision Clause (*S.I. #197*)
- 2019 Spring Exam New Licensee (*P.S. #'s 2395*)
- Rule Change Update SB 396
- Consider Rule Update Regarding HB118
- HB 2004 & HB 2204
- Glenville State College Land Surveying Advisory Committee
- NCEES Visit – Topics to Discuss (*September 11, 2019*)
- 2019 Fall Exam New Applications
- Executive Director Report

Board Elections FY-2020 §30-1-3(a) and §30-13A-4(k)

➤ Chairman & Secretary

Upcoming Events

- August 14-17, 2019 – NCEES Annual Meeting (*Washington, DC*)
- September 11, 2019 – WVBPS Board Meeting (*Charleston, WV*)
- September 27 & 28, 2019 – WV Exam Workshop (*Charleston, WV*)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #302  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
July 23, 2019  
CHARLESTON, WV



Present: R. Michael Shepp, *Chairman*  
Sefton R. Stewart, *Secretary*  
James T. Rayburn, *Member*  
Gary D. Facemyer, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

Absent: None

The Chairman called Meeting #302 to order at 10:00 am on Tuesday July 23, 2019 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Delegations or Public Concerns

Mr. Arlie Campbell addressed the Board and commented upon his open Complaint (C18-05). Previously, on July 18, 2019, Mr. and Mrs. Campbell requested to review their complaint file and make necessary copies of the file. At the meeting, Mr. Campbell was given a packet of information that included copies of documentation from Complaint C18-05.

Mr. Gary Facemyer made a motion, seconded by Mr. Sefton Stewart to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints at 10:10 am. Motion carried.

The Board reconvened in regular session at 10:33 am.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Gary Facemyer made a motion, seconded by Mr. Sefton Stewart to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Tom Rayburn recused from all complaints.

C19- (VanCamp) – Open Complaint and ask for PS Response

C19-01 – Request PS submit copies of all deeds referenced on the revised map. Give PS 30 days to submit documentation.

C19-09 – Close Complaint.

C19-10 – PS addressed each issue in the complaint; Close Compliant

C19-11 – Legal Matter Dismiss Complaint

C19-12 – Dismiss case, out of the jurisdiction of the board; this is a contractual /legal issue.

C18-03 & C18-05: PS has signed Supervisory Agreement & Consent

WVSPS Liaison

Mr. John Green stated that he does not have anything to report at this time. The Board stated they would like to make sure Mr. Green is in attendance for the September 11, 2019 meeting, because a NCESS Representative will be attending the board meeting. Mr. Green stated that he planned to attend the meeting.

Minutes

Mr. Sefton Stewart made a motion, seconded by Mr. Tom Rayburn to approve the Minutes Meeting #301 as written. Motion carried.

Financial Report

The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:

May 31, 2019 – \$210,755.40 (\$59,828.37)

June 30, 2019 - \$257,817.58 (\$47,626.98)

Mr. Tom Rayburn made a motion, seconded by Mr. Sefton Stewart to approve the financial and expenditure reports. Motion carried.

Mr. Tom Rayburn made a motion, seconded by Mr. Sefton Stewart to approve the P-Card Charges.

Purchasing Inspection FY 2018

Kristi Justice, Executive Director, reported to the board on July 10, 2019 the board received notification that a purchasing inspection is scheduled for the WVBPS. The board received the 7 invoices that will be reviewed. Kristi Justice mailed via certified mail on 07/12/2019 all documentation related to the 7 invoices.

Professional Surveyor Retired Applications

Mr. Tom Rayburn made a motion, seconded by Mr. Sefton Stewart to approve the Professional Surveyor Retired Applications for P.S. (#831, #1064, #2095SU, #761SU, #1327, #785, #493, #1299, #1219, #1142, #850, #1610, #940, #1623). Motion carried.

Professional Surveyor Early Retirement Request

Mr. Tom Rayburn made a motion, seconded by Mr. Sefton Stewart to deny the Professional Surveyor P.S. #1341 requesting early retirement. Motion Carried. 23-1-5.5. e.1.B states a Licensee shall be at least sixty-five (65) years of age or older or have a documented physical disability or debilitating illness. Executive Director is to provide PS options regarding license renewal.

Professional Surveyor Delinquent Fee Waiver

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the Professional Surveyor request for delinquent fee waiver due to a debilitating illness and to approve PS Retired Status Application (P.S. #1236). Motion carried.

Surveyor Intern Special Supervision Clause

Mr. Tom Rayburn made a motion, seconded by Mr. Sefton Stewart to approve Surveyor Intern Special Supervision #197 (Jonathan G. Saunders). Motion carried. Executive Director is to request Survey Intern #197 to provide the board with his record of experience to date.

2019 Spring Exam New Licensees (PS #'s 2395)

Mr. Tom Rayburn made a motion, seconded by Mr. Sefton Stewart to approve the 2019 Spring Exam New Licensee (PS # 2395) having passed the required examinations for licensure as a West Virginia Professional Surveyor. Motion carried.

Consider Rule Update Regarding HB118

Mr. Keith Fisher provided an update regarding HB118, which passed during the Legislative Special Session. HB 118 would require Chapter 30 Boards to propose a rule change including the language that a board may not disqualify an applicant from initial licensure because of a prior criminal conviction unless that conviction bears a rational nexus to the practice of professional surveying. Executive Director, Kristi Justice, informed the Board that she would keep the members update on the process and the board would need to hold a meeting to vote on proposed rule changes soon.

HB 2004 & HB 2204

Mr. Keith Fisher, Attorney General Counsel, provided the board his interpretation of HB 2004 & HB 2204. The Board discussed HB 2004 & HB 2204 in depth. The board will continue to monitor the 2 bills at future meetings.

Glenville State College Land Surveying Advisory Committee

Kristi Justice, Executive Director, provide the board with copies of correspondence received on June 10, 2019 from Glenville State College Land Surveying Advisory Committee. Chairman, Mr. Shepp, discussed this item in length with the board.

The Board discussed the apparent conflicts between Chapter 30, Article 13A-8 and 13A-9, and the Legislative Rule, Title 23, Series 1 (*The Examination and Licensing of Professional Surveyors in West Virginia*). The Board agrees that the Series 1 Rule (23CSR1) should be revised to be made clear and to comport with Chapter 30, Article 13A. The Board will draft revisions to Series 23CSR1, with guidance from the West Virginia Society of Professional Surveyors, and will plan to submit those revisions for legislative review probably in the 2021 Legislative Session.

The Board will respond to Glenville State College Land Surveying Advisory Committee and provided a copy of the NCEES response from October 2017 of the review of the program. The Board will offer to schedule a meeting with College representatives to discuss NCEES's findings and to review with Glenville State College how best to proceed.

NCEES Visit – Topics to Discuss (September 11, 2019)

The Board discussed topics for the NCEES visit on September 11, 2019. The topics included:

- NCEES position on State Specific exams for Professional Surveyors
- Deregulation update on licensure and how other states are dealing with this issue
- The future of the CBT of the FS and PS Exam

2019 Fall Exam New Applications

Executive Director, Kristi Justice, provided the Board an update on New and Retake Applications for the October 2019 WV Specific Exam. A committee was formed to review all new applications.

Board Elections FY-2020 §30-1-3(a) and §30-13A-4(k)

Chairman: Mr. Tom Rayburn nominated Mr. Sefton Stewart as Chairman for Fiscal Year 2020. Seconded by Mr. R. Michael Shepp. Motion carried.

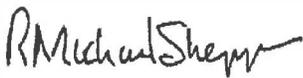
Secretary: Mr. R. Michael Shepp nominated Mr. Tom Rayburn as Secretary for Fiscal Year 2020. Seconded by Mr. Sefton Stewart. Motion carried.

Executive Directors Report:

Executive Director, Kristi Justice, provided the board with an update of board office related duties and provided each member with an Executive Directors Report

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Sefton Stewart, that the meeting adjourn at 1:22. Motion carried.

Respectfully Submitted:



R. Michael Shepp, Chairman



Sefton R. Stewart, P.S., Secretary

Meeting #303  
West Virginia Board of Professional Surveyors  
Via Conference Call  
August 9, 2019  
10:30 AM

Call to Order

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Consider Rule Update Regarding HB 118

Upcoming Events

August 14-17, 2019 – NCEES Annual Meeting (*Washington, DC*)  
September 11, 2019 – WVBPS Board Meeting (*Charleston, WV*)  
September 27 & 28, 2019 – WV Exam Workshop (*Charleston, WV*)  
October 18, 2019 – WV Exam (*Charleston, WV*)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #303  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
August 9, 2019  
VIA CONFERENCE CALL



Present:

Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
R. Michael Shepp, *Member*  
Gary D. Facemyer, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

Absent: None

The Chairman called Meeting #303 to order at 10:30 am on Friday, August 9, 2019 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Delegations or Public Concerns

- None

WVSPS Liaison

Mr. John Green, P.S. joined the conference call and stated at this time he doesn't have any new information to share with the board.

Consider Rule Update HB118

Mr. Keith Fisher, Attorney General Counsel, gave an update on the review of adding the language from HB 118 to WVBPS Series 1 Rules. Kristi Justice, Executive Director, provided the board with a draft copy of updates. Mr. R. Michael Shepp made a motion, seconded by Mr. Tom Rayburn to approve the updates to Series 1 Rules. Motion Carried.

There being no further business, Mr. R. Michael Shepp made a motion, seconded by Mr. Tom Rayburn, that the meeting adjourn at 10:52 a.m. Motion carried.

Respectfully Submitted:

Handwritten signature of Sefton R. Stewart in black ink.

Sefton R. Stewart, P.S., Chairman

Handwritten signature of Tom Rayburn in black ink.

Tom Rayburn, P.S., Secretary

**Meeting #304**  
**West Virginia Board of Professional Surveyors**  
**Board Office – Charleston, WV**  
**September 11, 2019 (10:00 AM)**

Call to Order

Executive Session §6-9A-4(b)(7)

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Minutes – Meeting #302 & #303 (*July 23, 2019 & Aug. 9, 2019*)
- Financial Statement (*July & Aug. 2019*)
- P-Card Purchases (*July 16, 2019 to August 15, 2019*)
- Purchasing Inspection FY2018 Results
- Professional Surveyor Retired (*#249, #1269, #1463*)
- Surveyor Intern Special Supervision Progress (*S.I. #197*)
- Dual COA Request (*#5812 Charleston, WV & #5781 Newton, WV*)
- Consider Professional Ethics Request
- Rule Change Update Regarding HB118
- Consider New Web Based Licensing System
- 2019 Fall Exam & Exam Workshop Update
- Unlicensed Practice in the State
- Executive Director Report
- NCEES Visit Discussion

Upcoming Events

September 17 – 20, 2019 – Required State Purchasing Conference (*Morgantown, WV*)

September 27 & 28, 2019 – WV Exam Workshop (*South Charleston, WV*)

October 18, 2019 – WV Exam (*Charleston, WV*)

October 29, 2019 – Chapter 30 Auditors Conference (*Charleston, WV*)

November 19, 2019 – WVBPS Board Meeting (*Charleston, WV*)

February 19, 2019 – WVBPS Board Meeting (*Charleston, WV*)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #304  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
September 11, 2019, CHARLESTON, WV



Present: Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Lantz Rankin, *Members*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

Guest: R. Michael Shepp, P.S.  
John Green, P.S.  
James J. Purcell, P.E., *NCEES Representative*

Absent: None

The Chairman called Meeting #304 to order at 10:00 am on Wednesday September 11, 2019 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Delegations or Public Concerns

None

Minutes

Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the Minutes from Meeting #302 & #303 as written. Motion carried.

Executive Session

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints at 10:05 am. Motion carried.

The Board reconvened in regular session at 10:38 am.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Gary Facemyer made a motion, seconded by Mr. Douglas McElwee to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Tom Rayburn and Lantz Rankin recused from all complaints.

C20- (Shrewsbury) – Open Complaint and ask for PS Response

C19-13 – Grant PS an extension until September 23, 2019 to submit response

C19-01 – Keith D. Fisher, Attorney General Counsel, will prepare Consent Agreement, which will include a request for PS to correct map and write a report, complete 2 hours of Minimum Standards and 2 hours of Ethics (Approved by the Board), and pay administrative cost.

C18-03 & C18-05: PS's supervisor will provide the Board with a progress report. Mr. Keith Fisher, Attorney General Counsel, will send the report to PS's attorney and give PS 15 days to respond to the progress report.

Unlicensed Practice in the State

The Board discussed unlicensed practices in the state of West Virginia. Mr. Tom Rayburn and Mr. R. Michael Shepp shared with the Board issues/concerns they have encountered. The Board discussed this issue in length and Mr. Keith Fisher, Attorney General Counsel, has offered to compose letters to address the concerns.

WVSPS Liaison

Mr. John Green stated at this time he does not have any updates to report to the Board.

Financial Report

The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:

July 31, 2019 – \$268,490.73 (\$190,313.70)

August 31, 2019 - \$264,802.70 (\$174,400.72)

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the financial and expenditure reports. Motion carried.

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the P-Card Charges.

Purchasing Inspection FY 2018

Kristi Justice, Executive Director, reported to the Board that on August 8, 2019 the Board received a letter stating that the 2018 Purchasing Review was complete and according to the Grading Sheet the overall score for the WVBPS Agency was 100% (A).

Professional Surveyor Retired Applications

Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the Professional Surveyor Retired Applications for P.S. (#249, #1269, #1463). Motion carried.

Surveyor Intern Special Supervision Clause

Kristi Justice, Executive Director provided the Board the experience progress report submitted by Jonathan G. Saunders SI#197 and Mr. Dwight E. Wilkins, PS.

Dual COA Request (#5812 Charleston, WV and #5781 Newton, WV)

Mr. Tom Rayburn made a motion, seconded by Mr. Douglas McElwee to approve the Dual Surveyor-In-Charge request for COA (#5812 Charleston, WV) & (#5781 Newton, WV). Motion carried. Motion carried with Mr. Gary Facemyer recused.

Consider Professional Ethics Request

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to deny the request from a Licensee for the class Professional Ethics/Standard of Care by Richard D. Nichols, P.S. from the Ohio Buckeye Chapter 13 towards the required 2 hours of professional surveying ethics courses pursuant to Legislative Rule §23CSR2-3.2. Motion carried.

Rule Change Update Regarding HB118

Kristi Justice, Executive Director provided the board on update regarding the rule change submission regarding HB118, which passed during the Legislative Special Session. HB 118 require Chapter 30 Boards to propose a rule change including the language that a Board may not

disqualify an applicant from initial licensure because of a prior criminal conviction unless that conviction bears a rational nexus to the practice of professional surveying. Executive Director, Kristi Justice, provided the board with the comments received to date. The end of the comment period is September 13, 2019.

NCEES Visit

Mr. Jim Purcell, NCEES Representative, provided the board a presentation from NCEES. The Board discussed the following topics with the NCEES representative. The topics included:

- NCEES position on State Specific exams for Professional Surveyors
- Deregulation update on licensure and how other states are dealing with this issue
- The future of the CBT of the FS and PS Exam

Consider New Web Based Licensing System

Kristi Justice, Executive Director, provided the Board an update from WV Interactive regarding the new web-based database for licensing. She informed the board that WV Interactive is not able to provide the services at this time, it will be several years before they can provide a web-based licensing system. Executive Director provided the Board 3 Bids received regarding a new web-based licensing system. The Board discussed in length the contract from InLumon, which was the lowest bid received for the web-based licensing system. The Board asked Executive Director to have Keith D. Fisher, Attorney General Counsel, to review the contract.

Mr. Gary Facemyer made a motion, seconded by Mr. Douglass McElwee to contract with InLumon for the Web-based licensing system, after any modifications from Mr. Fisher. Motion carried.

2019 Fall Exam & Exam Workshop Update

Executive Director, Kristi Justice, provided the Board an update regarding the 2019 Fall WV State Specific Exam, 28 individuals signed up to take the exam. The Exam Writing Workshop will be held on September 27<sup>th</sup> & 28<sup>th</sup>. The WV State Specific Exam is scheduled for October 18, 2019.

Executive Directors Report:

Executive Director, Kristi Justice, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Douglas McElwee, that the meeting adjourn at 2:36 PM. Motion carried.

Respectfully Submitted:



Sefton R. Stewart, P.S., Chairman



Tom Rayburn, P.S., Secretary

Meeting #305  
West Virginia Board of Professional Surveyors  
Via Conference Call  
October 10, 2019 (11:00 AM)

Call to Order

Delegations or Public Concerns

Board Administration

- Consider Complaint Review Committee (CRC) Members

Executive Session

MINUTES OF MEETING #305  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
October 11, 2019  
VIA CONFERENCE CALL



Present: Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Lantz Rankin, *Members*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

Guest: John Green, P.S.

Absent: Douglas C. McElwee, Esq. *Public Member* (Excused)

The Chairman called Meeting #305 to order at 11:02 AM on Thursday, October 10, 2019 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Delegations or Public Concerns

None

WVSPS Liaison

Mr. John Green stated he does not have anything to report at this time.

Board Administration

Board members discussed the current members of the Complain Review Committee (CRC). Mr. Tom Rayburn stated that he and Mr. Lantz Rankin, newly appointed board member, are both current members of the CRC and he would resign from the CRC, leaving the committee with one WVBPS board member. Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to appoint Mr. Lantz Rankin Chairman of the CRC, appoint Mr. Earnest (Mack) McCarty, Jr. P.S. to the Complaint Review Committee and appoint Randy Melton P.S. as an alternate member of the WVBPS Complaint Review Committee. Motion carried.

Executive Session

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss a board personnel matter at 11:20 AM. Motion carried.

The Board reconvened in regular session at 11:25 AM.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer, that the meeting adjourn at 11:26 AM. Motion carried.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "Sefton R. Stewart".

Sefton R. Stewart, P.S., Chairman

A handwritten signature in black ink, appearing to read "Tom Rayburn".

Tom Rayburn, P.S., Secretary

**Meeting #306**  
**West Virginia Board of Professional Surveyors**  
**Board Office – Charleston, WV**  
**November 19, 2019 (11:00 AM)**

Call to Order

Executive Session §6-9A-4(b)(7)

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Minutes – Meeting #304 & #305 (Sept 11, 2019 & Oct 10, 2019)
- Financial Statement (September & October 2019)
- P-Card Purchases (August 16, 2019 to October 15, 2019)
- Update on New Web Based Licensing System
- Unlicensed Practice
- Rule Change Update
- NCEES MBA Committee proposal Resolution of Cooperation
- 2019 Fall Exam Update
- Surveyor Intern #163
- 2019 Fall Exam New Licensees (P.S. #'s 2396 - 2403)
- Professional Surveyor Retired (#1379)
- 2019 Surveyor Intern (S.I. #217)
- Consider FY2019 Annual Report
- Consider M. Shepp NCEES Emeritus Member
- 2020 Continuing Education Audit
- WVBPS Website Redesign
- Consider Second Computer
- Consider Surplus Items
- Interprofessional Council on Registration (ICOR) Meeting
- Executive Director Report

Upcoming Events

February 19, 2019 – WVBPS Board Meeting (Charleston, WV)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #306  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
November 19, 2019  
CHARLESTON, WV



Present: Sefton R. Stewart, *Chairman (Via Conference Call)*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Lantz Rankin, *Members*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

Guest: John Green, P.S.

Absent: None

The Chairman called Meeting #306 to order at 11:03 a.m. on Tuesday November 19, 2019 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Delegations or Public Concerns

None

Executive Session

Mr. Doug McElwee made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints at 11:05 a.m. Motion carried.

The Board reconvened in regular session at 11:55 a.m.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Gary Facemyer made a motion, seconded by Mr. Doug McElwee to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Tom Rayburn and Lantz Rankin recused from all complaints.

C20- (Taylor) – This is a Boundary Dispute and out of the jurisdiction of the Board - Dismiss Complaint.

C20 – (Helmick) - Out of the jurisdiction of the Board – Dismiss Complaint

C20 (Carney) – Open Complaint & ask PS for response

C20 (Bischel) - Open Complaint & ask PS for response

C20-01 – Dismiss complaint, Boundary dispute and out of the jurisdiction of the Board

C19-13 – PS Supervisor review response and provide feedback to the CRC

C19-01 – Keith D. Fisher, Attorney General Counsel, prepared Consent Agreement. The consent Agreement was mailed to PS via certified & regular mail on 11/15/2019.

C18-03 & C18-05: Mr. Keith Fisher, Attorney General Counsel, and Kristi Justice, Executive Director, will schedule a conference call with PS Supervisory for a detailed report.

#### WVSPS Liaison

Mr. John Green provided the Board an update from the WV Society of Professional Surveyors and stated that the Society is in favor of the Board having a discussion with the West Virginia Department of Highway regarding surveying. Mr. Tom Rayburn is going to draft a letter for the Board to review during the February 2020 meeting.

#### Minutes

Mr. Gary Facemyer made a motion, seconded by Mr. Lantz Rankin to approve the Minutes from Meeting #304 & #305 as written. Motion carried.

#### Financial Report

The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:

September 30, 2019 – \$257,956.09 (\$165,680.16)

October 31, 2019 - \$246,187.99 (\$152,065.43)

Mr. Doug McElwee made a motion, seconded by Mr. Gary Facemyer to approve the financial and expenditure reports. Motion carried.

Mr. Gary Facemyer made a motion, seconded by Mr. Doug McElwee to approve the P-Card Charges.

#### Update on New Web Based Licensing System

Executive Director, Kristi Justice, and Mr. Keith Fisher, Attorney General Counsel, provided the Board with an update on the contract with InLumon. Mr. Keith Fisher stated that he worked with InLumon's legal counsel to make acceptable changes to the contract. Kristi Justice stated that the contract was finalized.

#### Unlicensed Practice in the State

The Board discussed unlicensed practices and reviewed a response letter received from an educational letter that was sent to a company from the Board. The Board will respond with an acknowledgment letter.

#### Rule Change Update

Executive Director, Kristi Justice, provided the Board with an update regarding the rule changes that was submitted as it related to SB396 and HB118. WVBPS rule changes will most likely be on the Agenda for the Rules Committee in December 2019.

#### NCEES MBA Committee proposal Resolution of Cooperation

Executive Director provided the Board a copy of the resolution prepared by the MBA Committee. The Board will review the resolution and will be discussed at the February 2020 meeting.

#### 2019 Fall Exam Update

Executive Director, Kristi Justice, provided the Board an update regarding the 2019 Fall WV State Specific Exam, 26 individuals took the exam, with 7 individuals passing the exam. The Board will

hold an Exam Writing Committee Meeting on January 24, 2020 to review the April 2020 Exam.

Surveyor Intern #163

Executive Director, Kristi Justice, discussed with the Board the status of Surveyor Intern #163. Surveyor Intern #163 can take the Spring 2020 Exam and then the Board will review after April 2020.

2019 Fall Exam New Licensees (PS #'s 2396 – 2403)

Mr. Gary Facemyer made a motion, seconded by Mr. Doug McElwee to approve the 2019 Fall Exam New Licensee (PS # 2396 - 2403) having passed the required examinations for licensure as a West Virginia Professional Surveyor. Motion carried.

Professional Surveyor Retired Applications

Mr. Gary Facemyer made a motion, seconded by Mr. Doug McElwee to approve the Professional Surveyor Retired Applications for P.S. (#1379). Motion carried.

2019 Survey Intern (#217)

Mr. Gary Facemyer made a motion, seconded by Mr. Lantz Rankin to approve the Survey Interns (#217) having passed the Fundamentals of Surveying Examination by Computer Based Testing. Motion carried.

Consider FY2019 Annual Report

Mr. Gary Facemyer made a motion, seconded by Mr. Doug McElwee to approve the WVBPS FY2019 Annual Report. Motion carried.

Consider M. Shepp NCEES Emeritus Member

Mr. Doug McElwee made a motion, seconded by Mr. Gary Facemyer to submit R. Mike Shepp's name to NCEES for Emeritus Member status. Motion Carried

2020 Continuing Education Audit

Mr. Gary Facemyer reported that he completed the 2020 Continuing Education (CE) required audit of 5% of active licensees with everyone complying. Mr. Doug McElwee made a motion, seconded by Mr. Lantz Rankin to accept the 2020 Continuing Education Audit Report. Motion Carried.

WVBPS Website Redesign

Executive Director, Kristi Justice, stated that she has been working with WV Interactive to update information on the website. She stated that WV Interactive is proposing a redesign of the website, because the website was one of the first websites they created, and it needs to be updated. The Redesign is of no cost to the WVBPS.

Consider Second Computer

Executive Director, Kristi Justice, stated that the Board Office only has one computer that is currently in compliance with the WV State System. Mr. Gary Facemyer a motion, seconded by Mr. Doug McElwee to purchase an additional computer for the Board Office. Motion Carried.

Consider Surplus Items

Mr. Gary Facemyer made a motion, seconded by Mr. Doug McElwee to surplus the old office computers and the scanner. Motion Carried.

Interprofessional Council on Registration (ICOR) Meeting

Executive Director, Kristi Justice, shared the information that she received from NCEES regarding that the ICOR will host an orientation for new state board members and member board administrators February 12-14, 2020 in Washington, DC. Funding will be provided from NCEES for those who have served in these positions for 24 months or less. Mr. Doug McElwee made a motion, seconded by Mr. Lantz Rankin for Executive Director and any Board Members, less than 2 years in service, wanting to attend can attend. Motion carried.

Executive Directors Report:

Executive Director, Kristi Justice, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

There being no further business, Mr. Lantz Rankin made a motion, seconded by Mr. Doug McElwee, that the meeting adjourn at 2:39 P.M. Motion carried.

Respectfully Submitted:



Sefton R. Stewart, P.S., Chairman



Tom Rayburn, P.S., Secretary

**Meeting #307**  
**West Virginia Board of Professional Surveyors**  
**Board Office – Charleston, WV**  
**February 19, 2020 (11:00 AM)**

Call to Order

Executive Session §6-9A-4(b)(7)

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Minutes – Meeting #306 (Nov 19, 2019)
- Financial Statement (Nov. 2019, Dec.2019 & Jan. 2020)
- P-Card Purchases (October 16, 2019 to January 15, 2020)
- Rule Change Consideration / WVSPS Recommendations
- Legislative Update
- Update Exam Committee Meeting
- 2020 Spring Exam New Applications
- Discuss New Application Changes/Update
- Review Course list - 30 Credit-Hour Requirement
- Explore Biannual Renewals
- Update on New Web Based Licensing System
- NCEES Survey – Restructuring PS Exam
- Consider NCEES MBA Committee proposal Resolution of Cooperation
- Professional Surveyor Retired to Active (#546 & #1823)
- Executive Director Report

**Upcoming Events**

April 17, 2020 – WV Specific Exam (Charleston, WV)  
April 23-25, 2020 – NCEES Zone Meeting (Houston, TX)  
April 30, 2020 – CRC Meeting (Charleston, WV)  
May 1, 2020 – Exam Committee Meeting (Charleston, WV)  
May 6, 2020 – WVBPS Board Meeting (Charleston, WV)  
June 5, 2020 – WVBPS CE Event (Charleston, WV)  
August 25-29, 2020 – NCEES Annual Meeting (Chicago, IL)  
October 23, 2020 – WV Specific Exam (Charleston, WV)  
October 27, 2020 – Chapter 30 Board Seminar (South Charleston, WV)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #307  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
February 19, 2020  
CHARLESTON, WV



Present: Sefton R. Stewart, *Chairman (Via Conference Call)*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Lantz Rankin, *Members*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

Guest: John Green, P.S.

Absent: None

The Chairman called Meeting #307 to order at 11:02 a.m. on Wednesday February 19, 2020 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Delegations or Public Concerns

None

Executive Session

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints at 11:04 a.m. Motion carried.

The Board reconvened in regular session at 12:28 a.m.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Lantz Rankin recused from all complaints.

C20- (Channell) – Open complaint, assign a number & ask for PS response

C20 – (Cox) – Open complaint, assign a number & ask for PS response

C20 -02 – Provide complainant a copy of PS response and ask PS if plat has been recorded.

C20-03 – Contact Complainant to see if line has been marked

C19-01 – The Board has received signed Consent

C19-13 – Supervisor has provided the Board a written report; further instructions will be provided to Supervisor in correspondence

Unlicensed Practice – Write the Company an education letter

C18-03 & C18-05: The Board will provide instructions to Supervisor in correspondence, including requested process reports.

Minutes

Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the Minutes from Meeting #306 as written. Motion carried.

Financial Report

The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:

November 30, 2019 – \$251,600.08 (\$140,812.02)

December 31, 2019 - \$262,961.57 (\$128,578.65)

January 31, 2020 - \$258,918.44 (\$115,564.57)

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the financial and expenditure reports. Motion carried.

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the P-Card Charges.

WVSPS Liaison

Mr. John Green provided the Board suggested revisions to 23CSR1, from the WVSPS, in response to concerns raised by the Glenville State College Land Surveying Advisory Committee (in May 2019) about a perceived conflict between the WV Code 30-13A and 23CSR1. Kristi Justice, Executive Director, will email this information to all Board Members for review. This topic will be discussed in depth at the May 2020 WVBPS Board Meeting.

Legislative Updates

Kristi Justice, Executive Director, and John Green, WVSPS Liaison, provide the Board updates regarding current legislative affecting Chapter 30 Boards and the Surveying Profession.

Update Exam Committee Meeting

Executive Director, Kristi Justice, provided the Board an update from the Exam Committee Meeting that was held at the Board Office on January 24, 2020. The next Exam Committee will be held on May 1, 2020 at the WVBPS Office.

2020 Spring Exam New Applications

Mr. Tom Rayburn stated that he reviewed and approved 5 new applications for the 2020 Spring Exam. There are 23 candidates scheduled to take the exam on April 17, 2020.

Discuss New Application Changes/Updates

Kristi Justice, Executive Director, provided the Board copies of the WVBPS Low-Income Initial Licensing Fee Waiver and the Military Family Initial Licensing Fee Waiver Applications. Keith Fisher, Attorney General Counsel, has reviewed the applications and made minor changes.

Review Course list – 30 Credit-Hour Requirement

Kristi Justice, Executive Director, provided the Board an email and a list of courses from Marshall University Civil Engineering Program, as suggested courses to be considered for inclusion of meeting the 30 credit-hour requirement. Executive Director is to contact NCEES asking for a list of courses that would be approved for the 30 credit-hour requirement. Executive Director will report this information at the May 2020 Board meeting.

Explore Biannual Renewals

Kristi Justice, Executive Director, provide the Board information related to Biannual Renewals. The Board discussed biannual renewals in depth. The Board will table this matter at this time.

Update on New Web Based Licensing System

Executive Director, Kristi Justice, provide the Board with an updated on InLumon’s progress. The target date to “go live” is April 2020.

NCEES Survey – Restructuring PS Exam

Executive Director provided the Board a copy of the survey from NCEES regarding restricting the PS Exam. Board Members will email Executive Director their survey responses.

Consider NCEES MBA Committee Proposal Resolution of Cooperation

The Board discussed the NCEES MBA Committee proposed Resolution of Cooperation. The final formatted version of the resolution will be presented at the 2020 NCESS Zone Interim Meeting in Houston, TX. This will give all Boards the opportunity at the same time to discuss the Resolution of Cooperation for its promotion at the 2020 NCEES Annual Meeting.

Professional Surveyor Retired to Active

Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to approve the Professional Surveyor in Retired Status to Active Status for P.S. (#546 & #1823). Motion carried.

Executive Directors Report:

Executive Director, Kristi Justice, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer, that the meeting adjourn at 2:55 P.M. Motion carried.

Respectfully Submitted:



Sefton R. Stewart, P.S., Chairman



Tom Rayburn, P.S., Secretary

**Meeting #308**  
**West Virginia Board of Professional Surveyors**  
**Via Conference Call**  
**March 23, 2020 (1:00 PM)**

Call to Order

Delegations or Public Concerns

Board Administration

- 2020 April 17<sup>th</sup> WV Specific PS Exam
- CE Workshops / Minimum Standards & Ethics
- NCEES Survey – Due May 1<sup>st</sup>
- Rule Change Consideration / WVSPS Recommendations
- New PS (#2404)
- Update on New Web Based Licensing System

WVSPS Liaison

Upcoming Events

April 17, 2020 – WV Specific Exam (Charleston, WV)  
~~April 23-25, 2020 – NCEES Zone Meeting (Houston, TX)~~  
April 30, 2020 – CRC Meeting (Charleston, WV)  
May 1, 2020 – Exam Committee Meeting (Charleston, WV)  
May 5, 2020 – WVBPS Board Meeting (Charleston, WV)  
June 5, 2020 – WVBPS CE Event (Charleston, WV)  
August 25-29, 2020 – NCEES Annual Meeting (*Chicago, IL*)  
October 23, 2020 – WV Specific Exam (Charleston, WV)  
October 27, 2020 – Chapter 30 Board Seminar (South Charleston, WV)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #308  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
March 23, 2020 – 1:00 PM  
Via Conference Call



Present: Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Lantz Rankin, *Members*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

Guest: John Green, P.S.

Absent: None

The Chairman called Meeting #308 to order at 1:02 p.m. on Monday March 23, 2020 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Delegations or Public Concerns

None

2020 April 17<sup>th</sup> WV Specific PS Exam

The Board discussed the scheduled April 17, 2020 WV Specific Exam. A motion was made by Mr. Gary Facemyer and seconded by Mr. Tom Rayburn to postpone the exam indefinitely. Motion carried. Kristi Justice, Executive Director, will notify all Examinees by email letting them know the exam will be rescheduled at a later date and time.

CE Workshops/Minimum Standards & Ethics

Kristi Justice, Executive Director, provided the Board an update regarding CE opportunities for Licensees. She stated the WV Department of Highway had cancelled the annual conference scheduled for May 2020 due to state restrictions as it pertains to the COVID-19 Virus. The WVBPS has "tentative" scheduled an annual workshop for June 5, 2020, which is an 8-hour workshop. Executive Director stated that registration for the workshop has been placed on "hold" until the State of Emergency is lifted. The Board will discuss this issue in depth at the May 5, 2020 Board Meeting.

NCEES Survey – Restructuring PS Exam

Executive Director provided the Board a copy of the survey from NCEES regarding restricting the PS Exam. Board Members will email Executive Director their survey responses.

Rule Change Consideration/WVSPS Recommendations

Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to table this agenda item until the May 5, 2020 WVBPS Board Meeting. Motion carried.

New PS (#2404)

Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the new licensee PS (#2404). Motion carried.

Update on New Web Based Licensing System

Kristi Justice, Executive Director, provide the Board an update of the new web-based licensing system. She has been working daily with InLumon to have the system up and "live" by the FY2021 PS renewal.

WVSPS Liaison

Mr. John Green stated that he would be in touch with the Education Committee of the WVSPS to provide an update regarding what the Board discussed regarding Continuing Education opportunities.

There being no further business, Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn, that the meeting adjourn at 1:52 P.M. Motion carried.

Respectfully Submitted:



Sefton R. Stewart, P.S., Chairman



Tom Rayburn, P.S., Secretary

Meeting #309  
West Virginia Board of Professional Surveyors  
Via Zoom Meeting  
May 5, 2020 (11:00 AM)

Call to Order

Executive Session §6-9A-4(b)(7)

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Minutes – Meeting #307 (Feb 19, 2020) & #308 (March 23, 2020)
- Financial Statement (Feb. 2020, March 2020 & April 2020)
- P-Card Purchases (February 16, 2020 to April 15, 2020)
- Consider FY2021 Budget
- NCEES Emeritus Member – R. Michael Shepp, PS
- Professional Surveyor Inactive to Retired Status (#1572)
- Consider “SurveyPDU.com” Request
- Consider BridgeValley Community and Technical College Request
- WVBPS CE Workshops / Minimum Standards & Ethics (June 5, 2020)
- FY2021 PS Active & Inactive Renewal – (Continuing Education)
- Reschedule April 17<sup>th</sup> WV Specific PS Exam
- Consider Comity Application Revisions
- Update on New Web Based Licensing System
- Rule Change Consideration / WVSPS Recommendations
- Legislative Update / House Concurrent Resolution 114, 116 & 129
- NCEES Annual Meeting (Chicago Illinois)
- WV Board of Risk and Insurance Management Update/Safety Committee
- Executive Director Report

Upcoming Events

April 30, 2020 – CRC Meeting (Charleston, WV) – **Canceled**  
May 1, 2020 – Exam Committee Meeting (Charleston, WV) – **Canceled**  
May 5, 2020 – WVBPS Board Meeting (Charleston, WV)  
June 5, 2020 – WVBPS CE Event (Charleston, WV) – **Pending**  
August 25-29, 2020 – NCEES Annual Meeting (Chicago, IL)  
October 23, 2020 – WV Specific Exam (Charleston, WV)  
October 27, 2020 – Chapter 30 Board Seminar (South Charleston, WV)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #309  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
May 5, 2020  
Via Zoom



Present: Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Lantz Rankin, *Members*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

Guest: John Green, P.S.

Absent: None

The Chairman called Meeting #309 to order at 11:00 AM on Tuesday, May 5, 2020 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Delegations or Public Concerns

None

Executive Session

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints at 11:02 a.m. Motion carried.

The Board reconvened in regular session at 11:21 a.m.

Summary of the Executive Session was read aloud by Mr. Lantz Rankin, Board Member Investigator. Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Lantz Rankin recused from all complaint decisions.

C19-01 – The Board has received signed Consent and updated plat. The Investigation has been delayed due to the coronavirus pandemic.

C19-13 – Supervisor has provided the Board a written report. Follow up will take place with the supervisor

C20 -02 – The Board voted to close complaint

C20-03 – The Board voted to close complaint

C20- 04 – Due to COIVD 19 pandemic the assigned investigator could not review complaint

C20 – 05 –Due to COVID 19 pandemic the assigned investigator could not review complaint

C20 (Shuck) – Due to COVID 19 an investigator could not review new complaint

Minutes

Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the Minutes from Meeting #307 and #308 as written. Motion carried.

Financial Report

The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:

February 2020 – \$253,161.78 (\$107,252.76)

March 2020 - \$236,751.89 (\$89,077.87)

April 2020 - \$226,403.54 (\$78,629,52)

Mr. Tom Rayburn made a motion, seconded by Mr. Douglas McElwee to approve the financial and expenditure reports. Motion carried.

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to approve the P-Card Charges.

WVSPS Liaison

Mr. John Green provided the Board an update from the WVSPS stating they conducted the Board of Directors meeting via Zoom and it was successful. Mr. Green stated they are exploring options for the 2021 WVSPS Annual Conference and how the conference will be conducted/held due to the COVID 19 Pandemic.

Consider FY2021 Budget

Kristi Justice, Executive Director, presented FY2021 budget proposal. Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve FY2021 Budget. Motion Carried.

NCEES Emeritus Member

Kristi Justice, Executive Director, presented the Board the approval notification from NCEES regarding Mr. Robert Michael Shepp, P.S. Emeritus Member Status.

Professional Surveyor Inactive to Retired

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to approve the Professional Surveyor in Inactive Status to Retired Status for P.S. (#1572). Motion carried.

Online Minimum Standards and Ethics Request

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the On-Line Minimum Standards and Ethics continuing education courses presented by Mr. Stephan Tufte, PLS, SurveyPDU.com, Oskaloosa, KS, through June 30, 2022. Motion carried.

BridgeValley Community and Technical College Request

Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to approved BridgeValley Community and Technical College request for remote continuing education courses with a prevision they provide a plan of action of how they will track course attendance/participation. Motion carried. Executive Director, Kristi Justice, will email BridgeValley Community and Technical College representative requesting the plan of action of tracking attendance/participation.

WVBPS CE Workshop – June 5, 2020

Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to postpone the WVBPS Continuing Education Workshop scheduled for June 5, 2020 due to COVID 19, a future date to be determined. Motion carried. Executive Director will notify via email all Active Professional Surveyors of the postponed workshop.

FY2021 PS Active & Inactive Renewal – (Continuing Education)

The Board discussed FY2021 Professional Surveyor license renewal regarding the impact from COVID 19. The Board stated that all 8 hours of PDHs can be obtained online and through various other resources. At this time, FY2021 PS renewal will continue as stated in the Chapter 30 13A Code. Executive Director will notify via email all Active and Inactive PS of stating that there will not be any changes regarding FY2021 PS Renewal.

Reschedule April 17<sup>th</sup> WV Specific PS Exam

Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to reschedule the April 17, 2020 WV Specific Exam 30 days after the State of West Virginia's reopening due to COVID 19 and the Board will explore options for the April 17, 2020 Examinees of scheduling individual appointments to take the exam. Motion Carried.

Consider Comity Application Revisions

Executive Director, Kristi Justice, presented the information from Mr. Jack Booda PS, NSPS Representative, regarding the Board to consider revisions to the WVBPS Comity Application. The Board has requested Mr. Tom Rayburn to work with Executive Director to review the requested revisions.

Update on New Web Based Licensing System

Executive Director, Kristi Justice, provide the Board with an updated on InLumon's progress. The target date to "go live" was April 2020. The Board ask Executive Director to contact InLumon and ask for FY2021 renewals to be ready for production by Friday May 8, 2020.

Rule Change Consideration / WVSPS Recommendations

The Board discussed the rule change consideration regarding the WVSPS recommendations. Mr. Lantz Rankin will schedule a meeting with Senator Sypolt to discuss the recommendations and will report back to the Board during the June 2020 Board meeting.

Legislative Updates/ House Concurrent Resolution 114, 116 & 129

Kristi Justice, Executive Director, stated that the modifications to WVBPS Series 23-01 (Examination and Licensing of Professional Surveyors in West Virginia) has been filed and approved. The modifications include the Low-Income Initial Licensing Fee Waiver and the Military Family Initial Licensing Fee Waiver.

Kristi Justice, Executive Director, stated the Board received a letter from the WV Legislature Joint Committee on Government Organization regarding a study of Professional and Occupational Licensure described in House Concurrent Resolutions HCR114, HCR 116 and HCR129. The Board's response is due by September 1, 2020.

NCEES Annual Meeting

The NCEES Annual meeting will be held in Chicago Illinois August 25 -29, 2020. Board members are to let Kristi Justice know if they will be able to attend.

WV Board of Risk and Insurance Management (BRIM) Update / Safety Committee

Kristi Justice, Executive Director, discussed the Safety and Loss Control Status regarding the WV Board of Risk and Insurance Management with the Board. Executive Director participated in a conference call with WV BRIM on April 28, 2020, the purpose of the call was for BRIM to provide loss control assistance and direction towards complying with BRIM Standards of Participation program.

The Board held a Safety Committee meeting during the meeting and found no safety concerns. A copy of the Safety Policy was adopted during the meeting.

Executive Directors Report:

Executive Director, Kristi Justice, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer, that the meeting adjourn at 1:42 p.m. Motion carried.

Respectfully Submitted:



Sefton R. Stewart, P.S., Chairman



Tom Rayburn, P.S., Secretary

**Meeting #310**  
**West Virginia Board of Professional Surveyors**  
**Via Zoom Meeting**  
**June 23, 2020 (11:00 AM)**

Call to Order

Executive Session §6-9A-4(b)(7)

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Minutes – Meeting #309 (May 5, 2020)
- Financial Statement (May 2020)
- Professional Surveyors Applying for Retired Status FY2021 (#1449, #1391, #810, #1429, #664, #1087, #1113, #854, #2031, #555)
- Consider “RedVector (Vector Solutions)” Request - Ethics
- Discuss rescheduling April 2020 WV Specific PS Exam
- Discuss Exam Writing Committee Workshop
- Rule Change Consideration / WVSPS Recommendations
- Legislative Update / House Concurrent Resolution 114, 116 & 129
- WV Board of Risk and Insurance Management Update/Safety Committee
- Executive Director Report

Upcoming Events

August 19, 2020 – WVBPS Board Meeting

August 25-29, 2020 – NCEES Annual Meeting (Chicago, IL) – **Canceled Via Virtually**

October 23, 2020 – WV Specific Exam (Charleston, WV)

October 27, 2020 – Chapter 30 Board Seminar (South Charleston, WV)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #310  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
June 23, 2020  
Via Zoom



Present: Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Lantz Rankin, *Members*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

Guest: John Green, P.S.

Absent: None

The Chairman called Meeting #310 to order at 1:04 p.m. on Tuesday, June 23, 2020 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Delegations or Public Concerns

None

Executive Session

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints at 1:05 p.m. Motion carried.

The Board reconvened in regular session at 1:12 p.m.

Summary of the Executive Session was read aloud by Mr. Lantz Rankin, Board Member Investigator. Mr. Lantz Rankin stated that the Investigators have not been able to hold Investigative meetings due to COVID -19. Mr. Lantz Rankins referenced the WV State of Emergency Proclamation signed by Governor Justice and dated March 17,2020, which the order allows for boards and state agencies to suspend certain rules that inhibit them from responding effectively. The proclamation also states that all state agencies have the ability to suspend rules, if strict compliance therewith would in any way prevent, hinder, or delay necessary action in coping with the emergency.

Mr. Lantz Rankin is scheduled to review open complaints at the Board Office on Friday June 26, 2020. Mr. Rankin will consult with Investigators via conference call if needed.

Minutes

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to approve the Minutes from Meeting #309 as written. Motion carried.

Financial Report

The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:

May 2020 - \$232,165.16 (\$69,871.14)

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the financial and expenditure reports. Motion carried.

WVSPS Liaison

Mr. John Green provided the Board an update from the WVSPS stating they have been conducting virtual Continuing Education events due to COVID-19. They have also been conducting Board meetings via Zoom. The WVSPS is exploring options regarding how to facilitate the WVSPS FY2021 Convention.

Professional Surveyor Applying for Retired Status

Mr. Gary Facemyer made a motion, seconded by Mr. Lantz Rankin to approve the Professional Surveyor to Retired Status for P.S. (#1449, #1391, #810, #1429, #664, #1087, #1113, #854, #2031, #555). Motion carried.

Consider "RedVector (Vector Solutions)" Ethics Request

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to table the request by RedVector asking for board's approval for the on-Line Ethics continuing education courses. The Board will consider the request during the August 19, 2020 board meeting, providing board members amply time to review the material. Motion carried.

Discussion April 2020 WV Specific PS Exam – Reschedule

Kristi Justice, Executive Director, provided the Board with an update regarding the WV Specific PS Exam. Kristi stated that she had spoken with Missy Parsons from the WV Governor's Office who stated that we would meet the guidelines to reschedule the exam if we abide by the Social Distancing Guidelines. Executive Director stated the exam has been rescheduled for July 24, 2020 at 1:00 PM in Building 7 in the Capital Room. Executive Director has notified all the examinees that was scheduled to take the April 2020 WV Specific PS Exam.

Discuss Exam Writing Workshop

The Board discussed the Exam Writing Workshop and agreed to hold the event in one day due to COVID 19. The Board discussed holding multiple meetings throughout the year to review the Test Question Bank and revise the questions. A tentative date has been scheduled for Friday September 18<sup>th</sup> to hold the workshop. Kristi Justice, Executive Director, will contact Capital Complex Building 7 (Capital Room) for availability. Once the date/space has been reserved Executive Director will notify the Exam Workshop members.

Rule Change Consideration / WVSPS Recommendations

The Board discussed in depth Series 1(23CR) rule change recommendations submitted by the West Virginia Society of Professional Surveyors (WVSPS). A motion was made by Mr. Tom Rayburn and second by Mr. Lantz Rankin to amend Series 1 Rule to include WVSPS recommendations. Motion Carried.

Legislative Updates/ House Concurrent Resolution 114, 116 & 129

Kristi Justice, Executive Director, stated that she has been working on a draft response to the letter from the WV Legislature Joint Committee on Government Organization regarding a study of Professional and Occupational Licensure described in House Concurrent Resolutions HCR114, HCR 116 and HCR129. Kristi stated that she has ask for Keith Fisher, General Counsel, assistance with the response. Executive Director will email the draft response to Board members for review and input prior to the August 2020 board meeting. The response is due by September 1, 2020.

WV Board of Risk and Insurance Management (BRIM) Update / Safety Committee

Kristi Justice, Executive Director, discussed the Safety and Loss Control Status regarding the WV Board of Risk and Insurance Management with the Board. The Board held a Safety Committee meeting during the meeting and found no safety concerns.

Executive Directors Report:

Executive Director, Kristi Justice, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer, that the meeting adjourn at 2:32 p.m. Motion carried.

Respectfully Submitted:



Sefton R. Stewart, P.S., Chairman



Tom Rayburn, P.S., Secretary

Meeting #311  
West Virginia Board of Professional Surveyors  
Via Zoom Meeting  
July 24, 2020 (10:300 AM)

Call to Order

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Consider the NCEES 2020 Annual Meeting Ballot

**Upcoming Events**

August 19, 2020 – WVBPS Board Meeting

August 25-29, 2020 – NCEES Annual Meeting (*Chicago, IL*) – **Canceled Via Virtually**

October 23, 2020 – WV Specific Exam (Charleston, WV)

October 27, 2020 – Chapter 30 Board Seminar (South Charleston, WV)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #311  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
July 24, 2020  
Via Zoom



**Present:** Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Lantz Rankin, *Members*  
Kristi A. Justice, *Executive Director*

**Guest:** None

**Absent:** Douglas C. McElwee, Esq., *Public Member*

The Chairman called Meeting #311 to order at 10:30 a.m. on Friday, July 24, 2020 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Delegations or Public Concerns**

None

**Board Administration**

The Board considered the NCEES 2020 Annual Meeting Ballot. The NCEES 2020 Annual meeting has been cancelled due to COVID-19. NCEES will hold a virtual business meeting on Thursday August 27, 2020 at 5:30 p.m. The NCEES 2020 ballot was emailed to each member board for consideration and is due by July 30, 2020.

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to submit the recommended candidate for NCEES Treasurer. Motion carried.

Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to submit the WVBPS recommendations for the: approval of the 2019 Annual Meeting Minutes, Special Committee on Bylaws, Board of Directors, and Committee on Finances. Motion carried.

Mr. Gary Facemyer made a motion, seconded by Mr. Lantz Rankin for Mr. Tom Rayburn, WVBPS Secretary, to sign the ballot on behalf of the WVBPS. Motion carried.

Executive Director, Kristi Justice, will prepare the ballot with Mr. Tom Rayburns signature and submit the completed ballot to NCEES by July 30, 2020.

**Executive Directors Report:**

Executive Director, Kristi Justice, provided the Board with an update of board office related duties.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer, that the meeting adjourn at 10:55 a.m. Motion carried.

**Respectfully Submitted:**

  
Sefton R. Stewart, P.S., Chairman

  
Tom Rayburn, P.S., Secretary

Meeting #312  
West Virginia Board of Professional Surveyors  
Charleston, WV  
August 19, 2020

Call to Order

Executive Session §6-9A-4(b)(7)  
Delegations or Public Concerns

WVSPS Liaison

Board Elections FY-2021 §30-1-3(a) and §30-13A-4(k)

➤ Chairman & Secretary

Board Administration

- Minutes – Meeting #310 and #311(*June 23, 2020 & July 24, 2020*)
- Financial Statement (*June 2020 & July 2020*)
- P-Card Purchases (*April 16, 2020 to August 15, 2020*)
- Consider Response to House Concurrent Resolution 114, 116 & 129
- Rule Change Update
- Consider “RedVector (Vector Solutions)” Request - Ethics
- Consider FY2020 WVBPS Annual Report
- Dual COA Request (*#5916 Clarksburg, WV & #6057 Jane Lew, WV*)
- Professional Surveyor Retired (*#1081, #1451, #1736, #707, #1144, #1125, #1914, #1764, #768, #1976, #1345, #1283, #1808, #1835, #723*)
- Surveyor Intern (*S.I. #218*)
- Surveyor Intern Special Supervision Clause (*S.I. #197*)
- 2020 Spring (July 24,2020) Exam & New Licensee (*P.S. #'s 2405 - 2412*)
- Exam Writing Workshop (*September 17, 2020*)
- 2020 Fall Exam & New Applications
- Board Member Reappoint (*Mr. Douglas McElwee*)
- NCEES Virtual Meeting (*August 27, 2020 5:30 PM*)
- WVBPS Safety Committee Update
- Executive Director Report

Upcoming Events

October 23, 2020 – WV Specific Exam (Charleston, WV)  
October 27, 2020 – Chapter 30 Board Seminar (South Charleston, WV)  
November 17, 2020 – WVBPS Board Meeting (Charleston, WV)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #312  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
August 19, 2020  
CHARLESTON, WV, and Via Zoom



**Present:** Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Lantz Rankin, *Members*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

**Guest:** John Green, P.S.  
Bobby Cales

**Absent:** Douglas C. McElwee, Esq., *Public Member*

The Chairman called Meeting #312 to order at 11:02 a.m. on Wednesday August 19, 2020 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Delegations or Public Concerns**

None

**Executive Session**

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints at 11:04 a.m. Motion carried.

The Board reconvened in regular session at 11:54 a.m.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Lantz Rankin recused from all complaints. Mr. Sefton Stewart recused himself from C20(Cales).

C20 (Shuck) – Open Complaint & ask PS for response

C20 (Cales) - Open Complaint & ask PS for response

C21 (Hewett) - Open Complaint & ask PS for response

C19-01 – Send a follow up letter to Complainant and PS

C19-13 – Mr. Lantz Rankin and Executive Director will schedule a phone conference call with PS Supervisor. This call will take place on September 10, 2020.

C20-04 – PS has not completed the survey as to date

C20-05 – Close Complaint this is a legal issue and out of the jurisdiction of the Board.

C18-03 & C18-05: Mr. Lantz Rankin and Executive Director will schedule a phone conference call with PS Supervisor. This call will take place on September 10, 2020.

WVSPS Liaison

Mr. John Green provided the Board an update from the WV Society of Professional Surveyors and stating they are working on the FY2021 WVSPS Convention and they are researching having a hybrid type conference.

Minutes

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the Minutes from Meeting #310 & #311 as written. Motion carried.

Financial Report

The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:

June 30, 2020 – \$286,906.39 (\$61,272.37)  
July 31, 2020 - \$289,562.28 (\$187,335.89)

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the financial and expenditure reports. Motion carried.

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the P-Card Charges.

Consider Response to House Concurrent Resolution 114, 116 & 129

Executive Director, Kristi Justice, provided the Board with a draft response to the House Concurrent Resolution 114, 116 & 129. The Board discussed and made minor changes to the responding document. Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to submit the WVBPS response with the changes to the House Government Organization Committee. Motion carried.

Rule 23CSR1 Amendment

Executive Director, Kristi Justice, provided the Board an update regarding the rule amendment to Legislative Rule 23CSR1 (Examination and Licensing of Professional Surveyors in West Virginia).

Consider "RedVector (Vector Solutions)" Ethics Request

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the request by RedVector asking for board's approval for the on-Line Ethics continuing education courses. Motion carried.

Consider FY2020 Annual Report

Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to approve the WVBPS FY2020 Annual Report. Motion carried.

Consider COA Request (#5916 Clarksburg, WV & #6057 Jane Lew, WV)

Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the Dual Surveyor-In-Charge request for COA (#5916 Clarksburg, WV) & (#6057 Jane Lew, WV). Motion carried.

Professional Surveyor Retired Applications (#1081, #1451, #1736, #707, #1144, #1125, #1914, #1764, #768, #1976, #1345, #1283, #1808, #1835, #723)

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the Professional Surveyor Retired Applications. Motion carried.

Survey Intern (#218)

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to approve the Survey Interns (#218) having passed the Fundamentals of Surveying Examination by Computer Based Testing. Motion carried.

Surveyor Intern Special Supervision Clause

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to approve Surveyor Intern Special Supervision #197 (Jonathan G. Saunders). Motion carried.

2020 Spring Exam (July 24, 2020) New Licensees (PS #'s 2405 - 2412)

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the 2020 Spring Exam (July 24, 2020) New Licensee (PS # 2405 - 2412) having passed the required examinations for licensure as a West Virginia Professional Surveyor. Motion carried.

The Board discussed an email correspondence the Executive Director received from an individual who participated in the July 24, 2020 WV Specific Exam. The Board advised Executive Director on responding to the individual.

Exam Writing Workshop (September 17, 2020)

Executive Director, Kristi Justice, provided the Board an update regarding the Exam Writing Workshop that will be held on September 17, 2020. Board members provided input on inviting additional licensees to the workshop.

2020 Fall Exam Update

Executive Director, Kristi Justice, provided the Board an update regarding the 2020 Fall WV State Specific Exam.

Board Member Reappoint (Mr. Douglas McElwee)

Executive Director provided the Board with the reappoint letter for Mr. Douglas McElwee, which his term will end June 30, 2024.

NCEES Virtual Meeting (August 27, 2020 5:30 PM)

Executive Director reminded Board Member of the virtual NCEES annual meeting that will be held on August 27, 2020 at 5:30 PM. Board members need to register to participate in the event.

WVBPS Safety Committee Update

The WVBPS Safety Committee reports no safety concerns at this time.

Executive Directors Report:

Executive Director, Kristi Justice, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

**Board Elections FY-2021 §30-1-3(a) and §30-13A-4(k)**

**Chairman:** Mr. Gary Facemyer nominated Mr. Sefton Stewart as Chairman for Fiscal Year 2021.  
**Seconded by Mr. Tom Rayburn. Motion carried.**

**Secretary:** Mr. Gary Facemyer nominated Mr. Tom Rayburn as Secretary for Fiscal Year 2021.  
**Seconded by Mr. Lantz Rankin. Motion carried.**

There being no further business, Mr. Gary Facemyer made a motion, seconded by Mr. Sefton Stewart, that the meeting adjourn at 1:42 P.M. Motion carried.

Respectfully Submitted:



Sefton R. Stewart, P.S., Chairman



Tom Rayburn, P.S., Secretary

**Meeting #313**  
**West Virginia Board of Professional Surveyors**  
**Via Zoom Meeting**  
**November 4, 2020 (10:300 AM)**

Call to Order

Delegations or Public Concerns

WVSPS Liaison

Board Administration

Executive Session §6-9A-4(b)(7)

**Upcoming Events**

November 17, 2020 – WVBPS Board Meeting (Charleston, WV)

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #313  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
November 4, 2020  
Via Zoom



**Present:** Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Lantz Rankin, *Members*  
Douglas C. McElwee, Esq., *Public Member*  
Kristi A. Justice, *Executive Director*

**Guest:** Stephen Caldwell

**Absent:** None

The Chairman called Meeting #313 to order at 10:00 a.m. on Wednesday, November 4, 2020 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Delegations or Public Concerns**

None

**WVSPS Liaison**

Mr. Stephen Caldwell joined the meeting in the absence of Mr. John Green. Mr. Caldwell stated he had nothing to report from the WVSPS at this time.

**Board Administration**

Executive Director, Kristi Justice, provided the Board an update regarding the amendment to Legislative Rule 23CSR1. Executive Director received a call from Mr. Carl Fletcher stating the amendment is tentative on the calendar for November 16, 2020 in Legislative Rule Making Committee.

Mr. Sefton Stewart, Chairman, provided the Board information regarding Executive Director, Kristi Justice, resignation. Ms. Justice has accepted an Executive Director position with another Chapter 30 licensing board.

The Board discussed day to day operations of the office and how to manage the transition of the current Executive Director. The Board discussed the draft Executive Director job advertisement that was emailed to them. Edits were suggested to be made to the advertisement. Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn, to accept the changes to the job advertisement and move forward with the job posting. Motion carried.

Executive Director, Kristi Justice, will send the advertisement of the Executive Director job posting to the WV State Division of Personnel, the WVSPS website and ask the WV Society of Professional Surveyors to distribute to society members.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer, that the meeting adjourn at 10:50 a.m. Motion carried.

Respectfully Submitted:

  
Sefton R. Stewart, P.S., Chairman

  
Tom Rayburn, P.S., Secretary

**Meeting #314**  
**West Virginia Board of Professional Surveyors**  
**Charleston, WV**  
**November 17, 2020**

**Call to Order**

**Executive Session §6-9A-4(b)(7)**

**Delegations or Public Concerns**

**WVSPS Liaison**

**Board Administration**

- Minutes – Meeting #312 and #313(*August 19, 2020 & November 4, 2020*)
- Financial Statement (*August 2020, September 2020 & October 2020*)
- P-Card Purchases (*August 16, 2020 to November 15, 2020*)
- Rule Change Update
- Professional Surveyor Retired (*#926SU*)
- Surveyor Intern (*S.I. #219*)
- 2020 Fall Exam & New Licensee (*P.S. #'s 2413 - 2422*)
- Exam Writing Workshop (*December 11, 2020*)
- NCEES MBA / Board President Meeting (*January 29, 2021*)
- FY2021 COA Renewal Update
- InLumon Update
- Real Property Electronic Recording Standards Advisory Committee
- Executive Director Position Update
- WVBPS Safety Committee Update
- Executive Director Report

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

**MINUTES OF MEETING #314  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
November 17, 2020  
CHARLESTON, WV, and Via Zoom**



**Present:** Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Lantz Rankin, *Members*  
Douglas C. McElwee, Esq., *Public Member*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

**Guest:** John Green, P.S.

**Absent:** None

The Chairman called Meeting #314 to order at 11:00 a.m. on Tuesday November 17, 2020 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Delegations or Public Concerns**

None

**Executive Session**

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints at 11:02 a.m. Motion carried.

The Board reconvened in regular session at 12:01 p.m.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Lantz Rankin recused from all complaints. Mr. Sefton Stewart recused himself from C20-07.

C21 (Johnson) – Dismiss complaint allegations - the complaint involves a contractual dispute and, therefore, fall outside the jurisdiction of the Board.

C21 (Bruner) - Open Complaint & ask PS for response

C21 (Lucas) - Open Complaint & ask PS for response

C21-01 – Investigator will review PS Response on 12/01/2020

C20-07 – Investigator will review PS Response on 12/01/2020

C20-06 – Investigator will review PS Response on 12/01/2020

C20-04 – PS needs to complete survey

C19-01 – Executive Director sent follow up letter to PS, no response to date – Investigator will follow up

**C19-13 – Mr. Lantz Rankin and Executive Director will follow up with PS Supervisor.**

**C18-03 & C18-05: Mr. Lantz Rankin and Executive Director will follow up with PS Supervisor.**

**The Board discussed an email communication received regarding a closed complaint case: Executive Director will follow up with an email response.**

**WVBPS will open a complaint on an Active COA that may be in violation of W. Va. Code R. 23-5-8.6, which provides: “[A]ny licensee who has committed any of the following unethical practices may be subject to disciplinary action by the Board: . . . Using advertising that is false, fraudulent, deceptive, misleading or unlawful[.]”**

#### **WVSPS Liaison**

**Mr. John Green provided the Board an update from the WVSPS stating that the Annual conference will be held virtually this year.**

#### **Minutes**

**Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the Minutes from Meeting #312 & #313 as written. Motion carried.**

#### **Financial Report**

**The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:**

**August 31, 2020 – \$284,635.54 (\$178,589.15)  
September 30, 2020 - \$279,195.34 (\$170,688.95)  
October 31, 2020 - \$270,187.54 (\$160,871.15)**

**Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to approve the financial and expenditure reports. Motion carried.**

**Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to approve the P-Card Charges.**

#### **Rule 23CSR1 Amendment**

**Executive Director, Kristi Justice, provided the Board an update regarding the rule amendment to Legislative Rule 23CSR1 (Examination and Licensing of Professional Surveyors in West Virginia). Executive Director, Kristi Justice and Mr. Lantz Rankin attended a meeting with the Legislative Rule Making Review Committee on Monday November 16, 2020. The board will make a small modification regarding the sunset rule. During the meeting there were no questions, and the rule was passed out of the committee.**

#### **Professional Surveyor Retired Applications (#926SU)**

**Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the Professional Surveyor Retired Applications. Motion carried.**

**Survey Intern (#219)**

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the Survey Interns (#219) having passed the Fundamentals of Surveying Examination by Computer Based Testing. Motion carried.

**2020 Fall Exam (October 23, 2020) New Licensees (PS #'s 2413 - 2422)**

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the 2020 Fall Exam (October 23, 2020) New Licensee (PS # 2413 - 2422) having passed the required examinations for licensure as a West Virginia Professional Surveyor. Motion carried.

The Board reviewed the Angoff of the 2020 Fall Exam.

**Exam Writing Workshop (December 11, 2020)**

Executive Director, Kristi Justice, provided the Board an update on the Exam Writing Workshop that was held on September 17, 2020. The next scheduled Exam Writing Workshop will be on December 11, 2020. Mr. Tom Rayburn will be the contact person regarding the workshop.

**NCEES MBA / Board President Meeting (January 29, 2021)**

Executive Director, Kristi Justice, provided the Board information from NCEES regarding the MBA & Board President Meeting that will be held virtually on January 29, 2021. Executive Director will register Mr. Sefton Stewart, Chairman, to attend and will contact NCEES regarding the vacant position of the Executive Director.

**FY2021 COA Renewal Update**

Executive Director, Kristi Justice, provided the Board an update of the FY2021 COA Renewal process. InLumon has sent out an email to all Active COAs and hard copy of the FY2021 COA Renewal Application will be mailed on 11/18/2020.

**InLumon Update**

Executive Director, Kristi Justice, provided the Board an update regarding InLumon (the new web-based database system). Successes and Challenges were reported to the Board.

**Real Property Electronic Recording Standards Advisory Committee**

Executive Director, Kristi Justice, provided the Board information regarding the Real Property Electronic Recording Standards Advisory Committee. During the 2020 Legislative Session, HB2086 was passed that creates a Real Property Electronic Recording Standards Advisory Committee. The WVBPB was included in the bill for representation on the Committee. Mr. Tom Rayburn will participate in the Committee during the Executive Director vacancy.

**Executive Session**

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to discuss personnel matters at 1:02 a.m. Motion carried.

The Board reconvened in regular session at 1:15 p.m.

A motion was made by Mr. Tom Rayburn, seconded by Mr. Douglas McElwee to approve to pay Kristi Justice \$30 an hour during the transition period of hiring a new executive director. Motion Carried.

**WVBPS Safety Committee Update**

The WVBPS Safety Committee reports no safety concerns at this time.

**Executive Directors Report:**

Executive Director, Kristi Justice, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

There being no further business, Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn, that the meeting adjourn at 1:38 P.M. Motion carried.

Respectfully Submitted:



Sefton R. Stewart, P.S., Chairman



Tom Rayburn, P.S., Secretary

Meeting #8015  
West Virginia Board of Professional Surveyors  
Via Zoom Meeting  
November 24,, 2020 (10:00 AM)

Call to Order

Executive Session §6-9A-4(b)(7)  
Personnel Matters

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

**MINUTES OF MEETING #315  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
November 24, 2020  
Via Zoom**



**Present:** Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Lantz Rankin, *Members*  
Douglas C. McElwee, Esq., *Public Member*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Executive Director*

**Guest:** None

**Absent:** None

The Chairman called Meeting #315 to order at 10:00 a.m. on Tuesday November 24, 2020 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Delegations or Public Concerns**

None

**Executive Session**

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss personnel matters at 10:02 a.m. Motion carried.

The Board reconvened in regular session at 10:55 a.m.

Mr. Lantz Rankin made a motion, seconded by Mr. Gary Facemyer to interview 3 candidates for the Executive Director position. Motion carried.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin, that the meeting adjourn at 10:57 a.m. Motion carried.

Respectfully Submitted:

Handwritten signature of Sefton R. Stewart in blue ink.

Sefton R. Stewart, P.S., Chairman

Handwritten signature of Tom Rayburn in blue ink.

Tom Rayburn, P.S., Secretary

**Meeting #316**  
**West Virginia Board of Professional Surveyors**  
**Via Zoom Meeting**  
**December 8, 2020 (6:00 PM)**

**Call to Order**

**Board Administration**

- Minutes – Meeting #314 and #315(*November 17, 2020 & November 24, 2020*)

**Executive Session §6-9A-4(b)(7)**  
**Personnel Matters**

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

**MINUTES OF MEETING #316  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
December 8, 2020 (6:00 PM)  
Via Zoom**



**Present:** Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Kristi A. Justice, *Staff*

**Guest:** None

**Absent:** Lantz Rankin, *Member*

The Chairman called Meeting #316 to order at 6:01 p.m. on Tuesday December 8, 2020 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Delegations or Public Concerns**

None

**Board Administration**

Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the Minutes from Meeting #314 and #315 as written. Motion carried.

**Executive Session**

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss personnel matters at 6:11 p.m. Motion carried.

The Board reconvened in regular session at 6:41 p.m.

Upon motion by Mr. Tom Rayburn and second by Mr. Gary Facemyer, the Board voted to offer the Executive Director position to Candidate 1 with a possible alternate of Candidate 2. The Board Secretary will contact the candidate(s). The proposed hire date is January 4, 2021.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer, that the meeting adjourn at 6:44 p.m. Motion carried.

**Respectfully Submitted:**

  
Sefton R. Stewart, P.S., Chairman

  
Tom Rayburn, P.S., Secretary

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**Sefton R. Stewart, P.S., CHAIRMAN**  
**Lantz G. Rankin, P.S., MEMBER**  
**Amber Shawver Legg, EXECUTIVE DIRECTOR**



**James T. Rayburn, P.S., SECRETARY**  
**Gary D. Facemyer, P.E., P.S., MEMBER**  
**Douglas C. McElwee, Esq., PUBLIC MEMBER**

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Meeting #317  
West Virginia Board of Professional Surveyors Charleston, WV  
February 2, 2021

Call to Order

Executive Session §6-9A-4(b)(7)

C18-03 & C18-05, C19-13	C21-01	2 New Complaints
C19-01	C21-02	
C20-04	C21-03	
C20-06	C21-04	
C20-07		

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Minutes – Meeting #316 (December 8, 2020)
- Financial Statement (November 2020 & December 2020)
- P-Card Purchases (December 2020)
- Exam Writing Workshop Discussion
- Consideration of Continuing Education Opportunities
- Surveyor Intern (S.I. #220)
- InLumon Update
- Fairmount State University Schedule for Bachelor of Science Degree Program
- Tyler Technology Information Request
- Office Lease Discussion
- NCEES MBA/Board President Meeting – Update
- Real Property Electronic Recording Standards Advisory Committee
- WVSPS Safety Committee Update
- Executive Director Report
- Schedule Next Board Meeting

Upcoming Events

2/03/2021: Purchasing Training – Statewide Contracts & Inspection Services  
2/15/2021: Holiday-Presidents Day  
2/16/2021: WV Interactive Training 1:30PM-4:00PM  
3/17/2021: Purchasing Training – Managing your Vendor 10:00AM-11:00AM  
4/16/2021: Spring Exam  
4/19/2021-4/21/2021: State Treasury Cas Management Conference

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to consider the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #317  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
February 2, 2021  
Via Zoom



**Present:** Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member* Lantz Rankin, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Amber Shawver, *Executive Director*

**Guest:** John Green, P.S.

**Absent:** None

The Chairman called Meeting #317 to order at 11:01 a.m. on Tuesday, February 2, 2021 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Delegations or Public Concerns**

None

**Executive Session**

Mr. Doug McElwee made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints. Motion carried.

The Board reconvened in regular session at 11:56 a.m.

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to re-enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to further discuss complaints at 12:01 p.m. Motion carried.

The Board reconvened in regular session at 12:40 p.m.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Lantz Rankin recused from all complaints.

C18-03 – PS continues under consent agreement.

C18-05 - PS continues under consent agreement.

C19-13 - PS continues under consent agreement.

C19-01 - The Board voted to close complaint.

C20-04 – Leave the complaint open.

C20-06 – The Board voted to offer a consent agreement.

C20-07 - The Board voted to offer a consent agreement.

- C21-01 - The Board voted to close complaint.
- C21-02 - The Board voted to offer a consent agreement.
- C21-03 - The Board voted to offer a consent agreement.
- C21-04 - The Board voted to offer a consent agreement.
- C21-05 – Open complaint & ask PS for response.

**Board Administration**

Mr. John Green, P.S. entered meeting at 12:45

**Minutes**

Mr. Tom Rayburn made a motion, seconded by Mr. Doug McElwee to approve the Minutes from Meeting #316 as written. Motion carried.

**Financial Report**

The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:

- November 30, 2020 - \$270,187.54
- December 31, 2020 - \$272,114.27

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the financial and expenditure reports. Motion carried.

**Schedule Exam Writing Workshop**

Executive Director, Amber Shawver Legg, requested to schedule the Exam Writing Workshop to finalize the Spring 2021 State Exam. Board members provided input on inviting additional licensees to the workshop. The Exam Writing Workshop is to be scheduled.

**Consider "McKissock" Minimum Technical Standards Request**

Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to request McKissock provide WVBPS with the course content for the Minimum Technical Standards continuing education courses. Motion carried.

**Consider "WVSPS" Request for Online Standards and Ethics**

Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to approve the request by WVSPS asking for Board's approval for Online Standards and Ethics continuing education courses. Motion carried.

**Survey Intern (#220)**

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the Survey Intern (#220) having passed the Fundamentals of Surveying Examination by Computer Based Testing. Motion carried.

InLumon Database Update

Executive Director, Amber Shawver Legg, gave an update regarding the production progress of the online database.

Fairmont State University Schedule for Bachelor of Science Degree Program

Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to send the Fairmont State University course outline to NCEES for review. Motion carried.

Tyler Technology Information Request

Mr. Lantz Rankin made a motion, seconded by Mr. Doug McElwee to table this agenda item. Motion carried.

Office Lease Discussion

Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to extend the current office lease by one year. Motion carried.

NCEES MPA/Board President Meeting Update

Executive Director, Amber Shawver Legg, summarized the NCEES MPA/Board President Meeting.

Real Property Electronic Recording Standards Advisory Committee

Mr. Tom Rayburn stated the next Electronic Recording Standards Advisory Committee meeting will be held February 16, 2021.

WVBPS Safety Committee Update

The WVBPS Safety Committee reports no safety concerns at this time.

Executive Directors Report:

Executive Director, Amber Shawver Legg, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

There being no further business, Mr. Doug McElwee made a motion, seconded by Mr. Tom Rayburn, that the meeting adjourn at 2:11 p.m. Motion carried.

Respectfully Submitted:



Sefton R. Stewart, P.S., Chairman



Tom Rayburn, P.S., Secretary

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**Sefton R. Stewart, P.S., CHAIRMAN**  
**Lantz G. Rankin, P.S., MEMBER**  
**Amber Shawver Legg, EXECUTIVE DIRECTOR**



**James T. Rayburn, P.S., SECRETARY**  
**Gary D. Facemyer, P.E., P.S., MEMBER**  
**Douglas C. McElwee, Esq., PUBLIC MEMBER**

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Meeting #318  
West Virginia Board of Professional Surveyors Charleston, WV  
April 6, 2021  
10:00AM Via Zoom

Call to Order

Executive Session §6-9A-4(b)(7)

C18-03 & C18-05, C19-13	C21-02	5 New Complaints
C20-04	C21-03	
C20-06	C21-04	
C20-07	C21-05	

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Minutes – Meeting #317 (February 2, 2021)
- Financial Statement (January 2021, February 2021, March 2021)
- P-Card Purchases (December 2020, January 2021)
- Approval of April 16, 2021 Spring Exam Questions
- Consideration of Fairmount State University Schedule for Bachelor of Science Degree Program
- Consideration of Continuing Education Opportunities
- Consideration of Board Meeting Invitations
- Legislative Update
- Renewal Update
- Database Update
- Real Property Electronic Recording Standards Advisory Committee
- WVBPS Safety Committee Update
- Executive Director Report
- Schedule Next Board Meeting

Upcoming Events

4/16/2021: Spring Exam  
4/19/2021-4/21/2021: State Treasury Cash Management Conference  
5/20/2021 – NCEES Interim Meeting  
5/13/2021 – NCEES Colonial States Boards of Surveyor Registration Meeting  
5/14/2021 – NCEES Northeast Zone New Member Welcome  
5/19/2021 – NCEES Northeast Zones Great Race  
5/21/2021 – Exam Workshop  
5/31/2021 – Holiday-Memorial Day  
6/2/2021 – Purchasing Training for Boards  
6/30/2021 – Last day for Renewals  
6/30/2021 – Purchasing Training – Fixed Assets & Surplus Property  
8/18/2021-8/21/2021 – NCEES Annual Meeting – New Orleans, LA

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #318  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
April 6, 2021 Via  
Zoom



**Present:** Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Lantz Rankin, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Amber Shawver, *Executive Director*

**Guest:** John Green, P.S.

**Absent:** None

The Chairman called Meeting #318 to order at 10:01 a.m. on Tuesday, April 6, 2021 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Delegations or Public Concerns**

None

**Executive Session**

Mr. Tom Rayburn made a motion, seconded by Mr. Douglas C. McElwee to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints. Motion carried.

The Board reconvened in regular session at 11:00 a.m.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Tom Rayburn made a motion, seconded by Mr. Gray Facemyer to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Lantz Rankin recused from all complaints.

C18-03 – PS continues under consent agreement.

C18-05 - PS continues under consent agreement.

C19-13 - PS continues under consent agreement.

C19-01 - The Board voted to close complaint.

C20-04 – Leave the complaint open.

C20-06 – Pending signed consent agreement.

C20-07 - Pending signed consent agreement.

C21-02 – The Board voted to offer revised consent agreement.

C21-03 - Pending signed consent agreement.

C21-04 - Pending signed consent agreement.

**C21-05 – The Board voted to dismiss the complaint.**

**C21-06 – Open complaint & ask PS for response.**

**C21-07 – Open complaint & ask PS for response.**

**C21-08 - Open complaint & ask PS for response.**

**Board Administration**

**Mr. John Green, P.S. entered meeting at 11:15 a.m.**

**Minutes**

**Mr. Gray Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the Minutes from Meeting #317 as written. Motion carried.**

**Financial Report**

**The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:**

**January 31, 2021 - \$287,711.87**

**February 28, 2021 - \$282,136.25**

**March 31, 2021 - \$268,506.06**

**Mr. Tom Rayburn made a motion, seconded by Mr. Douglas C. McElwee to approve the financial and expenditure reports. Motion carried.**

**P-Card Purchases**

**The Executive Director provided the P-Card Purchases report.**

**Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to approve the P-Card Purchases. Motion carried.**

**Approval of April 16, 2021 Spring Exam Questions**

**Mr. Lantz Rankin made a motion, seconded by Mr. Gray Facemyer to approve the proposed exam questions for the April 16, 2021 Spring Exam. Motion carried.**

**Consideration Fairmont State University Schedule for Bachelor of Science Degree Program**

**Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to approve the Fairmont State University course outline that was determined to meet or exceeds the requirements of the NCEES Surveying Education Standard NCEES. Motion carried.**

**Consideration of Continuing Education**

**Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to table the consideration of McKissock Minimum Technical Standards continuing education courses. Motion carried.**

Consideration of Board Invitations

Mr. Gray Facemyer made a motion to invite others to the next Board meeting. Motion did not carry.

Legislative Update

Executive Director, Amber Shawver Legg, provided the Board with an update of current legislation.

Renewal Update

Executive Director, Amber Shawver Legg, provided the Board with an update on the 2022 Professional Surveyor renewals. Renewals were made available for download and online submission on April 1, 2021.

Database Update

Executive Director, Amber Shawver Legg, provided the Board with an update of the online database progress and information about other online database companies.

Real Property Electronic Recording Standards Advisory Committee

Executive Director, Amber Shawver Legg will attend future Electronic Recording Standards Advisory Committee meetings.

WVBPS Safety Committee Update

The WVBPS Safety Committee reports no safety concerns at this time.

Executive Directors Report:

Executive Director, Amber Shawver Legg, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Gray Facemyer, that the meeting adjourn at 12:10 p.m. Motion carried.

Respectfully Submitted:

  
Sefton R. Stewart, P.S., Chairman

  
Tom Rayburn, P.S., Secretary

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**Sefton R. Stewart, P.S., CHAIRMAN**  
**Lantz G. Rankin, P.S., MEMBER**  
**Amber Shawver Legg, EXECUTIVE DIRECTOR**



**James T. Rayburn, P.S., SECRETARY**  
**Gary D. Facemyer, P.E., P.S., MEMBER**  
**Douglas C. McElwee, Esq., PUBLIC MEMBER**

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Meeting #319  
West Virginia Board of Professional Surveyors Charleston, WV  
April 27, 2021  
10:00AM Via Zoom

Call to Order

Executive Session §6-9A-4(b)(7)

C20-04  
C21-03

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Consideration of Minutes – Meeting #318 (April 6, 2021)
- Consideration of 2021 Spring Exam New Licensees (P.S. #'s 2423 & 2424)
- Consideration of FY-2022 Budget Expenditure Schedule
- Consideration of Continuing Education Opportunities
- Consideration of New Online Database
- Consideration of Dual COA Request
- Delegates for Annual NCEES Meeting Discussion
- WVSPS Safety Committee Update
- Executive Director Report
- Schedule Next Board Meeting

Upcoming Events

3/20/2021 – NCEES Interim Meeting  
5/11/2021 – NCEES Colonial States Boards of Surveyor Registration Meeting  
5/14/2021 – NCEES Northeast Zone New Member Welcome  
5/19/2021 – NCEES Northeast Zones Great Race  
5/21/2021 – Exam Workshop  
5/31/2021 – Holiday-Memorial Day  
6/2/2021 – Purchasing Training for Boards  
6/30/2021 – Last day for Renewals  
6/30/2021 – Purchasing Training – Fixed Assets & Surplus Property  
8/18/2021-8/21/2021 – NCEES Annual Meeting – New Orleans, LA

NOTE: Meetings will be noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #319  
OF THE WEST VIRGINIA BOARD PROFESSIONAL SURVEYORS  
APRIL 27, 2021 Via Zoom



**Present:** James T. Rayburn, *Secretary*  
Lantz Rankin, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Keith D. Fisher, Esq. *Attorney General Counsel*  
Amber Shawver, *Executive Director*

**Guest:** None

**Absent:** Sefton R. Stewart, *Chairman*  
Gary D. Facemyer, *Member*

The Secretary called Meeting #319 to order at 10:05 a.m. on Tuesday, April 27, 2021 and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Executive Session §6-9A-4(b)(7)**  
C20-04 -Tabled  
C21-03- Tabled

**Delegations or Public Concerns**  
None

**Board Administration**

**Minutes**

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to approve the Minutes from Meeting #318 as written. Motion carried.

**2021 Spring Exam New Licensees (P.S. #'s 2423 & 2424)**

Mr. Lantz Rankin made a motion, seconded by Mr. Doug McElwee to approve the new Professional Surveyors, #2423 & 2424. Motion carried.

**FY-2022 Budget Expenditure Schedule**

Mr. Doug McElwee made a motion, seconded by Mr. Lantz Rankin to approve the proposed FY-2022 Budget Expenditure Schedule. Motion carried.

**Continuing Education Opportunities**

Tabled

**New Online Database**

Tabled

**Dual COA Request**

Tabled

Delegates for Annual NCEES Meeting Discussion

WVBPS Safety Committee Update

Tabled

Executive Director Report

Tabled

Schedule Next Board Meeting

The next Board meeting was scheduled for Tuesday, May 11, 2021.

There being no further business, Mr. Lantz Rankin made a motion, seconded by Mr. Doug McElwee, that the meeting adjourn at 10:27 a.m. Motion carried.

Respectfully Approved:



Sefton R. Stewart, P.S., Chairman



Tom Rayburn, P.S., Secretary

**STATE OF WEST VIRGINIA**  
**BOARD OF PROFESSIONAL SURVEYORS**  
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**Sefton R. Stewart, P.S., CHAIRMAN**  
**Lantz G. Rankin, P.S., MEMBER**  
**Amber Shawver Legg, EXECUTIVE DIRECTOR**



**James T. Rayburn, P.S., SECRETARY**  
**Gary D. Facemyer, P.E., P.S., MEMBER**  
**Douglas C. McElwee, Esq., PUBLIC MEMBER**

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**Agenda - Meeting #320**  
**West Virginia Board of Professional Surveyors Charleston, WV**  
**May 11, 2021 - 10:00AM Via Zoom**

Call to Order

Executive Session §6-9A-4(b)(7)

C18-03 & C18-05, C19-13	C21-02	C21-07
C20-04	C21-03	C21-08
C20-06	C21-04	Unlicensed Practice
C20-07	C21-06	

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Consideration of Minutes – Meeting #319 (April 27, 2021)
- Consideration of Financial Statement (April 2021)
- Consideration of P-Card Purchases (February 2021 & March 2021)
- Consideration of Continuing Education Opportunities
- Consideration of New Online Database
- Consideration of Dual COA Request
- NCEES Annual Meeting Discussion
- Real Property Electronic Recording Standards Advisory Committee
- WVBPS Safety Committee Update
- Executive Director Report
- Schedule Next Board Meeting

Upcoming Events

5/11/2021 – NCEES Colonial States Boards of Surveyor Registration Meeting  
5/14/2021 – NCEES Northeast Zone New Member Welcome  
5/19/2021 – NCEES Northeast Zones Great Race  
5/20/2021 – NCEES Interim Meeting  
5/21/2021 – Exam Workshop  
5/31/2021 – Holiday-Memorial Day  
6/2/2021 – Purchasing Training for Boards  
6/30/2021 – Last day for Renewals  
6/30/2021 – Purchasing Training – Fixed Assets & Surplus Property  
8/18/2021-8/21/2021 – NCEES Annual Meeting – New Orleans, LA

**NOTE:** Meetings will be Noticed five (5) business days in advance. The Agenda will be available 3 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #320  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
May 11, 2021  
Via Zoom



**Present:** Sifton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Lantz Rankin, *Member*  
Douglas C. McElwee, Esq., *Public Member*  
Keith D. Fisher, Esq., *Attorney General Counsel*  
Amber Shawver, *Executive Director*

**Guest:** John Green, P.S.

**Absent:** None

The Chairman called Meeting #320 to order at 10:02 a.m. on Tuesday, May 11, 2021, and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Delegations of Public Concerns**

None

**Executive Session**

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to enter Executive Session pursuant to W. Va. Code §6-9A-4(b)(7) to discuss complaints. Motion carried.

The Board reconvened in regular session at 10:45a.m.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Gary Facemyer made a motion, seconded by Mr. Douglas C. McElwee to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Lantz Rankin recused from all complaints.

C18-03 - PS continues under consent agreement.

C18-05 - PS continues under consent agreement.

C19-13 - PS continues under consent agreement.

C20-04 - The Board voted to close complaint.

C20-06 - The Professional Surveyor has fulfilled all terms of the consent agreement and the Board voted to close the complaint.

C20-07 - The Professional Surveyor has fulfilled all terms of the consent agreement and the Board voted to close the complaint.

C21-02 - Pending signed consent agreement.

C21-03 - The Professional Surveyor has fulfilled all terms of the consent agreement and the Board voted to close the complaint.

~~C21-04~~ - The Board voted to withdraw the consent agenda and to dismiss the complaint.

~~C21-06~~ - Pending SS response.

~~C21-07~~ - Pending SS response

~~C21-08~~ - Pending SS response.

#### Board Administration

#### Minutes

~~Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to approve the Minutes from Meeting #319 as written. Motion carried.~~

#### P-Card Purchases & Financial Report

~~The Executive Director provided the P-Card Purchases report.~~

~~The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:~~

~~May 2021 - \$272,628.19~~

~~Mr. Douglas E. McElwee made a motion, seconded by Mr. Gary Facemyer to approve the financial and expenditure reports and P-Card purchases. Motion carried.~~

#### Consideration of Continuing Education

~~Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn to approve the McKissock Minimum Technical Standards continuing education courses. Motion carried.~~

#### Database Update

~~Executive Director, Amber Shawver Legg, will continue to provide the Board with updates of the online database progress and information about other online database companies.~~

#### Consideration of Dual COA Request

~~Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the Dual COA Request made by Fisher Associates, P.E., I.L.S.S., DDPCC, Professional Corporation. Motion carried.~~

#### NCEES Annual Meeting Discussion

~~Board discussed NCEES Annual Meeting details.~~

#### Real Property Electronic Recording Standards Advisory Committee

~~Executive Director, Amber Shawver Legg will attend future Electronic Recording Standards Advisory Committee meetings.~~

WVPS Safety Committee Update

The WVPS Safety Committee reports no safety concerns at this time.

Executive Directors Report:

Executive Director, Amber Shawver Legg, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

There being no further business, Mr. Tom Rayburn made a motion, seconded by Mr. Gray Pacenyer, that the meeting adjourn at 11:18 p.m. Motion carried.

Respectfully Submitted:

  
Sefton R. Stewart, P.S., Chairman

  
Tom Rayburn, P.S., Secretary

STATE OF WEST VIRGINIA  
BOARD OF PROFESSIONAL SURVEYORS  
1124 Smith Street, Suite B127C, Charleston, West Virginia 25301  
Telephone (304) 558-0350 Fax (304) 558-0352  
Website: [www.wvbps.wv.gov](http://www.wvbps.wv.gov) Email: [wvbps@wv.gov](mailto:wvbps@wv.gov)

**Sefton R. Stewart, P.S., CHAIRMAN**  
**Lantz G. Rankin, P.S., MEMBER**  
**Amber Shawver Legg, EXECUTIVE DIRECTOR**



**James T. Rayburn, P.S., SECRETARY**  
**Gary D. Facemyer, P.E., P.S., MEMBER**  
**Douglas C. McElwee, Esq., PUBLIC MEMBER**

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Agenda - Meeting #321  
West Virginia Board of Professional Surveyors Charleston, WV  
June 30, 2021 - 10:00AM

Call to Order

Executive Session §6-9A-4(b)(7)

C18-03 & C18-05, C19-13  
C21-02  
C21-06  
C21-07

C21-08  
New Complaints

Delegations or Public Concerns

WVSPS Liaison

Board Administration

- Consideration of Minutes – Meeting #320 (May 11, 2021)
- Consideration of P-Card Purchases (April 2021 & May 2021)
- Consideration of Financial Statement (May 2021)
- Consideration of New Online Database
- Consideration of Next Exam Writing Workshop
- Legislation Update – SB 472
- Consideration of Voting Decisions for NCEES Annual Meeting
- Consideration of Questions to the Board
- WVBPS Safety Committee Update
- Executive Director Report
- Schedule Next Board Meeting

Upcoming Events

6/30/2021 – Last day for Renewals  
6/30/2021 – Purchasing Training – Fixed Assets & Surplus Property  
July 2021 – Pending Purchasing Inspection  
8/18/2021-8/21/2021 – NCEES Annual Meeting – New Orleans, LA  
9/29/201-9/30/2021 – WVSPS Fall Symposium  
9/30/2021 – 10/3/2021 – FARB Regulatory Law Seminar  
12/30/2021 – Annual Report Due

NOTE: Meetings will be Noticed five (5) business days in advance. The Agenda will be available 5 business days in advance. New agenda items may be added up to two (2) business days in advance. The Agenda will be available at the Board Office. The Board reserves the option to reorder the Agenda items at the beginning of the meeting.

MINUTES OF MEETING #321  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
June 30, 2021  
Charleston, WV



**Present:** *Sefton R. Stewart, Chairman*  
*James T. Rayburn, Secretary*  
*Gary D. Facemeyer, Member*  
*Lantz Rankin, Member*  
*Douglas C. McElwee, Esq., Public Member*  
*Kelli D. Talbot, Senior Deputy Attorney General*  
*Amber Shawver Legg, Executive Director*

**Guest:** John Green, P.S.

**Absent:** None

The Chairman called Meeting #321 to order at 10:04 a.m. on Wednesday, June 30, 2021, and noted that the meeting was properly noticed by the West Virginia Secretary of State.

**Delegations of Public Concerns**

None

**Executive Session**

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to enter Executive Session pursuant to *W. Va. Code §6-9A-4(b)(7)* to discuss complaints. Motion carried.

The Board reconvened in regular session at 11:25a.m.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Gary Facemeyer made a motion, seconded by Mr. Douglas C. McElwee to approve the items discussed in the Executive Session regarding complaints. Motion carried with Mr. Lantz Rankin recused from all complaints.

- C18-03 - Leave the complaint open in order to prepare additional materials.
- C18-05 - Leave the complaint open in order to prepare additional materials.
- C19-13 - Leave the complaint open in order to prepare additional materials.
- C21-02 - Allow a 12 day extension for response to the proposed consent agreement.
- C21-06 - Dismiss the complaint due to the boundary dispute.
- C21-07 - Dismiss the complaint due to the boundary dispute.
- C21-08 - PS response received pending investigation
- C21-09 - Open the complaint and ask for the PS response.
- C21-10 - Open the complaint and ask for the PS response.
- C21-11 - Open the complaint and ask for the PS response.

C21-12 – Open the complaint and ask for the PS response.

C21-13 – Open the complaint and ask for the PS response.

### Board Administration

#### Minutes

Mr. Gary Facemyer made a motion, seconded by Mr. Tom Rayburn to approve the Minutes from Meeting #320 as written. Motion carried.

#### P-Card Purchases & Financial Report

The Executive Director provided the P-Card Purchases report.

The Executive Director provided the financial expenditure report with a Cash (Budget) balance as follows:

May 2021 - \$275,314.86

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to approve the financial and expenditure reports and P-Card purchases. Motion carried.

#### Consideration of New Online Database

Amber Shawver Legg, Executive Director, provided the Board 3 Bids received regarding a new web-based licensing system. The Board discussed in length the contract from Thentia, which was the lowest bid received for the web-based licensing system.

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to contract with Thentia for the Web-based licensing system. Motion carried.

#### Consideration of Next Exam Writing Workshop

Amber Shawver Legg, Executive Director, proposed that the next Exam Writing Workshop be held on October 1st, 2021 at the Cabell County Library. The WV State Specific Exam is scheduled for October 29, 2021.

Mr. Tom Rayburn made a motion, seconded by Mr. Gary Facemyer to hold the next Exam Writing Workshop on October 1st, 2021, at the Cabell County Library. Motion carried.

#### Legislation Update – SB 472

Executive Director provided an update on how the SB 472 could affect the Board.

#### Consideration of Voting Decisions for NCEES Annual Meeting

Tabled

#### Consideration of Questions to the Board

Discussion of administrative questions.

WVDPSS Safety Committee Update

The WVDPSS Safety Committee reports no safety concerns at this time.

Executive Directors Report:

Executive Director, Amber Shawver Legg, provided the Board with an update of board office related duties and provided each member with an Executive Directors Report.

There being no further business, Mr. Gary Facemyer made a motion, seconded by Mr. Douglas McElwee, that the meeting adjourn at 12:45p.m. Motion carried.

Respectfully Submitted:

  
Seth R. Stewart, P.S., Chairman

  
Tom Rayburn, P.S., Secretary

# Appendix B

Active  
Licensed Professional Surveyors

**WVBPS**

<b>License Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Mailing State</b>	<b>Mailing City</b>	<b>County</b>
1261	Muncy	Charles	Henry	WV	Philippi	Barbour
1541	Green	Paul	Michael	WV	Philippi	Barbour
2130	McCartney	Jeffrey	Lynn	WV	Philippi	Barbour
670	Fisher	Dennis	Lee	WV	Philippi	Barbour
2399	Gray	Wesley	Alan	WV	Moatsville	Barbour
1044	Wiley	Michael	Thomas	WV	Falling Waters	Berkeley
638	Sager	Charles	Kirkwood	WV	Hedgesville	Berkeley
799	Roberts	Michael	Stuart	WV	Hedgesville	Berkeley
803	Yebernetsky	Gregory	Yebernetsky	WV	Hedgesville	Berkeley
1427	Klein	Richard	William	WV	Martinsburg	Berkeley
2370	Costello	David	Allen	WV	Martinsburg	Berkeley
2386	Shifler	Alex	Michael	WV	Martinsburg	Berkeley
2392	Maloney	Dennis	Richard	WV	Martinsburg	Berkeley
364	Wilkins	Dwight	Edward	WV	Martinsburg	Berkeley
978	Placanica	Terry	Lee	WV	Martinsburg	Berkeley
1785	Sanchez	Jonathan	Bruce	WV	Ashford	Boone
968	Cavell	Donald	Allen	WV	Danville	Boone
848SU	McClure	Johnny	Ray	WV	Foster	Boone
1772	Ball	Bradley	Dean	WV	Madison	Boone
961SU	Rankin	Lantz	G.	WV	Turtle Creek	Boone
2294	Hilton	Matthew	Joseph	WV	Burnsville	Braxton
645SU	Westfall	Ronnel	Emerson	WV	Exchange	Braxton
700SU	Butler	George	M.	WV	Exchange	Braxton
2140	Meadows	Justin	Ray	WV	Gassaway	Braxton
755	Covey	Gary	Alvin	WV	Gassaway	Braxton
1343	Waterman	Joseph	Bruce	WV	Sutton	Braxton
2025	Roberts	S.	Patrick	WV	Sutton	Braxton
2203	Wiersbicki	Mark	Edward	WV	Follansbee	Brooke
1500	Turman	Paul	L.	WV	Barboursville	Cabell
2200	Ramey	Stephen	Kenneth	WV	Barboursville	Cabell
2248	Lee	David	Aaron	WV	Barboursville	Cabell
357	Porter	Danny	Allen	WV	Barboursville	Cabell
1259	Montague	Phillip	Gregory	WV	Huntington	Cabell
615	Thompson	Stanley	Elmon	WV	Huntington	Cabell
647	Miller	Paul	E.	WV	Huntington	Cabell
355	Porter	Michael	David	WV	Salt Rock	Cabell
1137	Meadows	David	Franklin	WV	Culloden	Cabell
1888	Straley	Charles	Frank	WV	Culloden	Cabell
2202	Rowe	Douglas	Raymond	WV	Big Springs	Calhoun
1006	Shreve	Terry	Alan	WV	Grantsville	Calhoun
2396	Hupp	Zachary	Russell	WV	Grantsville	Calhoun
2410	Nicholas	Cameron	Myles	WV	Grantsville	Calhoun
834	Hupp	Doyle	Dewitt	WV	Grantsville	Calhoun
709	Kirby	Richard	Dean	WV	Mt. Zion	Calhoun

**WVBPS**

<b>License Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Mailing State</b>	<b>Mailing City</b>	<b>County</b>
2150	Martin	Calvin	James	WV	Clay	Clay
2388	Bennett	Ryan	MacKenzie	WV	Lizemores	Clay
1333	Moran	Kenneth	P.	WV	New Milton	Doddridge
1851	Wellings	Daniel	John	WV	West Union	Doddridge
715	Strickling	John	Paul	WV	West Union	Doddridge
1949	Redden	Stephen	P.	WV	Danese	Fayette
1642	Thornton	William	Stafford	WV	Fayetteville	Fayette
1739	Rose	Frank	Alden	WV	Fayetteville	Fayette
2208	Coffey	Samuel	Franklin	WV	Fayetteville	Fayette
1504	Grey	James	Edward	WV	Montgomery	Fayette
2030	Wallen	George	Stephen	WV	Mt. Hope	Fayette
944	Yearego	Richard	Lee	WV	Mt. Hope	Fayette
1176	Tuggle	John	Wesley	WV	Oak Hill	Fayette
1273	Stinnett	Barney	Clifford	WV	Oak Hill	Fayette
1278	Wojtowicz	Edward	Wojtowicz	WV	Oak Hill	Fayette
1532	Epperly	Randolph	Thomas	WV	Oak Hill	Fayette
1702	Keys	Gregory	Franklin	WV	Oak Hill	Fayette
2088	Booda	Jack	Reyes	WV	Oak Hill	Fayette
2340	Donnally	Cody	James	WV	Oak Hill	Fayette
2276	Ruffner	Robert	Allen	WV	Victor	Fayette
2348	Sandridge	Adam	Kevin	WV	Victor	Fayette
2288	Thompson	Earl	Nathaniel	WV	Cedarville	Gilmer
1731	Lay	Barry	Keaton	WV	Glenville	Gilmer
529	Sypolt	Charles	Richard	WV	Glenville	Gilmer
677	Smith	Gregory	Allen	WV	Glenville	Gilmer
849	Moyers	Charles	Victor	WV	Glenville	Gilmer
2050	McVicker	Jason	Ashley	WV	Sand Fork	Gilmer
2050	McVicker	Jason	Ashley	WV	Sand Fork	Gilmer
986	Adams	Richard	Eugene	WV	Troy	Gilmer
997	Heavner	Dick	Allen	WV	Mount Storm	Grant
1523	Geary	Mark	Caldwell	WV	Petersburg	Grant
518	Keplinger	Curtis	Earl	WV	Petersburg	Grant
2258	Hawk	William	Tracy	WV	Scherr	Grant
1294	Hylton	Gregory	Steven	WV	Caldwell	Greenbrier
1098	Fridley	Eric	Sean	WV	Frankford	Greenbrier
1020	Hartman	William	Woodrow	WV	Franklin	Greenbrier
1699	Haynes	Criss	McMillan	WV	Lewisburg	Greenbrier
445	Neel	Harvey	Brown	WV	Lewisburg	Greenbrier
951	Smith	Charles	W.	WV	Lewisburg	Greenbrier
982	Huffman	Michael	Dale	WV	Lewisburg	Greenbrier
2114	Brown	Michael	Hustion	WV	Rainelle	Greenbrier
847	Hall	James	Matthew	WV	Rainelle	Greenbrier
443	Kelley	Norman	Eugene	WV	Ronceverte	Greenbrier
1569	Deitz	Larry	Alan	WV	Augusta	Hampshire

**WVBPS**

<b>License Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Mailing State</b>	<b>Mailing City</b>	<b>County</b>
2113	Brashears	Mark	Benjamin	WV	Augusta	Hampshire
535	Davy	Rickie	Charles	WV	Capon Bridge	Hampshire
2317	Thompson	Patrick	Keith	WV	Purgitsville	Hampshire
2021	Moreland	Richard	Lee	WV	Romney	Hampshire
921	Mayhew	Edward	J.	WV	Romney	Hampshire
2117	Graham	David	Lee	WV	Slanesville	Hampshire
1745	Eckert	Mark	Allan	WV	McCordsville	Hancock
1268	Sikora	Mark	Jeffrey	WV	Weirton	Hancock
1601	Sikora	Daniel	Walter	WV	Weirton	Hancock
454	Carlisle	Charles	Paul	WV	Weirton	Hancock
1852	Whetzel	Tony	Lee	WV	Baker	Hardy
911	Wilkins	John	Andrew	WV	Milam	Hardy
1439	Carr	Mickey	Bean	WV	Moorefield	Hardy
984	Jopling	David	Wayne	WV	Old Fields	Hardy
1551	Hott	Gregory	Brown	WV	Wardensville	Hardy
2377	Bosely	Adam	Scott	WV	Brideport	Harrison
1490	Brown	Henry	Thomas	WV	Bridgeport	Harrison
2029	Trembly	Daniel	Todd	WV	Bridgeport	Harrison
2346	Lowther	Joseph	Henry	WV	Bridgeport	Harrison
2357	Howes	James	Robert	WV	Bridgeport	Harrison
530	Wheeler	Daniel	Lee	WV	Bridgeport	Harrison
674	Losh	Stephen	David	WV	Bridgeport	Harrison
900	Evans	J.	Michael	WV	Bridgeport	Harrison
1565	Hornor	Paul	A.	WV	Clarksburg	Harrison
1955	Hornor	John	Wallace	WV	Clarksburg	Harrison
2109	Summers	Thomas	Brian	WV	Clarksburg	Harrison
708	Jackson	David	L.	WV	Clarksburg	Harrison
857	Yazvac	David	Mark	WV	Clarksburg	Harrison
864	Casteel	Richard	Ray	WV	Clarksburg	Harrison
890	Corathers	Thomas	David	WV	Clarksburg	Harrison
2204	Ash	Michael	Wayne	WV	Lost Creek	Harrison
2171	Shumate	David	Neil	WV	Lumberport	Harrison
2361	Parsons	Herbert	Lowell	WV	Mount Clare	Harrison
983	Hyman	Michael	Richard	WV	Stonewood	Harrison
2070	Matheny	Dwayne	David	WV	Wallace	Harrison
995	Ward	Hershel	Dale	WV	West Milford	Harrison
2174	Woods	Jason	Lee	WV	Evans	Jackson
923	Schafer	Kevin	Dale	WV	Given	Jackson
928	Exline	Dana	Andrew	WV	Jackson	Jackson
2073	Clark	Steven	Allen	WV	Kenna	Jackson
1329	Lorenzetti	Ralph	A.	WV	Charles Town	Jefferson
2101	Riggleman	Bradley	Tate	WV	Charles Town	Jefferson
2186	Overton	Jon	Christopher	WV	Charles Town	Jefferson
1966	Frey	Gary	Allan	WV	Harpers Ferry	Jefferson

**WVBPS**

<b>License Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Mailing State</b>	<b>Mailing City</b>	<b>County</b>
866	Johnson	Edward	L.	WV	Harpers Ferry	Jefferson
952	Walls	Charles	Eugene	WV	Harpers Ferry	Jefferson
914	Dzienis	John	Dzienis	WV	Kearneysville	Jefferson
559	Gates	Fred	Woodworth	WV	Shepherdstown	Jefferson
641	Shepp	Robert	Michael	WV	Shepherdstown	Jefferson
948	Lorenzen	Peter	Henry	WV	Summit Point	Jefferson
801	Gunnoe	William	Robert	WV	Clendenin	Kanawha
1678	Ahmad	Faheem	Ahmad	WV	Cross Lanes	Kanawha
2102	Wanless	Craig	Holden	WV	Cross Lanes	Kanawha
701	Cunningham	Don	Kenneth	WV	Cross Lanes	Kanawha
1467	Facemire	Lovell	Richard	WV	Elkview	Kanawha
2269	Westfall	Adam	James	WV	Elkview	Kanawha
634SU	Ketchem	Alan	Ray	WV	Elkview	Kanawha
861	Garcelon	Isaac	Arnold Norris	WV	Elkview	Kanawha
956	Dawson	Victor	Marvin	WV	Elkview	Kanawha
1037	See	John	Phillip	WV	Handley	Kanawha
1588	Whipkey	Ronald	Kevin	WV	Nitro	Kanawha
2066	Brown	David	Alan	WV	Nitro	Kanawha
965	Thaw	Robert	F.	WV	Nitro	Kanawha
1403	Lumadue	Thomas	J.	WV	Saint Albans	Kanawha
1320	Facemyer	Gary	Dale	WV	Sissonville	Kanawha
1414	Burns	Dana	Leigh	WV	Sissonville	Kanawha
827	Shamblin	Mark	Christopher	WV	Sissonville	Kanawha
1421	Mayes	Michael	Earl	WV	South Charleston	Kanawha
1570	Doss	Roland	Baron	WV	South Charleston	Kanawha
643SU	Tackett	Roger	Lee	WV	South Charleston	Kanawha
901	Green	John	Lawrence	WV	South Charleston	Kanawha
1908	Martin	Harry	Edwin	WV	St. Albans	Kanawha
2023	Newton	Steven	Michael	WV	St. Albans	Kanawha
2188	Brown	Jason	Edward	WV	St. Albans	Kanawha
2264	Doss	Freddie	Morris	WV	St. Albans	Kanawha
787	Wendell	Jerome	Allen	WV	St. Albans	Kanawha
970	Fogarty	Patrick	William	WV	St. Albans	Kanawha
2042	King	Steven	Bernell	WV	Tad	Kanawha
1386	Steele	Garland	Wilder	WV	Tornado	Kanawha
1893	Williams	Kenneth	Darrell	WV	Tornado	Kanawha
1026	Longenecker	Philip	L.	WV	Charleston	Kanawha
1058	Bowyer	Carl	Joseph	WV	Charleston	Kanawha
1066	Carney	Joseph	T.	WV	Charleston	Kanawha
1119	King	Dennis	Paul	WV	Charleston	Kanawha
1127	Leftwich	Steven	Del	WV	Charleston	Kanawha
1150	Robinson	Edward	L.	WV	Charleston	Kanawha
1401	Hypes	Franklin	Wayne	WV	Charleston	Kanawha
1430	Stollings	Willie	Kyle	WV	Charleston	Kanawha

**WVBPS**

<b>License Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Mailing State</b>	<b>Mailing City</b>	<b>County</b>
1527	Schuerger	Mark	Gerald	WV	Charleston	Kanawha
1555	Clevenger	David	Eugene	WV	Charleston	Kanawha
1580	Bailey	Donald	Edward	WV	Charleston	Kanawha
1648	Hypes	Frederick	Lee	WV	Charleston	Kanawha
1733	Ventura	Jonathan	D.	WV	Charleston	Kanawha
1815	Sankoff	Mark	Alan	WV	Charleston	Kanawha
1939	Bumgardner	James	Richard	WV	Charleston	Kanawha
1956	Kinder	Richard	Earl	WV	Charleston	Kanawha
2046	Stone	Steven	Dean	WV	Charleston	Kanawha
2087	Birurakis	Stephen	Andrew	WV	Charleston	Kanawha
972	Keely	Timothy	Lee	WV	Charleston	Kanawha
1038	Spaniol	George	Craig	WV	Dunbar	Kanawha
1843	Frazer	John	Steven	WV	Alum Creek	Kanawha/Lincoln
1877	Hall	Joe	Henry	WV	Alum Creek	Kanawha/Lincoln
736	Bowman	Bryant	Wayne	WV	Alum Creek	Kanawha/Lincoln
1618	Newbrough	Kurt	Louis	WV	Horner	Lewis
833	Haveron	Richard	Lee	WV	Jane Lew	Lewis
1428	Pierson	Robert	Clarence	WV	Walkersville	Lewis
2312	Rawe	Aaron	Jacob	WV	Walkersville	Lewis
1262	Murphy	Marvin	G.	WV	Weston	Lewis
1633	Hinterer	Phyllis	Lee	WV	Weston	Lewis
2192	Garrett	Ted	Thomas	WV	Weston	Lewis
2305	James	Kevin	Stanley	WV	Weston	Lewis
2216	Plum	Kenneth	James	WV	Star City	Lincoln
1821	Baldwin	Robert	Louis	WV	Chapmanville	Logan
1968	Hensley	Lester	Paul	WV	Chapmanville	Logan
2024	Rayburn	James	Thomas	WV	Chapmanville	Logan
2176	Belcher	Dale	Anthony	WV	Chapmanville	Logan
2382	Hensley	Caleb	Les Paul	WV	Chapmanville	Logan
1935	Wagner	David	Robert	WV	Logan	Logan
962	Robison	Daniel	Craig	WV	Man	Logan
1136	Mauk	Larry	Dale	WV	Pecks Mill	Logan
1045	Wolfe	Christopher	Blair	WV	Fairmont	Marion
1072	Clayton	Gary	Kirk	WV	Fairmont	Marion
1381	Mullenax	Ralph	D.	WV	Fairmont	Marion
1385	Shriver	Delbert	Glendon	WV	Fairmont	Marion
1392	Malone	Richard	Nelson	WV	Fairmont	Marion
877SU	Timms	Gary	Allen	WV	Fairmont	Marion
883	Stuart	Robert	Freeman	WV	Fairmont	Marion
907	Pratt	Gary	Alan	WV	Fairmont	Marion
2080	Fry	Jeffrey	David	WV	Fairview	Marion
887	Byers	Richard	Paul	WV	Mannington	Marion
2002	Freels	Troy	Byrd	WV	Monongah	Marion
862	Harbert	Paul	David	WV	Monongah	Marion

**WVBPS**

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1405	Pigott	George	E.	WV	White Hall	Marion
2223	Pigott	Bradley	Clark	WV	White Hall	Marion
2177	Freels	Chad	Enoch	WV	Worthington	Marion
876	Talkington	Ronald	Allen	WV	Worthington	Marion
1829	Glaser	Philip	Joseph	WV	Moundsville	Marshall
2220	Blaine	Jonathan	Andrew	WV	Point Pleasant	Mason
675	Midkiff	Edward	Allen	WV	Point Pleasant	Mason
2395	Varian	Harry	Thomas	WV	West Columbia	Mason
2137SU	Corner	James	Herman	WV	Thorpe	McDowell
496	Pettrey	Dana	Pettrey	WV	Athens	Mercer
1131	Looney	William	H.	WV	Bluefield	Mercer
1604	Bailey	Philip	Ross	WV	Bluefield	Mercer
1947	Looney	Jon	William	WV	Bluefield	Mercer
2106	Diffenbach	Daniel	Jeffrey	WV	Bluefield	Mercer
570	Butt	Irvin	Wilson	WV	Bluefield	Mercer
766	Shields	Robert	Gary	WV	Bluefield	Mercer
992	Shields	Arthur	Monroe	WV	Bluefield	Mercer
1206	Dillon	Joel	Leslie	WV	Kegley	Mercer
1942	Goodrich	Randy	Lee	WV	Princeton	Mercer
2196	Martin	Michael	Craig	WV	Princeton	Mercer
2211	May	Michael	Curtis	WV	Princeton	Mercer
2229	Baldwin	Erik	Ronald	WV	Princeton	Mercer
2239	Stauffer	Kerry	Dale	WV	Princeton	Mercer
2243	Fink	Joseph	Albert	WV	Princeton	Mercer
2351	Addair	John	Daniel	WV	Princeton	Mercer
1050	Amtower	Robert	Allen	WV	Keyser	Mineral
1228	Vanscoy	David	George	WV	Keyser	Mineral
805	Branham	Dexter	A.	WV	Breden	Mingo
1239	Charles	James	Martin	WV	Edgerton	Mingo
996	Harrison	Dale	Alan	WV	Gilbert	Mingo
922SU	Peterson	Phillip	Karl	WV	Blacksville	Monongalia
2069	Kurosaki	Gary	Wayne	WV	Maidsville	Monongalia
1004	Romano	Louis		WV	Morgantown	Monongalia
1009	Buchanan	Steven	Vincent	WV	Morgantown	Monongalia
1076	Colebank	Richard	Allen	WV	Morgantown	Monongalia
1168	Satterfield	David	Earl	WV	Morgantown	Monongalia
1197	Williams	Frank	W.	WV	Morgantown	Monongalia
1352	Gallagher	Patrick	E.	WV	Morgantown	Monongalia
1359	Williams	Donald	Lee	WV	Morgantown	Monongalia
2167	Miller	Bradley	David	WV	Morgantown	Monongalia
2289	Walls	Benjamin	Harvey	WV	Morgantown	Monongalia
2379	Bell	Douglas	Alan	WV	Morgantown	Monongalia
2404	Judy	John	David	WV	Morgantown	Monongalia
2405	Brockett	Kevin	Michael	WV	Morgantown	Monongalia

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587	Witschi	Allan	Joel	WV	Morgantown	Monongalia
806	Andriotto	Robert	Anthony	WV	Morgantown	Monongalia
824	Loetterle	John	Fred	WV	Morgantown	Monongalia
874	Casdorph	Bradley	Hall	WV	Morgantown	Monongalia
1791	Osborn	Brian	Matthew	WV	Westover	Monongalia
739	Holz	David	Oded	WV	Greeneville	Monroe
1179	Hazelwood	Robert	Darrel	WV	Lindside	Monroe
625	Bradley	Harold	Dexter	WV	Lindside	Monroe
678	Smith	J.A.	Brad	WV	Sinks Grove	Monroe
1160	Pryor	Jack	Milton	WV	Berkeley Springs	Morgan
2135	Born	Cynthia	Ann	WV	Berkeley Springs	Morgan
534	Crawford	Michael	Metcalf	WV	Berkeley Springs	Morgan
1589	Whisner	Thurman	Walter	WV	Great Cacapon	Morgan
2119	Lambert	Estel	Donald	WV	Great Cacapon	Morgan
2089SU	Hall	Dwayne	Allen	WV	Birch River	Nicholas
2092	Singleton	Ben	Russell	WV	Birch River	Nicholas
2180	Brown	Stacey	Owen	WV	Birch River	Nicholas
835SU	Robinson	Marshall	Wayne	WV	Birch River	Nicholas
936	Sanders	Sheldon	Delford	WV	Canvas	Nicholas
816	McClung	George	W.	WV	Mt. Lookout	Nicholas
856	Walton	Rickford	Lowell	WV	Leivasy	Nicholas
1014	Cline	Robert	L.	WV	Summersville	Nicholas
1083	Criste	Gary	Francis	WV	Summersville	Nicholas
1326	Hieb	Monte	R.	WV	Summersville	Nicholas
1683	Bryant	Kenneth	Dale	WV	Summersville	Nicholas
1841	Dunlap	Richard	Craig	WV	Summersville	Nicholas
2123	Wilkewitz	Damon	Lee	WV	Summersville	Nicholas
588	Young	Joseph	Patrick	WV	Summersville	Nicholas
623SU	Acord	George	Wayne	WV	Summersville	Nicholas
815	Gates	Thomas	Christopher	WV	Summersville	Nicholas
1554	Kearns	Michael	Stephen	WV	Wheeling	Ohio
1625	Adams	Lloyd	Paul	WV	Wheeling	Ohio
2045	Schellhase	Mark	Alan	WV	Wheeling	Ohio
457	Dorsch	Michael	Phillip	WV	Wheeling	Ohio
532	Bartlett	Charles	Douglas	WV	Wheeling	Ohio
57	Schellhase	John	Robert	WV	Wheeling	Ohio
613	Stahl	Michael	Timothy	WV	Wheeling	Ohio
963	Ruckman	James	Matthew	WV	Wheeling	Ohio
977	Payne	Bryan	Alan	WV	Wheeling	Ohio
988	Austen	Michael	Kevin	WV	Wheeling	Ohio
2255	Yokum	Griff	Alan	WV	Upper Tract	Pendleton
2020	Moody	Joshua	Eli	WV	St. Marys	Pleasants
859	Wayne	John	Lester	WV	Arbovale	Pocahontas
2112	Beverage	Brian	Lee	WV	Dunmore	Pocohantas

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2301	Dilley	Justin	Michael	WV	Dunmore	Pocohantas
884	Barr	Lawrence	Rock	WV	Marlinton	Pocohantas
905	Shultz	Aubrey	Dean	WV	Albright	Preston
2268	Teets	Aaron	James	WV	Horse Shoe Run	Preston
1850	Shultz	Kerry	Shawn	WV	Kingwood	Preston
648	Stiles	Raymond	Thomas	WV	Kingwood	Preston
878SU	Moran	Kenneth	Lawrence	WV	Kingwood	Preston
839	King	Larry	A.	WV	Masontown	Preston
271	Dean	Darrell	Ray	WV	Rowlesburg	Preston
796	Davis	James	Bruce	WV	Terra Alta	Preston
1953	Casteel	Archie	Lee	WV	Tunnelton	Preston
1011	Calhoun	Jimmy	Dale	WV	Hurricane	Putnam
1207	Dunbar	Charles	Clayton	WV	Hurricane	Putnam
1305	Praskwicz	John	Martin	WV	Hurricane	Putnam
1335	Pennington	Mark	Edward	WV	Hurricane	Putnam
1453	Mattox	Paul	A.	WV	Hurricane	Putnam
1667	Carovillano	Anthony	Joseph	WV	Hurricane	Putnam
1725	Carovillano	David	Allen	WV	Hurricane	Putnam
1755	Decker	David	Homer	WV	Hurricane	Putnam
2221	Caldwell	Stephen	Allen	WV	Hurricane	Putnam
798	Nicholson	Edward	Brown	WV	Hurricane	Putnam
819	Davidson	Charles	Douglas	WV	Hurricane	Putnam
902	Hayes	Donald	Ray	WV	Hurricane	Putnam
953	Aliff	Timothy	Roscoe	WV	Hurricane	Putnam
1840	Bakanas	Brian	Peter	WV	Poca	Putnam
765	Melton	Randy	Allen	WV	Poca	Putnam
814	Sloan	James	Robert	WV	Poca	Putnam
1559	Cart	Timothy	Bruce	WV	Red House	Putnam
1995	Bowers	Duane	Keith	WV	Red House	Putnam
2256	Fuller	Robert	Keith	WV	Red House	Putnam
1202	Carroll	Raymond	Thomas	WV	Scott Depot	Putnam
1346	Randolph	Roger	Kenneth	WV	Scott Depot	Putnam
1693	West	Todd	Granville	WV	Scott Depot	Putnam
2247	Kirk	Lloyd	Allen	WV	Scott Depot	Putnam
356	Converse	Edward	Ben	WV	Scott Depot	Putnam
756	Crace	Randy	Brooks	WV	Scott Depot	Putnam
1476	Fincham	Kermit	E.	WV	Winfield	Putnam
2153	Smithson	Jason	Taylor	WV	Winfield	Putnam
1231	Yon	Claudio	Eli	WV	Beaver	Raleigh
1552	Jones	James	Allen	WV	Beaver	Raleigh
870	Fink	Raymond	Eugene	WV	Beaver	Raleigh
1251	Higginbotham	John	David	WV	Beckley	Raleigh
1280SU	Hartsog	Gary	McKinley	WV	Beckley	Raleigh
1372	Triggs	Richard	Stephen	WV	Beckley	Raleigh

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1390	Lawson	Michael	Vincent	WV	Beckley	Raleigh
1446	McDorman	David	Lee	WV	Beckley	Raleigh
1477	Cantley	Jerry	W.	WV	Beckley	Raleigh
1534	Kurzyna	Charles	Benjamin	WV	Beckley	Raleigh
1536	Sulesky	Joseph	William	WV	Beckley	Raleigh
2355	Delp	David	Matthew	WV	Beckley	Raleigh
487	Acord	Gary	Ervin	WV	Beckley	Raleigh
85	Gwinn	Raymond	Lee	WV	Beckley	Raleigh
1178	Shorts	Daniel	R.	WV	Daniels	Raleigh
2063	Kosut	Timothy	Brian	WV	Daniels	Raleigh
359	Snodgress	Harold	Ray	WV	Daniels	Raleigh
676SU	Shrewsbury	Roy	E.	WV	Daniels	Raleigh
841SU	Rose	Michael	Day	WV	White Oak	Raleigh
1055	Boland	Mitchell	Lynn	WV	Shady Spring	Raleigh
2253	Ray	Travis	Lee	WV	Bowden	Randolph
973SU	Kelly	Kenneth	Neal	WV	Dailey	Randolph
1213	Hannah	Dewayne	Newell	WV	Elkins	Randolph
1315	Biller	Randall	G.	WV	Elkins	Randolph
1823	Carter	Clayton	Leroy	WV	Elkins	Randolph
2068	Isner	Jackie	Ray	WV	Elkins	Randolph
791	Adams	Jeffrey	Wayne	WV	Elkins	Randolph
2044	Malcomb	William	Randall	WV	Helvetia	Randolph
2037	Bosserman	David	Wayne	WV	Mabie	Randolph
767	Teter	Donald	Lewis	WV	Monterville	Randolph
567	Mallow	Leon	George	WV	Montrose	Randolph
551	Mossor	William	R.	WV	Harrisville	Ritchie
2209	Gill	Patrick	David	WV	Newton	Roane
2056	Lawrence	Brian	Wayne	WV	Pigeon	Roane
1115	Hildreth	James	Bliss	WV	Spencer	Roane
851	Prine	Richard	Joseph	WV	Spencer	Roane
628	Chambers	Jeffery	James	WV	Jumping Branch	Summers
253	Huffman	David	Lee	WV	Hinton	Summers
2299	Brake	Timothy	Ray	WV	Flemington	Taylor
1748	DeVilder	William	Michael	WV	Hambelton	Tucker
1985	Mulryan	James	Michael	WV	Friendly	Tyler
2159	Wince	Thomas	Eugene	WV	Middlebourne	Tyler
2333	Haught	Roy	David	WV	Middlebourne	Tyler
2001	Blake	George	A.	WV	Buckhannon	Upshur
2139	Littler	Jason	Hugh	WV	Buckhannon	Upshur
635	Kitzmilller	Robert	Allan	WV	Buckhannon	Upshur
906	Skelton	Keith	Lee	WV	Buckhannon	Upshur
954	Bennett	Dale	Philip	WV	Buckhannon	Upshur
991	Miller	Dennis	Eugene	WV	Buckhannon	Upshur
2261	Slone	Gary	Christopher	WV	Fort Gay	Wayne

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1993	Perkins	Gregory	Allen	WV	Kenova	Wayne
2413	Chestnut	David	Andrew	WV	Lavalette	Wayne
1950	Strogen	Matthew	Mark	WV	Wayne	Wayne
2225	Ross	Timothy	Neil	WV	Wayne	Wayne
1573	Hall	Kyle	Blaine	WV	Webster Springs	Webster
1095	Foley	William	Parker	WV	Burton	Wetzel
2000	Six	George	Douglas	WV	Burton	Wetzel
2133SU	Tustin	Charles	Kevin	WV	Burton	Wetzel
667	Boice	Darrell	Richard	WV	Elizabeth	Wirt
872	Hughes	Charles	Franklin	WV	Elizabeth	Wirt
807	Stewart	Scott	Franklin	WV	Belleville	Wood
747SU	Young	James	Lee	WV	Cedar Grove	Wood
1647	Holbert	Rodney	Dean	WV	Mineral Wells	Wood
2236	Mitchell	Joshua	Daggett	WV	Mineral Wells	Wood
2308	Long	Wesley	Levi	WV	Mineral Wells	Wood
860	Sheppard	Randy	Alan	WV	Mineral Wells	Wood
1241	Douglass	Nelson	Bruce	WV	Parkersburg	Wood
1979	Cline	Randall	Robert	WV	Parkersburg	Wood
1999	Lynch	James	Edward	WV	Parkersburg	Wood
2074	Pfalzgraf	Michael	Wayne	WV	Parkersburg	Wood
2246	Griffith	Darren	Allen	WV	Parkersburg	Wood
2321	Claytor	John	Scott	WV	Parkersburg	Wood
631	Huffman	James	Edward	WV	Parkersburg	Wood
976	Mehl	Jeffrey	Scott	WV	Parkersburg	Wood
1964	Eaton	Stephen	Monroe	WV	Vienna	Wood
1855	Essig	Clifford	William	WV	Williamstown	Wood
1934	Rinard	Daniel	Collon	WV	Williamstown	Wood
2141	Showalter	William	Bernard	WV	Williamstown	Wood
1581	Davis	Morris	Kevin	WV	Pineville	Wyoming
994SU	Stewart	Sefton	Ray	WV	Pineville	Wyoming
735	Beck	Andrew	Burke	AL	Madison	Boone
2076	Blethen	Martin	Troy	AL	Montgomery	Fayette
2315	Smith	Samuel	Earl	AR	Austin	Lonoke
826	Propst	Thomas	Earl	CA	Irvine	Orange
960	Norton	Kirk	Wayne	CA	Carmichael	Sacramento
2254	Van Sickle	Jan	Lee	CO	Denver	Denver
2337	Van Horn	Jeffrey	Lee	CO	Loveland	Larimer
2285	Schram	Timothy	William	FL	Jacksonville	Duval
2314	Semple	Steven	Eamerson	FL	Ridge Manor	Hernando
2015	Hyde	Steven	Joseph	FL	Vero Beach	Indiana River
2237	Smith	Daniel	Ervin	FL	Eustis	Lake
2219	Zoltek	Michael	John	FL	Cape Coral	Lee
726	Fusco	Nickolas	Richard	FL	Sanford	Seminole
2110	Tabaka	Phillip	Bartell	FL	Port St. Lucie	St. Lucie

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571	Conley	Elbert	Thomas	FL	Ponce Inlet	Volusia
2423	Bowden	Timothy	Daniel	FL	Baker	Okaloosa
2338	Walker	Horace	Wayne	FL	DeFunkiaak Springs	Walton
2415	Cruse	Douglas	Pickett	GA	Dawsonville	Dawson
1130	Livingston	William	Forrest	GA	Atlanta	Fulton
2352	Anderson	David	Lewis	GA	Buford	Gwinnett
2417	Harper	David	Ashley	GA	Flowery Branch	Hall
2344	Hoffacker	Gary	Edwin	GA	Clarkesville	Mecklenurg
1129SU	Lilly	Charles	Lee	IL	Maryville	Madison
2327	Silverthorn	Kenneth	Joseph	IL	Eureka	Woodford
582	Porter	John	Emmet	IN	Brookville	Franklin
2282	James	Marty	Joe	IN	Solsberry	Greene
2319	Witte	Dewey	Lee	IN	Carmel	Hamilton
2251	Page	Jason	Matthew	IN	Bloomington	Jefferson
1550	Francisco	James	R.	IN	Indianapolis	Marion
2280	Cooper	Matthew	Lewis	IN	Paoli	Orange
2297	Ward	Michael	Shane	IN	Wadesville	Posey
2403	Werner	Joshua	David	IN	Batesville	Ripley
1356	Reeves	Owen	Ross	IN	Newburgh	Warrick
2214	Klinkenborg	Derek	James	KS	Overland Park	Johnson
2097	Crowe	Kevin	David	KY	Scottsville	Allen County
1411	Cole	Steven	D.	KY	Ashland	Boyd
2242	Barker	Larry	Cleveland	KY	Ashland	Boyd
1112	Hedrick	Richard	L.	KY	Catlettsburg	Boyd
1001	McCarty	Earnest	Marion	KY	Ashton	Boyd
2292	Finn	Patrick	Steven	KY	Cold Springs	Campell
2138	Elliott	Douglas	Edison	KY	Grayson	Carter
2090	Mayo	James	David	KY	Winchester	Clark
1008	Blackburn	Don	Franklin	KY	Lexington	Fayette
1139	Meade	Mark	Edward	KY	Lexington	Fayette
1209	Fister	Ben	Decker	KY	Lexington	Fayette
1399	Endris	Hugo	Alexander	KY	Lexington	Fayette
1619	Roberts	James	Kyle	KY	Lexington	Fayette
1861	O'Dell	Edward	Allen	KY	Lexington	Fayette
1905	Hull	Ronald	George	KY	Lexington	Fayette
2335	Jones	Abbie	Marie	KY	Lexington	Fayette
2384	Noftsger	Thomas	Eugene	KY	Lexington	Fayette
2391	Hickey	Edward	Alfred	KY	Lexington	Fayette
1440	Johnson	James	Fairis	KY	Martin	Floyd
2147	Haywood	Steven	Earl	KY	Prestonsburg	Floyd
2245	Grider	Joseph	Forrest	KY	Frankfort	Frankln
2291	Cahill	Joseph	Patrick	KY	Dry Ridge	Grant
949	Cook	John	David	KY	Argillite	Greenup
2129	Leadingham	Jason	Daniel	KY	Greenup	Greenup

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1753	Conley	David	Loren	KY	Russell	Greenup
2232	Hannah	John	Timothy	KY	South Shore	Greenup
2131	Sellinger	Frank	Lee	KY	Louisville	Jefferson
2362	Patterson	Mark	Edward	KY	Louisville	Jefferson
985	Willmoth	Mark	Lee	KY	Louisville	Jefferson
1054	Bocook	Dewey	Lenville	KY	Paintsville	Johnson
2372	Neuhaus	Robert	Alan	KY	Glasgow	Kanawha
1596	Martin	Robert	Sutton	KY	Louisa	Lawrence
1807	McMullen	Michael	Kevin	KY	Louisa	Lawrence
2265	Gooch	Douglas	Gilbert	KY	Stanford	Lincoln
846	Curd	Joseph	Brownlee	KY	West Liberty	Morgan
1982	Curry	Edward	Lynn	KY	Belfry	Pike
844	Belcher	Brian	Clifford	KY	Phyllis	Pike
1492	Willis	Dayne	A.	KY	Pikeville	Pike
1825	Davis	Michael	Gene	KY	Pikeville	Pike
1990	Batten	Mark	Richard	KY	Pikeville	Pike
2064	Boyd	Douglas	Leon	KY	Pikeville	Pike
869SU	Coffey	Alan	Jerome	KY	South Williamson	Pike
781	Smith	Dennis	Darrell	KY	Bowling Green	Warren
2420	Robichaux	Janssen	Mikael	LA	Thibodaux	Lafourche
2353	Ballard	James	Walter	LA	Ruston	Lincoln Parish
2065	Brewer	Matthew	Scott	MD	Frostburg	Allagany
1348	Bossong	Frank	George	MD	Frederick	Alleganry
1958	Lavelle	Daniel	Patrick	MD	Frederick	Alleganry
2105	Cregger	Evan	Curtis	MD	Frederick	Alleganry
2286	Selckmann	Steven	Hardy	MD	Frederick	Alleganry
2120	Llewellyn	Daniel	Francis	MD	Cumberland	Allegheny
2217	Rase	Raymond	Charles	MD	Cumberland	Allegheny
2099	Hines	William	Joseph	MD	Arnold	Anne Arundel
2032	Busch	Mark	A.	MD	Pasadena	Anne Arundel
2318	Thurman	Gary	Joseph	MD	Baltimore	Baltimore
828	Smith	Edwin	Lee	MD	Baltimore	Baltimore
1844	Green	Robert	Lester	MD	Owings Mills	Baltimore
2178	King	Gregory		MD	Parkton	Baltimore
2096	Crissman	Mark	Steven	MD	Jefferson	Frederick
893	Crouse	Gary	Franklin	MD	Middletown	Frederick
1970	Kundrick	Robert	Alexander	MD	Myersville	Frederick
2098	Frazier	Thomas	Lee	MD	New Market	Frederick
2197	Mohler	Brian	Todd	MD	Sabillasville	Frederick
2215	Orsinger	William	Mark	MD	Thurmont	Frederick
2409	Mellott	Zachary	Mark	MD	Warfardsburg	Fulton
2270	Wolf	Michael	Seth	MD	Friendsville	Garrett
575	France	Morgan	Charles	MD	Oakland	Garrett
813	Black	Lawrence	Noel	MD	Oakland	Garrett

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760	Bargy	Floyd	Evans	MD	Swanton	Garrett
2284	Nohe	Vincent	Xavier	MD	Bel Air	Harford
1301	Retton	Michael	Anthony	MD	Columbia	Howard
958	Jenkins	Harry	L.	MD	Harpers Ferry	Jefferson
1303	Wiercinski	Michael	Joseph	MD	Brookeville	Montgomery
943	Wood	Brian	Lee	MD	Rockville	Montgomery
917	Paugh	Carroll	Allen	MD	Bowie	Prince George's County
913	Day	Eric	Vincent	MD	Boonsboro	Washington
1507	Saville	Merle	Leroy	MD	Hagerstown	Washington
2060	Rahochik	James		MD	Hagerstown	Washington
2083	Nagel	George	Edward	MD	Hagerstown	Washington
2172	Stotler	Shannon	Lee	MD	Hagerstown	Washington
2259	MacDonald	Scot	Andrew	ME	Kennebunkport	York
2342	Harris	Ronald	Richard	MI	Mt. Pleasant	Mason
2307	Lampen	Steven		MI	Holland	Ottoaw/Allagan
2179	Moehrl	Christopher	Ryan	MN	Minnetonka	Hennepin
2240	Wagner	Daniel	Curtis	MT	Kalispell	Flathead
2127	Drake	Ernest	Charles	NC	Asheville	Buncombe
1094	Fish	Timothy	Leigh	NC	Kitty Hawk	Dare
892	Finke	William	P.	NC	Belmont	Gaston
1849	Sacks	Stanley	Robert	NC	Greensboro	Guilford
783	Wolfe	Stephen	Ray	NC	Smithfield	Johnston
2279	Claus	Russell	Weston	NC	Charlotte	Mecklenburg
2014	Exline	Dean	Douglas	NC	Wilmington	New Hanover
2272	Cawood	Timothy	Joseph	NC	Hampstead	Pender
1917	Boyd	Richard	W.	NC	Eden	Rockingham
629	Craddock	James	Edmund	NC	Salisbury	Rowan
1073	Clinkscales	Fulton	Vandiver	NC	Hendersonville	Vance
1938	Beavers	Bruce	Darius	NC	Raleigh	Wake
2158	Murphy	Jonathan	Franklin	NC	Raleigh	Wake
2374	Taylor	Glenn	Darrell	NC	Raleigh	Wake
2262	Telschow	Robert	William	NJ	Cherry Hill	Camden
2401	Lynch	John	Patrick	NJ	Piscataway	Middlesex
2303	Ertle	Thomas	Joseph	NJ	Barneгат	Ocean
1967	Gmeiner	Ambrose	E.	NJ	Bayville	Ocean
1556	Shanklin	William	Madison	NM	Rio Rancho	Sandoval
908	Brill	Karen	Kay	NY	Oneida	Madison
2155	Moore	Heath	Thomas	OH	Glouster	Athens
2293	Hamilton	Paul	Rodrick	OH	Flushing	Belmont
2400	Griffin	Robert	Lee	OH	Flushing	Belmont
2041	Kemp	Howard	Dean	OH	St. Clairsville	Belmont
2191	Fox	Michael	Allen	OH	Shadyside	Belmont County
2311	Payne	Ramah	Payne	OH	Middletown	Butler
888	Smith	David	Douglas	OH	Oxford	Butler

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1997	Cox	David	Lee	OH	West Chester	Butler
2081	Hanser	Louis	Joseph	OH	Wilmington	Clinton
2055	Dawson	Dallis	Graham	OH	East Liverpool	Colombiana
687	Smit	Thomas	Charles	OH	East Liverpool	Colombiana
2007	Baker	David	Michael	OH	Negley	Columbiana
2402	Metcalf	Steven	James	OH	Berea	Cuyahoga
2349	Scheid	Steven	Joseph	OH	Lewis Center	Delaware
2198	Peck	Jason	Michael	OH	Galena	Deleware
2330	Baxter	Kevin	Lee	OH	Powell	Deleware
778	Long	Franklin	Cleo	OH	Lancaster	Fairfield
1838	Vosefski	David	S.	OH	Rushville	Fairfield
1788	Henry	Bradley	Wayne	OH	Lancaster	Fairfield
2354	Cook	Christopher	Michael	OH	Canal Winchester	Fairfield
2368	Allison	Terence	Russell	OH	Uniontown	Fayette
2148	King	Heather	Lynn	OH	Columbus	Franklin
2367	Adams	Benjamin	Joel	OH	Columbus	Franklin
2181	Clifford	William	Michael	OH	Westerville	Franklin
2184	Miller	Jason	Jay	OH	Wyoming	Hamilton
809	Smith	Allen	Jay	OH	Bridgeport	Harrison
2369	Bihlman	Catherine	M.	OH	Cadiz	Harrison
2414	Crawshaw	Thomas	Gerald	OH	Cadiz	Harrison
608	Exline	Dale	Alan	OH	Jackson	Jackson
2012	Dowdle	Vincent	Daniel	OH	Bloomington	Jefferson
1503	Gurrera	Patrick	Joseph	OH	Wintersville	Jefferson
2193	Graham	Corey	Steven	OH	Mt. Vernon	Knox
2144	Dowalter	John	Wesley	OH	Fredericktown	Knox
2266	Meeks	Thomas	Matthew	OH	Mentor	Lake
150	Eastham	Ronald	Lee	OH	Chesapeake	Lawrence
150	Eastham	Ronald	Lee	OH	Chesapeake	Lawrence
2067	Eastham	Jeffrey	Matthew	OH	Chesapeake	Lawrence
722	Lynd	David	Ray	OH	Kitts Hill	Lawrence
1734	Menniti	Joseph	Gregory	OH	Proctorville	Lawrence
1960	Nemeth	David	Edwin	OH	Proctorville	Lawrence
1983	Endicott	Danielle	Renee	OH	Proctorville	Lawrence
1832	Keathley	Michael	Keathley	OH	Willow Wood	Lawrence
2206	Briggs	Roy	Douglas	OH	South Lebanon	Lebanon
1738	Roberts	James	Gordon	OH	Heath	Licking
2189	England	Scott	Alan	OH	Heath	Licking
2175	Akins	Robert	Lee	OH	Alliance	Mahoning
2142	Clutter	Steven	Wayne	OH	Medina	Medina
2224	Planet	Andrew	Gerard	OH	Medina	Medina
2160	Biedenbach	Gregory	Alan	OH	Woodsfield	Monroe
1614	Vilseck	Keith	Edwin	OH	Dayton	Montgomery
2201	Reynolds	David	Matthew	OH	Vandalia	Montgomery

**WVBPS**

<b>License Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Mailing State</b>	<b>Mailing City</b>	<b>County</b>
2185	Nichols	Michael	Donald	OH	Zanesville	Muskingum
2234	Huffman	Ray	Richard	OH	Glenford	Perry
2347	Maione	Anthony	Leo	OH	Aurora	Portage
2406	Curry	Jerry	Wayne	OH	Kent	Portage
2295	Pearson	Beth	Anne	OH	Ravenna	Portage
2350	Zearley	Adam	Richard	OH	Canton	Stark
2345	Lambert	Joshua	Clarence	OH	Massillon	Stark
1212	Hammontree	Charles	Frank	OH	North Canton	Stark
2363	Paulin	Joseph	Paulin	OH	Waynesburg	Stark
2152	Risner	Eric	David	OH	Waynesville	Stark
1822	Beckert	Bradford	Arthur	OH	Akron	Summit
2169	Povich	David	Paul	OH	Akron	Summit
2190	Faulkner	Scott	Matthew	OH	Akron	Summit
2310	Nihiser	William	Douglas	OH	Akron	Summit
2397	Barlow	Steven	Eric	OH	Barberton	Summit
1783	Pierko	John	Paul	OH	Niles	Trumbull
2231	Gbur	Gregory	John	OH	Dennison	Tuscarawas
2412	Toukonen	Kayne	Toukonen	OH	New Philadelphia	Tuscarawas
2376	Zaugg	Eric	Ryan	OH	Strasburg	Tuscarawas
2304	Hafer	Eric	Wayne	OH	Franklin	Warren
2387	Smith	Bryan	Edward	OH	Marietta	Washington
2199	Perkins	Jonathan	Brooks	OH	Vincent	Washington
793	Roush	Timothy	Paul	OH	Waterford	Washington
2393	Powers	James	Michael	OK	Oklahoma City	Oklahoma
2322	Dawson	Roger	Dale	OK	Tulsa	Tulsa
2416	Falbo	Anthony	Robert	PA	Bethel Park	Allegheny
1324	Hart	George	Randall	PA	Cheswick	Allegheny
1671	Morrocco	Anthony	F.	PA	Homestead	Allegheny
1810	Phillips	Geoffrey	C.	PA	Monroeville	Allegheny
2339	Camilly	Michael	Anthony	PA	Moon Township	Allegheny
2425	Chapman	Rory	L.	PA	Chambersburg	Franklin
1416	Gales	John	Robert	PA	Pittsburgh	Allegheny
2019	Mcllvried	Howard	George	PA	Pittsburgh	Allegheny
2104	Bruggeman	James	Robert	PA	Pittsburgh	Allegheny
2275	Jensen	David	Lawrence	PA	Pittsburgh	Allegheny
2358	Jalbrzikowski	Jeffery	Charles	PA	Pittsburgh	Allegheny
2360	Larzelere	Charles	Edward	PA	Pittsburgh	Allegheny
2373	O'Dean	Jeremiah	David	PA	Pittsburgh	Allegheny
2421	Sebastian	David	Joseph	PA	Pittsburgh	Allegheny
924	Marcum	Kenneth	L.	PA	Pittsburgh	Allegheny
2332	Duganich	Joseph		PA	Aliquippa	Beaver
896	Given	Michael	Jay	PA	Aliquippa	Beaver
1201	Baker	Craig	A.	PA	Beaver	Beaver
2366	Shields	Charles	Eric	PA	Industry	Beaver

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<b>License Number</b>	<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Mailing State</b>	<b>Mailing City</b>	<b>County</b>
2267	Reeser	Scott	Russel	PA	Birdsboro	Berks
1846	McAnuff	Horace	George	PA	Altoona	Blair
2407	Holes	Todd	Michael	PA	Altoona	Blair
2136	Brunner	Jerome	Dean	PA	Bellwood	Blair
2398	Butterbaugh	David	William	PA	Duncansville	Blair
1742	Claar	Adam	Darrell	PA	Tyrone	Blair
2326	Neff	Paul	Joseph	PA	Chicora	Butler
2316	Stoughton	Martin	Richard	PA	Cranberry Township	Butler
2161	Cannoni	Michael	Joseph	PA	Zelienople	Butler
2359	Landgrebe	Stephen	Michael	PA	South Fork	Cambria
724	Pahel	James	Ellsworth	PA	Emporium	Cameron
2324	Harley	Thomas	Paul	PA	Albrightsville	Carbon
2278	Buzard	Brian	Thomas	PA	Howard	Centre
2356	Gass	Garrett	Sheldon	PA	State College	Centre County
2306	Koptchak	John	R.	PA	Osceola Mills	Clearfield
2241	West	Craig	Robert	PA	Mechanicsburg	Cumberland
2163	Horne	Philip	Ryan	PA	Shippensburg	Cumberland
2173	Wengert	Gregory	Nelson	PA	Shippensburg	Cumberland
2252	Pontz	Brad	Douglas	PA	Wormleysburg	Cumberland
1132	Lubanovic	Thomas	Francis	PA	Belle Vernon	Fayette
751	Myers	Randall	Ray	PA	Markleysburg	Fayette
875SU	Masney	Frank		PA	Perryopolis	Fayette
2034	Shannon	David	M.	PA	Smithfield	Fayette
1035	Ridley	Timothy	Alan	PA	Uniontown	Fayette
1732	Schweiss	Perry	Martin	PA	Uniontown	Fayette
2170	Shultz	Neil	Charles	PA	Uniontown	Fayette
2125	Bush	Robert	Bradley	PA	Chambersburg	Franklin
836	Watson	Glenn	Dwayne	PA	Chambersburg	Franklin
2115	Cessna	Matthew	Brian	PA	Greencastle	Franklin
942	Witter	Timothy	Glen	PA	Greencastle	Franklin
2334	Higgins	Shaun	Francis	PA	Lafayette Hill	Franklin
2408	McDonald	Jeffery	Adam	PA	Waynesboro	Franklin
1489	Lemley	Charles	Allen	PA	Mount Morris	Greene
1944	Howell	Byron	D.	PA	Waynesburg	Greene
2164	Horneman	Jeffrey	Alan	PA	Natrona Heights	Harrison Township
974	Kimmel	Thomas	Warner	PA	Elizabethtown	Lancaster
2389	Cunningham	Gwen	Sora	PA	Lancaster	Lancaster
2300	Conaway	Jeffrey	Don	PA	Lititz	Lancaster
586	Smith	Keith	Randall	PA	Narvon	Lancaster
2271	Calton	Scott	Paul	PA	New Castle	Lawrence
2235	Iachini	Christopher	Paul	PA	Williamsport	Lycoming
2290	Barry	Joshua	John	PA	Watsonstown	Northumberland
1969	Kinder	Timothy	Harrison	PA	Bruceton Mills	Preston
2116	Frazee	Michael	Dean	PA	Fort Hill	Somerset

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1975	Thomas	Stanley	Johnston	PA	Meyersdale	Somerset
2328	Tarr	Michael	Joseph	PA	Sheffield	Warren
2122	White	Jonathan	Neal	PA	Canonsburg	Washington
2124	Benchek	Ernest	Joseph	PA	Canonsburg	Washington
2226	Rudzinski	Glen	Edward	PA	Canonsburg	Washington
2385	Paparella	Vincent	John	PA	Canonsburg	Washington
1862	Perin	Richard	Joseph	PA	McMurray	Washington
2210	Hannegan	Kevin	Patrick	PA	McMurray	Washington
2233	Higgins	Keith	Henry	PA	Venetia	Washington
2005	Whitman	William	John	PA	Washington	Washington
945	Tyson	Neil	Eugene	PA	Washington	Washington
2419	Leighty	Troy	A	PA	Westmoreland City	Wayne
2343	Hixson	Donald	Roy	PA	Mount Pleasant	West Moreland
1515	Cenkner	John	Joseph	PA	Donegal	Westmoreland
2165	Jones	Ryan	R.	PA	Export	Westmoreland
1761	Mattei	Lawrence	Peter	PA	Greensburg	Westmoreland
1143	Morgan	Mark	Anthony	PA	Beverly	York
868	Brown	Leon	W.	PA	Beverly	York
1998	Farcht	Thomas	Edward	PA	Dillsburg	York
2380	Condon	Gregory	Lester	PA	Etters	York
2143	Cooper	Eric	Vaughn	PA	Stewartstown	York County
1912	Plymale	Richard	Ervin	SC	Myrtle Beach	Horry
580	Marshall	Paul	K.	SC	Myrtle Beach	Horry
1992	Cannon	William	Corbett	SC	Clinton	Laurens
2146	Freeland	James	Ralph	SC	Greenville	Muhlenberg
546SU	Salomon	William	Henry	SC	Newberry	Newberry
782	Vaughan	Chester	Rodney	SC	Summerville	Nicolas
1986	Mundy	Frank	Gill	SC	Columbia	Richland
2187	Weirich	David	Allen	SC	Tega Cay	York
2378	Barry	Jason	Michael	TN	Sewanee	Franklin County
2228	Wright	Tommy	Wayne	TN	Bean Station	Grainger
1634	Howard	Timothy	J.	TN	Clarksville	Harrison
2263	Bau	Kenneth	Anthony	TN	Clarksville	Harrison
2336	Souva	Brian	Lewis	TN	Dandridge	Jefferson
2422	Seese	Steven	Lee	TN	Johnson City	Jefferson
2323	Driver	Mark	Haley	TN	Knoxville	Marchall
2383	Hobbs	Dave	Robert	TN	Clarksville	Montgomery
2212	Wilson	Jared	Dale	TN	Kingsport	Sullivan
2371	Kramer	Douglas	Alan	TX	San Antonio	Bexar
2371	Kramer	Douglas	Alan	TX	San Antonio	Bexar
2016	Kelly	Michael	Joseph	TX	Dallas	Dallas
2418	Hazen	Joshua	Garhett Moo	TX	Missouri City	Fort Bend
2394	Rowe	Terry	Lee	TX	Spring	Harris
2149	Long	Adam	William	TX	Dripping Springs	Hayes

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2162	Frankenfield	David	Tylee	TX	Fort Worth	Tarrant
2341	Freudensprung	Sandy	Ward	TX	Katy	Waller
2274	Jamison	Brian	David	VA	Staunton	Augusta
2108	Huber	Paul	Norman	VA	Verona	Augusta
825	Niday	Nathaniel	Keith	VA	Bland	Bland
1948	Ramey	William	McKenley	VA	Grundy	Buchanon
1961	Scott	David	Jeffrey	VA	Hillsville	Carroll
2218	Sutphin	Brian	Lee	VA	Hillsville	Carroll
672	Landes	Bruce	Carl	VA	Midlothian	Cheserfield
927	Dunn	William	Stuart	VA	Berryville	Clarke
2227	Schryer	Eric	Richard	VA	Berryville	Clarke
2411	Price	Eric	William	VA	Clintwood	Dickenson
2059	OConnor	Kevin	P.	VA	Chantilly	Fairfax
1105	Hall	David	Roscoe	VA	Warrenton	Faquier
2287	Shreiner	Kevin	David	VA	Winchester	Federick
569	Brown	Paul	Duane	VA	Winchester	Federick
774	Reese	Bruce	Alan	VA	Fredericksburg	Federicksburg City County
823	Jeans	Robert	Charles	VA	Rocky Mount	Franklin
2381	Genthner	John	H.	VA	Cross Junction	Frederick
1845	Jenkins	Franklin	Edward	VA	Middletown	Frederick
2057	Lellock	David	E.	VA	Middletown	Frederick
1842	Foltz	Darren	Sylvester	VA	Stephens City	Frederick
2086	Spriggs	David	Frederick	VA	Stephens City	Frederick
663	Ritchie	Elliott	Ritchie	VA	Stephens City	Frederick
2077	Bly	Jason	Gordon	VA	Stephenson	Frederick
1971	Martin	Andrew	Mills	VA	Winchester	Frederick
2205	Blair	Christopher	Garth	VA	Winchester	Frederick
2052	Gentry	Eric	Galen	VA	Pembroke	Giles
2364	Richmond	Douglas	Allen	VA	Head Waters	Highland
2118	Harris	Roger	Eugene	VA	Harpers Ferry	Jefferson
2145	Erickson	Eric	W.	VA	Bluemont	Loudoun
2302	Erickson	Jon	Kyle	VA	Bluemont	Loudoun
2257	Harr	Robert	Charles	VA	Leesburg	Loudoun
2084	Nelson	Kevin	Dale	VA	Lessburg	Loudoun
1309	Zicht	Eric	Edward	VA	Paeonian Springs	Loudoun
2132	Smeraldo	Jeffrey	Aaron	VA	Round Hill	Loudoun
2111	Ware	William	Farrar	VA	Bumpass	Louisa
1713	Smith	George	Alex	VA	Bluefield	Mercer
811	Hiner	John	Jeffrey	VA	Monterey	Monterey
2043	Knighting	Loren	Wayne	VA	Blacksburg	Montgomery
2082	Kaknis	Christopher	Brooks	VA	Blacksburg	Montgomery
2107	Fink	Ronald	Benjamin	VA	Christiansburg	Montgomery
2207	Clements	Ralph	O'Neill	VA	Christiansburg	Montgomery
947	Vaughn	Kevin	Dempsey	VA	Bristow	Prince William

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2078	Cronin	Richard	Joseph	VA	Gainesville	Prince William County
1974	Smith	Jeffrey	Scott	VA	Manassas	Prince William County
1991	Byer	Dale	Randall	VA	Hiwassee	Pulaski
1910	Myers	Timothy	Joseph	VA	Beckley	Raleigh
2329	Turner	Luke	Michael	VA	Richmond	Richmond
146	Taylor	Robert	Lee	VA	Roanoke	Roanoke
537	Ingram	David	Lee	VA	Mt. Crawford	Rockingham
915	Ball	Stephan	Mitchell	VA	Rockingham	Rockingham
1941	Edwards	Stephen	Andrew	VA	Salem	Ronoake
1703	Maxfield	Stephen	Edward	VA	Honaker	Russell
1061	Brendlinger	Robert	Lee	VA	Lebanon	Russell
2182	Greer	Mark	Eugene	VA	Lebanon	Russell
1512	Bailey	Richard	Lester	VA	Rosedale	Russell
2277	Bryant	John	Adam	VA	Roseland	Russell
2298	Bostic	Richard	Lee	VA	Swords Creek	Russell County
2309	Mitchell	Allen	Mitchell	VA	Cedar Bluff	Tazewell
1560	Cecil	Andrew	W.	VA	Tazewell	Tazewell
2017	Leitz	Kenneth	Edward	VA	Virginia Beach	Virginia Beach City
2273	Frederick	Bruce	James	VA	Virginia Beach	Virginia Beach City
1091	Ellis	Charles	Earl	VA	Abingdon	Washington
2022	Mullins	Gregory	Lee	VA	Abingdon	Washington
2375	Waddle	Brian	Matthew	VA	Bristol	Washington
1191	Tuck	Robert	Harold	VA	Big Stone Gap	Wise
1744	Compton	Timothy	Blake	VA	Big Stone Gap	Wise
461	Phillips	Glenn	Ford	VA	Wise	Wise
1410	Amick	Charles	Myron	VA	Wytheville	Wythe
2390	Gustafson	Jason	M	WI	Hammond	St. Croix County

# Appendix C

Active  
Certificate of Authorization  
Business Registrations

## COA

Number	Business Name	Surveyor In Charge	City	State
21-5819	360 Professional Land Surveyors, PLLC	Joshua Daggett Mitchell	Mineral Wells	WV
21-6006	3B Consulting Services, LLC	Brian Matthew Waddle	Lebanon	VA
21-6057	3H Surveying and Mapping, LLC	Richard L. Haveron	Jane Lew	WV
21-6047	6 Guns, LLC	William Parker Foley	Burton	WV
21-6087	A to Z Land Consulting Services, LLC	Rory L. Chapman	McConnellsburg	PA
21-5432	A. Morton Thomas & Associates, Inc.	Michael Joseph Wiercinski	Rockville	MD
21-5958	A.L.L. Construction, Inc.	William Tracy Hawk	Mount Storm	WV
21-5802	A+ Engineering Services, LLC	Kerry Dale Stauffer	Princeton	WV
21-6055	Abbie Jones Consulting, PSC	Abbie Jones	Lexington	KY
21-5644	Abby Technical Services, PLLC	Joseph Patrick Young	Summersville	WV
21-5558	Absolute Surveying & Contracting	Lester Paul Hensley Jr.	Chapmanville	WV
21-5006	Accurate Surveying, Inc.	Roger Lee Tackett	Charleston	WV
21-5007	Acord Surveying, Inc.	George Acord	Summersville	WV
21-5007	Acord Surveying, Inc.	George Wayne Acord	Summersville	WV
21-5014	Advanced Land Services, Inc.	Kenneth Lawrence Moran	Kingwood	WV
21-5710	AECOM Technical Services, Inc.	David Paul Povich	Akron	OH
21-5986	AGE Engineering Services, Inc.	Douglas Gilbert Gooch	Stanford	KY
21-5003	AJ Smith, Inc.	Allen Jay Smith	Bridgeport	OH
21-6084	All Environmental, Inc	Douglas P. Cruse, II	Walnut Creek	CA
21-5533	Allegheny Surveys, Inc.	Marshall Wayne Robinson	Bridgeport	WV
21-5672	Allegheny Surveys, Inc.	Caleb Hensley	Charleston	WV
21-5016	Allegheny Surveys, Inc.	Ben Russell Singleton	Birch River	WV
21-5017	Alliance Consulting, Inc.	Claudio E. Yon	Beaver	WV
21-5498	Alpha Associates, Inc.	Richard William Klein	Martinsburg	WV
21-5018	Alpha Associates, Inc.	Richard W. Klein	Martinsburg	WV
21-5019	Alpha Engineering Services, Inc.	Gary McKinley Hartsog	Beckley	WV
21-6070	American Consolidated Natural Resources, Inc.	Troy B. Feels	Monongalia	WV
21-5719	American Surveying & Mapping, Inc.	Derek James Klinkenborg	Orlando	FL
21-5713	Amherst Madison, Inc.	George M. Butler	Charleston	WV
21-5679	Anns Run Limited Liability Company	Robert Freeman Stuart	Bridgeport	WV
21-6044	Antero Resources Corporation	Thomas Eugene Wince	Bridgeport	WV
21-5028	Antietam Design	Merle Leroy Saville	Hagerstown	MD
21-5029	Appalachian Engineering & Surveying, Inc.	Jon William Looney	Bluefield	WV
21-5646	Appalachian Professional Associates, LLC	Dale Alan Exline	Jackson	OH
21-5526	Appalachian Technical Services, Inc.	Timothy Blake Compton	Wise	VA
21-5033	Art Enterprises	James Edward Huffman	Parkersburg	WV
21-6086	Ascent Consulting and Engineering, LLC	Michael R. Hyman	Clarksburg	WV
21-5035	Ashryn Surveying, Inc.	Sefton Ray Stewart	Pineville	WV
21-5004	A-Tech Land Surveying, LLC	William Randall Malcomb	Helvetia	WV
21-5983	Atwell, LLC	David Harper	Lawrenceville	GA
21-5972	Audubon Field Solutions, LLC	James Ellsworth Pahel	Wexford	PA
21-5038	Austen Surveying, LLC	Michael Kevin Austen	Wheeling	WV

21-5578	Bailey Engineering & Land Surveying, Inc., PC	Richard Lester Bailey	Rosedale	VA
21-5610	Bair, Goodie and Associates, Inc.	Kayne Toukonen	New Philadelphia	OH
21-5744	Baumann Land Survey, Inc.	Jason Jay Miller	Cincinnati	OH
21-5761	Bayer & Becker, Inc.	David Douglas Smith	Mason	OH
21-5636	Beallair Homes, LLC	Michael Thomas Wiley	Frederick	MD
21-5332	Beam, Longest & Neff, dba Neff, Longest & Beam and Associates, LLC	Mark Allan Eckert	Charleston	WV
21-5225	Bell Engineering	James Kyle Roberts	Lexington	KY
21-6021	Bell Land Surveying, PLLC	Douglas Alan Bell	Morgantown	WV
21-5052	Benchmark Land Surveying	Lawrence Noel Black	Oakland	MD
21-5053	Bennett Surveying	Dale Philip Bennett	Buckhannon	WV
21-5590	Bennett, Brewer & Associates, LLC	Matthew Scott Brewer	Frostburg	MD
21-5957	Berkeley Land Surveys PLLC	Cynthia Ann Born	Berkeley Springs	WV
21-5766	Biedenbach Surveying, LLC	Gregory Alan Biedenbach	Woodsfield	OH
21-5595	Bill Mossor Surveying	William R. Mossor	Harrisville	WV
21-5557	Black Oak Surveying	Gregory Brown Hott	Wardensville	WV
21-5925	Blaine Surveying, PLLC	Jonathan Andrew Blaine	Point Pleasant	WV
21-5903	Bledsoe Riggert Cooper & James, Inc.	Marty Joe James	Bloomington	IN
21-5904	Bledsoe Riggert Cooper & James, Inc.	Matthew Lewis Cooper	Paoli	IN
21-6028	Blew and Associates, PA	Jason Matthew Page	Fayetteville	AR
21-5799	Blue Ridge Surveying & Mapping, Inc.	Brian Lee Sutphin	Hillsville	VA
21-5637	Bock & Clark Corporation	Byron D. Howell	Cranberry Township	PA
21-5061	Bocook Engineering, Inc.	Dewey Lenville Bocook Jr.	Paintsville	KY
21-5873	Bohler Engineering VA, LLC	Robert Charles Harr Jr.	Herndon	VA
21-5683	Boord, Benchek & Associates, Inc.	Ernest Joseph Benchek III	Canonsburg	PA
21-5783	Borton-Lawson Engineering, Inc.	Thomas Paul Harley Jr.	Wilkes Barre	PA
21-6004	Bosely Land Surveying, LLC	Adam Scott Bosely	Buchannon	WV
21-5729	Bowman Consulting Group, Ltd.	Charles Eugene Walls Jr.	Herndon	VA
21-5868	Bowman Consulting Group, Ltd.	Jonathan Sanchez	Charleston	WV
21-5064	Boyles & Hildreth Consulting Engineers, Inc.	James Bliss Hildreth	Spencer	WV
19-5065	Bradley Surveying	Harold Dexter Bradley	Lindside	WV
21-6022	Brandon Rumbaugh Solutions, LLC	Kurt L. Newbrough	Hunker	PA
21-5935	Briscoe Run Land Surveying, PLLC	Darren Allen Griffith	Parkersburg	WV
21-5349	Bryan A. Payne, Surveyor	Bryan Alan Payne	Wheeling	WV
21-6007	Buckley Group, LLC	Heath Thomas Moore	Athens	OH
21-5074	Burgess & Niple, Inc.	Rodney Dean Holbert	Parkersburg	WV
21-6027	Cahill Surveyors, Inc.	Joseph Patrick Cahill	Dry Ridge	KY
21-5561	Calhoun Engineering & Surveying	Jimmy Dale Calhoun	Hurricane	WV
21-5297	Cardno, Inc.	Daniel Jeffrey Diffenbach	Bluefield	VA
21-5962	Carl & Associates	Carl Edward Cottle	Fayetteville	WV
21-5080	Carlisle & Associates, LLC	Charles Paul Carlisle	Weirton	WV
21-5818	CDI-Infrastructure, LLC, dba L.R. Kimball	Stephen Michael Landgrebe	Ebensburg	PA

21-5084	Cebam, LLC	David Earl Satterfield	Morgantown	WV
21-5882	Centec Engineering, PLLC	Joseph William Sulesky	Beckley	WV
21-5620	Central Contracting, Inc.	Steven Bernell King	St. Albans	WV
21-5544	Century Engineering, Inc.	Aaron James Teets	Oakland	MD
21-5088	Cerrone Associates, Inc.	James Matthew Ruckman	Wheeling	WV
21-5856	CESO, Inc.	Steven Wayne Clutter	Akron	OH
21-5089	Chambers Land Surveying	Jeffery James Chambers	Jumping Branch	WV
21-5091	Chapman Technical Group	Jason Edward Brown	St. Albans	WV
21-5910	Cheat Road Engineering, Inc.	Ronald Allen Talkington	Morgantown	WV
21-6003	Chris Slone Surveying	Gary Christopher Slone	Fort Gay	WV
21-5095	christopher consultants, ltd.	Jeffrey Scott Smith	Manassas	VA
21-6064	Civil & Environmental Consultants, Inc.	David J. Sebastian, Jr.	Monroeville	PA
21-5615	Civil & Environmental Consultants, Inc.	Vincent John Paparella	Pittsburgh	PA
21-6014	Civil & Environmental Consultants, Inc.	Brian Lewis Souva	Knoxville	TN
21-5847	Civil & Environmental Consultants, Inc.	Dennis Eugene Miller	Bridgeport	WV
21-5096	Civil Tech Engineering, Inc.	Mark Edward Pennington	Hurricane	WV
21-5941	clcpe Clayton L Carter Professional Engineer	Clayton Leroy Carter	Elkins	WV
21-5963	Coalsmouth Surveying	Freddie Morris Doss Jr.	St. Albans	WV
21-5866	Consolidated Survey, PLLC	Chad Enoch Freels	Worthington	WV
21-5879	Consolidation Coal Company	Troy Byrd Freels	Monongalia	WV
21-6043	Continental Mapping Consultants	Andrew Burke Beck	Sun Prairie	WI
21-6039	Control Point Associates, Inc.	John Patrick Lynch	Warren	NJ
21-5104	Converse Surveying	Edward Ben Converse	Scott Depot	WV
21-5966	Corner 2 Corner Land Surveying, LLC	Roy David Haught	Middlebourne	WV
21-5832	Cornerstone Energy Services, Inc.	Michael Phillip Dorsch	Morgantown	WV
21-5776	Cornerstone Surveying, LLC	Brian Lee Beverage	Marlinton	WV
21-5111	Criste Engineering Services Co.	Gary Francis Criste	Summersville	WV
21-5964	Crowe-Wheeler & Associates	Kevin David Crowe	Scottsville	KY
21-5965	CT Consultants, Inc.	Thomas Matthew Meeks	Mentor	OH
21-5076	CTL Engineering of West Virginia, Inc.	Kevin Brackett	Morgantown	WV
21-5539	Cunningham Land Surveying & Mapping Services, LLC	Don Kenneth Cunningham	Cross Lanes	WV
21-6079	CVM Land Survey Consulting	Charles Victor Moyers	Cedarsville	WV
21-5607	D L Consulting, PLLC	Estel Donald Lambert Jr.	Great Cacapon	WV
21-5374	D.R. Price Engineering & Land Surveying, Inc., PC	Stephen Edward Maxfield	Honaker	VA
21-6088	Dagwood Engineering, Inc.	Anthony R. Falbo	Harrisburg	PA
21-5531	Dallis Dawson & Associates	Dallis Graham Dawson	East Liverpool	OH
21-5543	Dan Wellings Land Surveying	Daniel John Wellings	West Union	WV
21-5826	David A. Lee Surveying and Mapping	David Aaron Lee	Barboursville	WV
21-5333	David E. Nemeth, P.S.	David Edwin Nemeth	Proctorville	OH
21-5222	David O. Holz Land Surveys	David Oded Holz	Greenville	WV
21-5984	David W. Broschart, P.S.	David W. Broschart	Coalton	WV
21-5116	DCR Surveying	Daniel Craig Robison	Man	WV
21-6058	DDS Engineering, PLLC	Dennis D. Smith	Bowling Green	KY
21-5059	Dennis E. Black Engineering, Inc.	Glenn Watson	Chambersburg	PA

21-5162	Dennis L. Fisher, P.S.	Dennis Lee Fisher	Philippi	WV
21-6008	Dewberry Engineers, Inc.	Thomas Lee Frazier Jr.	Frederick	MD
21-5891	Dewberry Engineers, Inc.	Robert William Telschow Jr.	Mt. Laurel	NJ
21-6010	Dewberry Engineers, Inc.	Richard Joseph Cronin IV	Gainesville	VA
21-6009	Dewberry Engineers, Inc.	Eric Richard Schryer	Leesburg	VA
21-5848	Dieffenbauch & Hritz, LLC	Herbert Lowell Parsons III	Morgantown	WV
21-5956	Dilleys Surveying, PLLC	Justin Michael Dilley	Dunmore	WV
21-5911	DiMagno Consulting, Inc.	Terry Lee Placanica	Martinsburg	WV
21-5066	DLZ Kentucky, Inc.	Edward Allen O'Dell II	Lexington	KY
21-5514	Donald E. Bailey, Jr., P.S.	Donald Edward Bailey Jr.	Charleston	WV
21-5431	Donald L. Teter, P.S.	Donald Lewis Teter	Monterville	WV
21-5127	Doss Engineering, Inc.	Roland Baron Doss	Shrewsbury	WV
21-5502	Draper Aden Associates Inc.	Loren Wayne Knighting	Blacksburg	VA
21-5131	Dunn Engineers, Inc.	Franklin Wayne Hypes	Charleston	WV
21-5469	Dwight E. Wilkins, P.S.	Dwight Edward Wilkins	Martinsburg	WV
21-5606	E. L. Robinson Engineering Co.	James Thomas Rayburn	Chapmanville	WV
21-5385	E. L. Robinson Engineering Co.	Timothy Bruce Cart	Charleston	WV
21-5541	Eagle Surveying, Inc.	Richard Earl Kinder Jr.	Charleston	WV
21-6068	Earl Thompson	Earl Thompson	Cedarville	WV
21-5138	Eastham & Associates	Ronald Lee Eastham	Chesapeake	OH
21-5243	Ed Johnson & Associates, Inc.	Edward L. Johnson Jr.	Harpers Ferry	WV
21-5887	Edison Elliott, PLS	Douglas Edison Elliott	Grayson	KY
21-5900	Elk Lake Services, LLC	Jeffrey Alan Horneman	Indiana	PA
21-6023	Elkhorn Engineering, LLC	Richard Joseph Perin	McMurray	PA
21-5838	Encompass Services, LLC	William John Whitman II	Bridgeville	PA
21-6033	Encompass Services, LLC	Kevin Dale Schafer	Charleston	WV
21-6053	Endicott Surveying, PLLC	Danielle R. Endicott	Proctorville	OH
21-5145	Endris Engineering, PSC	Hugo Alexander Endris	Lexington	KY
21-5994	Energy Resources Engineering, PLLC	Robert Louis Baldwin	Chapmanville	WV
21-5953	Enersurv, Inc.	Jason Daniel Leadingham	Greenup	KY
19-5855	ESI Services, Inc.	Richard Stephen Triggs	Beckley	WV
21-6015	ESP Associates WV, Inc.	Martin R. Stoughton	Charlotte	NC
21-5670	Evans, Mechwart, Hambleton & Tilton, Inc.	Heather Lynn King	New Albany	OH
21-5828	Evenwood Engineering, PLLC	Travis Lee Ray	Bowden	WV
21-5154	Exline Surveying, Inc.	Dana Andrew Exline	Jackson	OH
21-5934	FA Commercial Due Diligence Services Co.	Thomas Joseph Ertle	Norman	OK
21-5948	Farnsworth Group, Inc.	Kenneth Joseph Silverthorn	Bloomington	IL
21-5727	Fink Engineering & Land Surveying, LLC	Ronald Benjamin Fink	Christiansburg	VA
21-5160	Fink Engineering & Land Surveying, LLC	Joseph Albert Fink	Princeton	WV
21-5955	First Line, LLC dba First Line Surveying	Robert Keith Fuller	Red House	WV
21-6075	Fisher Associates, P.E., L.S., D.P.C., Professional Corporation	Anthony Falbo	Rochester	NY

21-6074	Forsight Resources	Daniel Trembly	Parkersburg	WV
21-5897	Fox & Associates, Inc.	Steven Hardy Selckmann	Frederick	MD
21-5166	Fox & Associates, Inc.	George Edward Nagel	Hagerstown	MD
21-5608	Frederick, Seibert & Associates, Inc.	Shannon Lee Stotler	Hagerstown	MD
21-5169	Freeland & Associates, Inc.	James Ralph Freeland, Jr.	Greenville	SC
21-5170	Freeland-Clinkscates & Associates, Inc. of NC	Fulton Vandiver Clinkscates Jr.	Hendersonville	NC
21-5482	G. A. Covey Engineering, PLLC	Gary Alvin Covey	Sutton	WV
21-5824	GAI Consultants, Inc.	Neil Eugene Tyson	Cannonsburg	PA
21-5823	GAI Consultants, Inc.	Charles Frank Straley	Charleston	WV
21-5173	GAI Consultants, Inc.	Anthony F. Morrocco	Homestead	PA
21-5988	Gandee Heydinger Group, LLC	Robert Lee Griffin	Westerville	OH
21-5179	Garcelon Surveying, Inc.	Isaac Arnold Norris Garcelon	Elkview	WV
21-5412	Garland W. Steele dba Steele Engineering	Garland Wilder Steele	Tornado	WV
21-5763	Gary A. Frey, P.S.	Gary Allan Frey	Harpers Ferry	WV
21-5655	Gary E. Acord, P.S.	Gary Ervin Acord	Beckley	WV
21-5180	Gates Associated, Inc.	Fred Woodworth Gates	Shepherdstown	WV
21-5181	Gates Land Services	Thomas Christopher Gates	Summersville	WV
21-5182	Geary Associates, PLLC	Mark Caldwell Geary	Petersburg	WV
21-6019	GEO-Precisions Solutions, LLC dba HMT and Associates	Thomas Francis Lubanovic	Canonsburg	PA
21-5361	George E. Pigott & Associates, Inc.	George E. Pigott	White Hall	WV
21-5930	GeoTech Engineering, Inc.	John R. Koptchak	Morrisdale	PA
21-5808	Glaus, Pyle, Schomer, Burns & DeHaven, Inc.	Scott Matthew Faulkner	Columbus	OH
21-5188	Goodrich Surveying	Randy Lee Goodrich	Princeton	WV
21-5189	Gopher Land Services, Inc.	Michael Day Rose	Beaver	WV
21-5534	Gordon U.S., LLC	Kevin Dale Nelson	Chantilly	VA
21-5759	Gordon U.S., LLC	Dennis Richard Maloney Jr	Martinsburg	WV
21-6017	GPI Geospatial, Inc.	Robert Alexander Kundrick	Columbia	MD
21-5175	GPS-Tech	Frank Masney Jr.	Perryopolis	PA
21-5567	Green Engineering, Inc.	Paul Michael Green	Philippi	WV
21-5195	Greenbrier Professional Surveying, PLLC	Charles W. Smith	Lewisburg	WV
21-5197	Greenleaf Surveying Company	Allan Joel Witschi	Morgantown	WV
21-5830	Greenman-Pedersen, Inc.	William Mark Orsinger	Columbia	MD
21-6041	Greenman-Pedersen, Inc.	Anthony Joseph Carovillano	Scott Depot	WV
21-5198	Greenway Engineering, Inc.	Christopher Garth Blair	Winchester	VA
21-5199	Greer Industries, Inc.	Larry A. King	Masontown	WV
21-5649	Gregory Yebernetsky, P.S.	Gregory Yebernetsky	Hedgesville	WV
21-5503	Gress Engineering, PC	George Alex Smith	Bluefield	VA
21-5176	GRW Engineers, Inc.	Ben Decker Fister	Lexington	KY
21-6067	Gulf Interstate Engineering Company	Joshua Hazen	Houston	TX
21-5200	Gunnoe Surveying & Mapping	William Robert Gunnoe Sr.	Clendenin	WV

21-5201	Gurrera Engineering	Patrick Joseph Gurrera	Weirton	WV
21-5645	Gwin, Dobson & Foreman, Inc.	Horace George McAnuff	Altoona	PA
21-5977	H & B Surveying and Mapping, LLC	William Farrar Ware Jr.	Richmond	VA
21-5204	H & T Technical Development, Inc.	Danny Allen Porter	Barboursville	WV
21-5207	Hall-Harmon Engineers, Inc.	Kitty Hall-Harmon	Winchester	KY
21-5210	Hannah & Associates, Inc. dba Hannah Engineering	Dewayne Newell Hannah	Elkins	WV
21-5288	Harbert, Inc. dba McCoy Land Surveying	Paul David Harbert	Monongalia	WV
21-5331	Harvey Neel Surveying Company	Harvey Brown Neel	Lewisburg	WV
21-5485	Haworth-Meyer-Boleyn Professional Engineers, Inc	Joseph Forrest Grider	Frankfort	KY
21-6032	Herbert, Rowland & Grubic, Inc.	Garrett Sheldon Gass	State College	PA
21-5216	Heritage Technical Associates, Inc.	Lantz G. Rankin	Chapmanville	WV
21-5555	High Country Engineering Services, Inc.	David Lee McDorman	Beckley	WV
21-6052	Highland Land Surveying	Lawrence R. Barr	Marlington	WV
21-5205	HNTB Corporation	Randolph Thomas Epperly Jr.	Scott Depot	WV
21-5918	Hoffman & Associates, Inc.	Samuel Earl Smith	Austin	AR
21-5952	Holland Engineering, Inc.	Steven Lampen	Holland	MI
21-5223	Hornish Land Services, Inc., dba Elk Land Management	S. Patrick Roberts	Sutton	WV
21-5224	Honor Brothers Engineers	John Wallace Hornor	Clarksburg	WV
21-5229	Hughes Land Surveying	Charles Franklin Hughes Jr.	Mineral Wells	WV
21-6038	Hull & Associates, LLC	James Gordon Roberts	Newark	OH
21-6066	Hull & Associates, LLC	Thomas Crawshaw	St. Clairsville	OH
21-5979	Hunt, Guillot & Associates, LLC	James Walter Ballard	Ruston	LA
21-5642	Hupp Surveying & Mapping	Doyle Dewitt Hupp Jr.	Grantsville	WV
21-6072	Hupp Surveying & Mapping, LLC	Zachary Hupp	Grantsville	WV
21-5513	Hurt & Proffitt, Inc.	Christopher Kaknis	Lynchburg	VA
21-6056	Hyman Land Surveying	Michael R. Hyman	Stonewood	WV
21-5905	I3 Engineering and Consulting, LLC	Richard Ray Casteel	Bridgeport	WV
21-5974	J Perkins Surveying, LLC	Jonathan Brooks Perkins	Vincent	OH
21-5323	J. Brad Smith dba Mountaineer Land Surveys	J. A. Brad Smith III	Sinks Grove	WV
21-5500	J.M. Charles Engineering & Surveying, Inc.	James Martin Charles	Edgerton	WV
21-5796	J2 Engineers, Inc.	Eric W. Erickson	Leesburg	VA
21-5208	Jack A. Hamilton & Associates, Inc.	Paul Rodrick Hamilton	Flushing	OH
21-5463	Jackson Surveying, Inc.	David L. Jackson	Clarksburg	WV
21-5515	Jackson Surveying, Inc.	David L. Jackson	Clarksburg	WV
21-5118	James B. Davis, P.S.	James Bruce Davis	Terra Alta	WV
21-5895	Jamison Surveying	Brian David Jamison	Staunton	VA
18-5992	Jeffrey McCartney, Professional Surveyor	Jeffrey Lynn McCartney	Philippi	WV
21-5698	Jemerco Land Surveying & Mapping	Jeffrey Wayne Adams	Elkins	WV
21-5825	Joe Hunt & Associates, Inc.	Howard Dean Kemp	St. Clairsville	OH
21-5219	John Jeffrey Hiner Land Surveyor	John Jeffrey Hiner	Monterey	VA

21-5193	John L. Green dba JLG	John Lawrence Green	South Charleston	WV
21-5457	John L. Wayne, Jr. Surveying/Forestry	John Lester Wayne Jr.	Arbovale	WV
21-5153	John Michael Evans dba Evans Land Surveying	J. Michael Evans	Bridgeport	WV
21-5244	Johnson, Mirmiran & Thompson, Inc.	Thomas Edward Farcht Jr.	York	PA
21-5245	Jones & Jordan, LLC	James Allen Jones	Beaver	WV
21-5786	Jones Consultants, PLLC	Ryan R. Jones	Delmont	PA
21-5487	Jopling Land Surveying	David Wayne Jopling	Old Fields	WV
21-5791	Juszczak Development Company, Inc.	Charles Douglas Bartlett	Chester	WV
21-5878	K & D Development, LLC	Daniel Francis Llewellyn	Cumberland	MD
21-5597	Kanawha Stone Company, Inc.	Freddie Morris Doss Jr.	Nitro	WV
21-5661	Kasco Construction Company	Charles Kevin Tustin	Burton	WV
21-5755	KCI Technologies, Inc.	Carroll Allen Paugh	Fulton	MD
21-5716	Kelly Paving, Inc.	John Wesley Dowalter	Columbus	OH
21-5806	Kelly Surveying, PLLC		Montgomery	WV
21-5251	Kelly Surveying, PLLC	Kenneth Neal Kelly	Dailey	WV
21-5747	Keystone Consultants, Inc.	Thomas Charles Smit	Carnegie	PA
21-5797	Keystone Surveying & Mapping, Inc.	Keith Henry Higgins	McMurray	PA
21-5256	King Engineering & Land Surveying Company	Dennis Paul King	Charleston	WV
21-5985	KJ Surveys, LLC	Kevin Stanley James	Weston	WV
21-5741	Kokosing Construction Company, Inc.	William Michael Clifford	Westerville	OH
21-6077	Koontz Bryant Johnson Williams, Inc	William F. Ware	Henrico	VA
21-5266	L & W Enterprises, Inc.	Curtis Earl Keplinger	Petersburg	WV
21-5264	L. A. Gates Company	Jerry W. Cantley Jr.	Beckley	WV
21-5822	Land Design Consultants, Inc.	Kevin Dempsey Vaughn	Woodbridge	VA
21-6024	Land Surveying and Forestry	Jason Michael Barry	Sewanee	TN
21-6051	LandDesign, Inc.	Bradley Tate Riggleman	Charlotte	NC
21-6054	Landmark Engineers & Surveyors, LLC	Mark H. Driver	Knoxville	TN
21-5269	Landmark Surveying Company	Gary Alan Pratt	Fairmont	WV
21-5989	Larry C. Barker, Jr., P.S.	Larry Cleveland Barker Jr.	Ashland	KY
21-5231	Larry W. Hume, P.S.	Larry Wayne Hume	Culpeper	VA
21-5920	Larson Design Group, Inc.	Craig A. Baker	Beaver	PA
21-5274	Larson Design Group, Inc.	Christopher Paul Iachini	Williamsport	PA
21-5723	Lavelle & Associates, Inc.	Daniel Patrick Lavelle	Frederick	MD
21-5276	Lawson Engineering & Technical Services, Inc.	Michael Vincent Lawson	Beckley	WV
21-5862	Lellock Consulting, PC	David E. Lellock	Middletown	VA
21-5278	Lemley Technologies	Charles Allen Lemley Jr.	Mt. Morris	PA
21-5293	Leon G. Mallow Surveying, Inc.	Leon George Mallow	Montrose	WV
21-6037	Lineage Architects, P.C.	David Lee Ingram	Verona	VA
21-5387	Louis Romano, P.S.	Louis Romano	Morgantown	WV
21-5790	LW Survey Co.	Gwen Sora Cunningham	Lancaster	PA
21-5908	M. J. McTish & Associates, Inc.	Joshua John Barry	Montoursville	PA
21-5959	Marshall Robinson Land Surveyor	Marshall Wayne Robinson	Birch River	WV
21-5821	Maser Consulting, P.A.	Michael Francis Burns	Mount Laurel	NJ
21-5418	Matthew Stroger, P.S.	Matthew Mark Stroger	Wayne	WV

21-5304	Mayhew Surveying	Edward J. Mayhew	Romney	WV
21-5286	McClure Surveying, LLC	Johnny Ray McClure	Foster	WV
21-5961	McKim & Creed, Inc.	Timothy Joseph Cawood	Raleigh	NC
21-5290	MDM Surveyors & Engineers, LLC	Howard George Mcllvried IV	Pittsburgh	PA
21-5784	Mead and Hunt, Inc.	Carl Joseph Bowyer	Charleston	WV
21-5305	Meadows Engineering & Surveying	David Franklin Meadows	Culloden	WV
21-5701	Meadows Land Surveying, PLLC	Justin Ray Meadows	Gassaway	WV
21-5045	Michael Baker International, Inc.	Patrick William Fogarty	Charleston	WV
21-5303	Michael E. Mayes Engineering & Surveying Co.	Michael Earl Mayes	South Charleston	WV
21-5249	Michael Keathley, P.S.	Michael Keathley	Willow Wood	OH
21-5894	Millman Surveying, Inc.	Timothy Leigh Fish	Canton	OH
21-5996	Monaloh Basin Engineers, Inc.	Michael Joseph Cannoni	Morgantown	WV
21-5312	Mon-Valley Surveying, LLC	Robert Anthony Andriotto	Morgantown	WV
21-5724	Moody Land Surveying, LLC	Joshua Eli Moody	St. Marys	WV
21-5668	Morelands Surveying & Consulting, Inc.	Richard Lee Moreland	Romney	WV
21-5928	Morris & Ritchie Associates, Inc.	Jon Kyle Erickson	Leesburg	VA
21-5314	Morris Knowles & Associates, Inc.	Charles Frank Hammontree	Delmont	PA
21-5975	Mott MacDonald, LLC	Brad Douglas Pontz	Philadelphia	PA
21-5733	Mott MacDonald, LLC	John L. Green	Charleston	WV
21-5319	Mountain State Company	James Lee Young	Cedar Grove	WV
21-5320	Mountain State Land Services	Stephen Monroe Eaton	Vienna	WV
21-6049	MOV Enterprise, PLLC	Bryan Edward Smith	Marietta	OH
21-6029	MPD Surveying, LLC	Michael Phillip Dorsch	Morgantown	WV
21-6071	Mpower Resources, LLC	Harold Snodgrass	Findlay	OH
21-5292	ms consultants, inc.	John Paul Pierko	Bridgeport	WV
21-5491	Mulryan Land Surveying, Inc.	James Michael Mulryan	Friendly	WV
21-5488	N. E. Kelley Surveying Company	Norman Eugene Kelley	Ronceverte	WV
21-5336	Nathaniel Keith Niday, P.S.	Nathaniel Keith Niday	Bland	VA
21-5839	Navitus Engineering, Inc.	Andrew Mills Martin	Winchester	VA
21-5335	New River Engineering, Inc.	Charles Benjamin Kurzyna	Shrewsbury	WV
21-5815	Ohio-West Virginia Excavating Co.	Michael Allen Fox	Powhatan Point	OH
21-6080	Old Oak Surveying, PLLC	Jason A. McVicker	Sandfork	WV
21-5338	Omni Engineering, Inc.	Randall G. Biller	Elkins	WV
21-6013	Overton Surveying, LLC	Jon Christopher Overton	Charles Town	WV
21-5339	P & A Engineers & Consultants, Inc.	Robert Sutton Martin	Louisa	KY
21-5340	Painter-Lewis, PLC	David Frederick Spriggs	Winchester	VA
21-5341	Palmer Engineering	James David Mayo	Winchester	KY
21-5864	Paramount Surveying, LLC		Ripley	WV
21-5510	Paramount Surveying, LLC	Brian Wayne Lawrence	Ripley	WV
21-5342	Parkersburg Utility Board	Stephen Monroe Eaton	Parkersburg	WV
21-5781	Patrick D. Gill, Surveyor	Patrick David Gill	Newton	WV
21-5976	Peck Surveying, LLC	Jason Michael Peck	Galena	OH
21-5765	Penni Associates, Inc.	Roger Eugene Harris	Leesburg	VA
21-6018	Percheron Professional Services, LLC.	Neil Charles Shultz	Bridgeport	WV
21-5677	Perkins Surveying, LLC	Gregory Allen Perkins	Kenova	WV
21-5281	Peter H. Lorenzen, P.S.	Peter Henry Lorenzen	Summit Point	WV

21-5628	Pfalzgraf Surveying	Michael Wayne Pfalzgraf	Parkersburg	WV
21-5356	Phillips & Associates, Inc.	Geoffrey C. Phillips	Wall	PA
21-5616	Phoenix-Diamond, Inc.	Philip Taylor Biggs	Greenup	KY
21-5359	Pickering Associates, Inc.	William Bernard Showalter	Parkersburg	WV
21-5804	Piedmont Design Group, LLC	Michael Thomas Wiley	Frederick	MD
21-5362	Placanica Surveying Company	Terry Lee Placanica	Martinsburg	WV
21-6005	Point To Point Land Surveyors, Inc.	Glenn Darrell Taylor	Peachtree City	GA
21-5365	Point To Point Surveying LLC	Gary Allen Timms	Fairmont	WV
21-6082	Polaris Land Surveys, LLC	Charles K. Sager	Hedgesville	WV
21-5367	Porter & Associates	Michael David Porter	Salt Rock	WV
21-5368	Potesta & Associates, Inc.	Victor Marvin Dawson	Charleston	WV
21-5978	Power of Design Group, LLC	Mark Edward Patterson	Louisville	KY
21-5493	Precision Survey Company	Robert Allan Kitzmiller	Buckhannon	WV
21-5375	Prine Land Surveying	Richard Joseph Prine	Spencer	WV
21-5968	Project Solutions, LLC	Philip Ross Bailey	Princeton	WV
21-5378	Proline Surveying, Inc.	Raymond Eugene Fink Jr.	Beaver	WV
21-5907	Quantum Spatial, Inc.	Mark Edward Meade	Lexington	KY
21-5380	R & S Services, Inc.	Rickie Charles Davy	Capon Bridge	WV
21-5756	R.B. Jergens Contractors, Inc.	David Matthew Reynolds	Vandalia	OH
21-5917	RamCoor, PLLC	Stephen Kenneth Ramey	Barboursville	WV
21-5329	Randall Myers Land Surveyor	Randall Ray Myers	Markleysburg	PA
21-5381	Randolph Engineering Co., Inc.	Roger Kenneth Randolph	Scott Depot	WV
21-6046	RC Surveying, PLLC	Ryan MacKenzie Bennett	Lizemores	WV
21-6059	Red Plains Surveying Company	James M. Powers	Oklahoma City	OK
21-5929	Republic National, Inc.	Nickolas Richard Fusco	Longwood	FL
21-5999	Rettew Associates, Inc.	Catherine M. Bihlman	St. Clairsville	OH
21-5841	Rettew Associates, Inc.	Craig Robert West	Mechanicsburg	PA
21-6020	Rhea Engineers & Consultants, Inc.	Paul Joseph Neff	Valencia	PA
21-5521	Rich Mountain Surveying, PLLC	David Wayne Bosserman	Mabie	WV
21-5257	Richard Kirby, P.S.	Richard Dean Kirby	Mt. Zion	WV
21-5083	Richard R. Casteel, P.S.	Richard Ray Casteel	Clarksburg	WV
21-6034	RIG Consulting, Inc.	David Sebastian, Jr.	Pittsburgh	PA
21-5025	Robert A. Amtower, P.S.	Robert Allen Amtower	Keyser	WV
21-6061	Robert A. Ruffner, P.S.	Robert A. Ruffner	Victor	WV
21-5758	Roberts Land Surveying	Michael Stuart Roberts	Hedgesville	WV
21-5697	Rocky Run Surveying	Jackie Ray Isner	Bowden	WV
21-5634	Rose of Sharon, Inc., dba F.S.Tan Land Surveyors & Consulting Engineers	Frank Lee Sellinger II	Louisville	KY
21-5554	Rummel, Klepper & Kahl, LLP	David George Vanscoy	Keyser	WV
21-5771	S & ME, Inc.	William Averill Leake	Lexington	KY
21-5391	S & S Engineers, Inc.	Randy Brooks Crace	Charleston	WV
21-6045	Sam and Sharon Enterprises, LLC	Charles Muncy	Philippi	WV
21-6026	Sands Decker CPS, LLC	Benjamin Joel Adams	Columbus	OH
21-5414	Scott F. Stewart, Jr., P.S.	Scott Franklin Stewart Jr.	Belleville	WV
21-5395	Scott Surveying & Mapping, PLLC	David Jeffrey Scott	Hillsville	VA
21-5591	SCS Surveyors	David Lee Huffman	Hinton	WV
21-6083	Seaside Engineering And Surveying, LLC	Timothy D. Bowden, PE, PS	Baker	FL

21-5846	SGC Engineering, LLC	Scot Andrew MacDonald	Westbrook	ME
21-5987	Shaw Surveying, Inc.	Philip Ryan Horne	New Freedom	PA
21-5982	Sheffler & Company, Inc.	Glen C. Rudzinski	Sewickley	PA
21-5398	Shelly, Witter & Fox	Timothy Glen Witter	Greencastle	PA
21-6050	Shepp Land Surveying & Mapping	Robert Michael Shepp	Shepherdstown	WV
21-5399	Shields Engineering Company, LLC	Arthur Monroe Shields III	Bluefield	WV
21-6073	Site Planning, Design & Survey LLC	Daniel Llewellyn	Cumberland	MD
21-5401	Skelton Surveying	Keith Lee Skelton	Buckhannon	WV
21-5980	Skyveyor, Inc.	Randy Allen Melton	Charleston	WV
21-6000	Sleighter Engineering, Inc.	Benjamin Harvey Walls	Lemont Furnace	PA
21-5405	Smith Land Surveying, Inc. dba SLS Land & Energy Development	Charles Victor Moyers	Glenville	WV
21-6035	Smith Land Surveying, Inc./DBA SLS Land & Energy Development	Richard Bea Henline	Charleston	WV
21-6030	Smith Land Surveying, Inc./DBA SLS Land & Energy Development	Roy E. Shrewsbury II	Beckley	WV
21-5283	Soltesz, Inc.	Brian Lee Wood	Rockville	MD
21-6078	South 40 Surveying, PLLC	Griff A. Yokum	Upper Tract	WV
21-5954	Space Engineering	Joseph Bruce Waterman	Sutton	WV
21-5650	SPECS, Inc.	Raymond Charles Rase	Cumberland	MD
21-5967	Stahl Sheaffer Engineering, LLC	Timothy Harrison Kinder	Morgantown	WV
21-5852	Stantec Consulting Services, Inc.	<a href="mailto:Joe.Hines@stantec.com">Joe.Hines@stantec.com</a>	Laurel	MD
21-5694	Stantec Consulting Services, Inc.	William Woodrow Hartman	Fairmont	WV
21-5413	Stegman & Schellhase, Inc.	Mark Alan Schellhase	Wheeling	WV
21-5284	Stephen D. Losh, dba Land Surveying Services	Stephen David Losh	Bridgeport	WV
21-6062	Stephen P Redden dba SP Redden Surveys	Stephen P. Redden	Danese	WV
21-6063	Stiffler, McGraw & Associates, Inc.	Todd M. Holes	Hollidaysburg	PA
21-5602	Stonepointe, Inc.	Steven Dean Stone	Charleston	WV
21-5416	Straight Line Surveys	Dick Allen Heavner	Mount Storm	WV
21-5417	Strickling Surveying	John Paul Strickling	Smithburg	WV
21-5419	Sucevic, Piccolomini & Kuchar Engineering, Inc.	Perry Martin Schweiss	Uniontown	PA
21-6085	Summit Design and Engineering Services, PLLC	John Scott Claytor	Hillsborough	NC
21-5422	Sunshot Surveying Services	Duane Keith Bowers	Red House	WV
21-5794	Surveying And Mapping, LLC	Adam William Long	Austin	TX
21-5424	Surveyor And Associates, Inc.	Aubrey Dean Shultz	Kingwood	WV
21-6025	SynTerra Corporation	Dale Alan Harrison	Pikeville	KY
21-6036	t3 Surveying	Harry Thomas Varian III	West Columbia	WV
21-5429	Tee Engineering Company, Inc.	Don Franklin Blackburn	Lexington	KY
21-5629	Terradon Corporation	William Stafford Thornton	Lewisburg	WV
21-5430	Terradon Corporation	Robert F. Thaw	Nitro	WV
21-6042	THB Land Management, LLC	Michael Hustion Brown	Rainelle	WV
21-5658	The BC Consultants, Inc.	Bradley Tate Riggelman	Winchester	VA
21-5869	The EADS Group, Inc.	Adam Darrell Claar	Somerset	PA
21-5770	The Gateway Engineers, Inc.	Kevin Patrick Hannegan	Pittsburgh	PA

21-5921	The Kleingers Group, Inc.	David Lee Cox	West Chester	OH
21-6040	The Mannik & Smith Group, Inc.	Steven Eric Barlow	Maumee	OH
21-5981	The Ruhlin Company	Corey Steven Graham	Sharon Center	OH
21-5589	The Thrasher Group, Inc.	Timothy B. Kosut	Oakland	MD
21-5433	The Thrasher Group, Inc.	James Robert Howes	Bridgeport	WV
21-5902	The Thrasher Group, Inc.	Aaron Jacob Rawe	Charleston	WV
21-5901	The Thrasher Group, Inc.	Joseph Henry Lowther	Beaver	WV
21-6069	The Trinity Group, PLLC	Larry C Baker, Jr.	Ashland	KY
21-5048	The Wilson T. Ballard Company	Robert Lester Green II	Owings Mills	MD
21-5940	Thompson Land Surveying, PLLC	Patrick Keith Thompson	Purgitsville	WV
21-6001	Thoth Land Surveying Professionals, Inc.	Brian Todd Mohler	Sabillasville	MD
21-5465	Thurman W. Whisner, P.S.	Thurman Walter Whisner	Great Cacapon	WV
21-5945	Timmons Group, Inc.	Luke Michael Turner	Richmond	VA
21-5735	Timmons Group, Inc.	Jeffrey Aaron Smeraldo	Ashburn	VA
21-5736	Timmons Group, Inc.	Paul Norman Huber	Staunton	VA
21-5250	Timothy Lee Keely, dba Keely Surveying	Timothy Lee Keely	Charleston	WV
21-5389	Timothy P. Roush, P.S.	Timothy Paul Roush	Belpre	OH
19-5437	Trace Surveying, Inc.	Dexter A. Branham	Breedon	WV
21-5751	TRC Engineers, Inc.	David Eugene Clevenger	Charleston	WV
21-5860	TRC Pipeline Services, LLC	Thomas Warner Kimmel	Pittsburgh	PA
21-5648	Triad Engineering, Inc.	Kevin David Shreiner	Hagerstown	MD
21-5439	Triad Engineering, Inc.	David L. Graham	Winchester	VA
21-5440	Triad Engineering, Inc.	Kevin Brockett	Morgantown	WV
21-5438	Triad Engineering, Inc.	Lloyd Allen Kirk	Scott Depot	WV
21-5859	Triple H Enterprises, Inc.	Wesley Levi Long	West Union	WV
21-5442	True Line, Inc.	James Herman Corner	Thorpe	WV
21-5444	Tuck Mapping Solutions, Inc.	Robert Harold Tuck	Big Stone Gap	VA
21-5960	Tug Hill Operating, LLC	Jonathan Neal White	Canonsburg	PA
21-5445	Tug Valley Surveying, Inc.	Alan Jerome Coffey	Williamson	WV
21-5993	Turman Morton, Inc.	Stephen Kenneth Ramey	Barboursville	WV
21-5912	Turning Point Solutions, PLLC dba Mountain State Land Surveying	Michael Wayne Ash	Lost Creek	WV
21-5914	U.S. Surveyor, Inc.	Michael Shane Ward	Evansville	IN
21-5709	Urban Engineering & Associates, Inc.	Kevin P. OConnor	Chantilly	VA
21-5448	Valley Land Surveying	Phillip Karl Peterson	Blacksville	WV
21-5926	Vaughan Land Surveyor	Chester Rodney Vaughan	Summerville	SC
21-5949	Verdanterra, LLC	Brian Thomas Buzard	Canonsburg	PA
21-5129	Vince Dowdle & Associates, LLC	Vincent Daniel Dowdle	Bloomington	OH
21-5516	Vin-Co, Inc., dba Vin-Co Surveying, Inc.	Vincent Daniel Dowdle	Bloomington	OH
21-5456	Waterman Douglass & Associates, PLLC	Nelson Bruce Douglass	Parkersburg	WV
21-5990	Western Maryland Associates, Inc.	S. Kenneth Ramey	Frostburg	MD
21-6065	Westfall Land Surveying	Adam J. Westfall	Elkview	WV
21-5462	Westfall Land Surveying	Ronnel Emerson Westfall	Exchange	WV
21-5560	Westlake, Inc.	Cody Donnally	Oak Hill	WV
21-6031	Weston & Sampson Engineers, Inc.	Gary Joseph Thurman	Townson	MD
21-5732	Westwood Professional Services, Inc.	Christopher Ryan Moehrl	Minnetonka	MN
21-5464	Whetzel Surveying	Tony Lee Whetzel	Baker	WV

21-5812	White Brothers Consulting, LLC	Patrick David Gill	Charleston	WV
21-6060	Whitney Bailey Cox & Magnani, LLC	Jeffrey A. McDonald	Baltimore	MD
21-5936	Wilkinson Surveying, LLC	Philip L. Longenecker	Dunbar	WV
21-5768	Willow Land Surveying, PLLC	Thomas Brian Summers	Pennsboro	WV
21-6048	Wolf Land Surveying, LLC	Michael Seth Wolf	Frindsville	MD
21-5475	Wolfe & Associates, Inc.	Christopher Blair Wolfe	Farmington	WV
21-5916	Wolfes Excavating, LLC	Richard Lee Haveron	Clarksburg	WV
21-5995	Woolpert, Inc.	Michael John Zoltek	Orlando	FL
21-5696	Woolpert, Inc.	Eric David Risner	Dayton	OH
21-5695	Young, Hobbs and Associates	Dave Robert Hobbs	Clarksville	TN

