

MINUTES OF MEETING #279  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
SEPTEMBER 16, 2015  
BOARD OFFICE, SUTTON, WEST VIRGINIA



Present: Roy E. Shrewsbury, II, *Chairman*  
Nelson B. Douglass, *Secretary*  
R. Michael Shepp, *Member*  
Dennis D. Jarrell, *Executive Director*  
Katherine A. Campbell, *Assistant Attorney General (via telephone for Executive Session)*

Absent: Anthony J. Sparacino, Jr., *Member*

The Chairman called Meeting #279 to order at 10:00 a.m. on Wednesday, September 16, 2015, and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Chairman: Mr. Shepp nominated Mr. Roy Shrewsbury as Chairman for FY-2016. Seconded by Mr. Douglass. Motion carried.

Secretary: Mr. Shepp nominated Mr. Nelson Douglass as Secretary of FY-2016. Seconded by Mr. Shrewsbury. Motion carried.

Mr. Shepp made a motion, seconded by Mr. Douglass to enter into Executive Session pursuant to *W. Va. Code §6-9A-4(b)(2)(7)* to discuss complaints at 10:03 a.m. Motion carried.

Mr. Shepp made a motion seconded by Mr. Douglass to return to regular session at 10:45 a.m. Motion carried.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Douglass made a motion, seconded by Mr. Shrewsbury to approve the items discussed in the Executive Session. Motion carried with Mr. Shepp recused from all.

C15 Cui - Summarily Dismissed

C16 Covey - Summarily Dismissed

C16 James - Summarily Dismissed

C16 Stacey - Summarily Dismissed

C16 DEP (Gas Well Coordinates) - Letter to DEP and cc: to unlicensed companies

C15-09 Dismissed

C15-10 Schedule Informal Investigative Conference (IIC)

C15-11 Statement of Charges and Consent Decree Approved as Amended

North Carolina Dental Board vs. FTC (Supreme Court Ruling) – Review of Memorandum from West Virginia Senior Deputy Attorney General to All Chapter 30 Licensing Boards.

Contractor's License – No Action.

Minutes – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Minutes of Meeting #278 (June 23, 2015) as written. Motion carried.

P-Card Purchases – The Executive Director provided a listing and explanation of P-Card Purchases made during June, July, and August 2015. Mr. Shepp made a motion, seconded by Mr. Douglass, to approve the P-Card purchases. Motion carried.

Financial Report – The Executive Director provided the financial expenditure report with a Cash(Budget) balance as of June 30, 2015 at \$206,825.87 (\$4,417.65), as of July 31, 2015 at \$208,931.34 (\$183,945.72), and as of August 31, 2015 at \$202,404.31 (\$173,664.64) . Mr. Shepp made a motion, seconded by Mr. Douglass to approve the financial and expenditure reports. Motion carried.

Email Inquiries – (Fowler) Provide Definition of Surveying *W.Va. Code §30-13A-3(ff)*  
(Snyder) Provide FS Application for Computer Based Testing

Surveyor Interns – Mr. Shepp made a motion, seconded by Mr. Douglass to approve Surveyor Interns #204 (*Jonathan Hogan*) and #205 (*Kevin Brockett*), having passed the Fundamentals of Surveying examination by Computer Based Testing. Motion carried.

Professional Surveyor Retired – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the retired applications for Professional Surveyors #544, #630SU, #636, #1319, #1344, #1371, #1395, #1760, and #1931. Motion carried.

WV Surveying Examination – No action.

WV Minimum Standards & Ethics – No action.

WVSPS Liaison

- Board Member Vacancy (*Mr. Mark Hornish resignation*)
- Statute of Limitation (*2015 Legislative Session S.B. 489*)

Public Comment

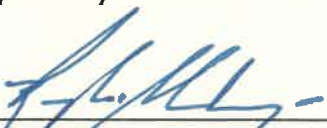
- None.


Others in Attendance

- John L. Green, P.S.

There being no further business, the meeting adjourned at 12:15 p.m.

Respectfully Submitted:

  
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Roy E. Shrewsbury, II, Chairman

  
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Nelson B. Douglass, Secretary