MINUTES OF MEETING #278
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS
JUNE 23, 2015 (via teleconference)
BOARD OFFICE, SUTTON, WEST VIRGINIA

Present: Roy E. Shrewsbury, II, Chairman
Nelson B. Douglass, Secretary
Mark H. Hornish, Member
R. Michael Shepp, Member
Anthony J. Sparacino, Jr., Member
Dennis D. Jarrell, Executive Director
Katherine A. Campbell, Assistant Attorney General

Absent: NONE.

The Chairman called teleconference Meeting #278 to order at 10:10 a.m. on Tuesday, June 23, 2015, and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Mr. Shepp made a motion, seconded by Mr. Douglass to enter into Executive Session pursuant to W. Va. Code §6-9A-4(b)(2)(7) to discuss complaints at 10:11 a.m. Motion carried.

Mr. Douglass made a motion seconded by Mr. Sparacino to return to regular session at 10:47 a.m. Motion carried.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Sparacino made a motion, seconded by Mr. Hornish to approve the items discussed in the Executive Session. Motion carried with Mr. Douglass recused from C15-06 & C15-07 and Mr. Shepp recused from all.

Subpoena – Stewart, Scott F. - Subpoena excused.


C15-08 - Daniels v. Bias, Kenneth D., P.S. - Dismissed – Boundary Dispute.

C15-11 - WVBPS v. Vaughan, Chester R., P.S. - Probable Cause
Draft Statement of Charges and Consent Decree

Minutes – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Minutes of Meeting #277 (April 22, 2015) as written. Motion carried.

P-Card Purchases & Master Card Purchases – The Executive Director provided a listing and explanation of P-Card & Master Card Purchases made during April 2015 and May 2015. Mr. Douglass made a motion, seconded by Mr. Shepp, to approve the P-Card & Master Card purchases. Motion carried.
Financial Report — The Executive Director provided the financial expenditure report with a Cash (Budget) balance as of April 30, 2015 of $146,030.68 ($44,813.66) and as of May 31, 2015 of $149,121.84 ($26,709.37). Mr. Shepp made a motion, seconded by Mr. Douglass to approve the financial expenditure report. Motion carried.

Online Ethics Approval Request — Mr. Shepp made a motion, seconded by Mr. Hornish to disapprove the online ethics request for P.S. #2218. Motion carried.

Surveyor Intern — Mr. Shepp made a motion, seconded by Mr. Hornish to approve Surveyor Interns #202 (Jason Mash) and #203 (Tyler Jamison), having passed the Fundamentals of Surveying examination by Computer Based Testing. Motion carried.

Professional Surveyor Retired — Mr. Shepp made a motion, seconded by Mr. Douglass to approve the retired applications for Professional Surveyors #248, #541, #1289, #1332, #1400, and #1626. Motion carried.

Spring 2015 New Licensees — Mr. Shepp made a motion, seconded by Mr. Douglass to approve the 2015 new licensees #2298 through #2319 having passed the required examinations for licensure as a West Virginia Professional Surveyor. Motion carried.

WVSPS Liaison

- None.

Public Comment

- None.

Others in Attendance

- None.

There being no further business, the meeting adjourned at 11:20 a.m.

Respectfully Submitted:

Roy E. Shrewsbury, II, Chairman

Nelson B. Douglass, Secretary