

MINUTES OF MEETING #278  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
JUNE 23, 2015 (via teleconference)  
BOARD OFFICE, SUTTON, WEST VIRGINIA



Present: Roy E. Shrewsbury, II, *Chairman*  
Nelson B. Douglass, *Secretary*  
Mark H. Hornish, *Member*  
R. Michael Shepp, *Member*  
Anthony J. Sparacino, Jr., *Member*  
Dennis D. Jarrell, *Executive Director*  
Katherine A. Campbell, *Assistant Attorney General*

Absent: NONE.

The Chairman called teleconference Meeting #278 to order at 10:10 a.m. on Tuesday, June 23, 2015, and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Mr. Shepp made a motion, seconded by Mr. Douglass to enter into Executive Session pursuant to *W. Va. Code §6-9A-4(b)(2)(7)* to discuss complaints at 10:11 a.m. Motion carried.

Mr. Douglass made a motion seconded by Mr. Sparacino to return to regular session at 10:47 a.m. Motion carried.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Sparacino made a motion, seconded by Mr. Hornish to approve the items discussed in the Executive Session. Motion carried with Mr. Douglass recused from C15-06 & C15-07 and Mr. Shepp recused from all.

Subpoena – Stewart, Scott F. - Subpoena excused.

C15 - Cobb v. Woods, Jason L., P.S. - Summarily Dismissed – Boundary Dispute.

C15-06 - WVBPS v. Miller, Dennis E., P.S. - Statement of Charges and Consent Decree approved as amended.

C15-07 - Bailey v. Eaton, Stephen M., P.S. - Tabled for 90 days.

C15-08 - Daniels v. Bias, Kenneth D., P.S. - Dismissed – Boundary Dispute.

C15-11 - WVBPS v. Vaughan, Chester R., P.S. - Probable Cause  
Draft Statement of Charges and Consent Decree

Minutes – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Minutes of Meeting #277 (*April 22, 2015*) as written. Motion carried.

P-Card Purchases & Master Card Purchases – The Executive Director provided a listing and explanation of P-Card & Master Card Purchases made during April 2015 and May 2015. Mr. Douglass made a motion, seconded by Mr. Shepp, to approve the P-Card & Master Card purchases. Motion carried.

Financial Report – The Executive Director provided the financial expenditure report with a Cash(Budget) balance as of April 30, 2015 of \$146,030.68 (\$44,813.66) and as of May 31, 2015 of \$149,121.84 (\$26,709.37). Mr. Shepp made a motion, seconded by Mr. Douglass to approve the financial expenditure report. Motion carried.

Online Ethics Approval Request – Mr. Shepp made a motion, seconded by Mr. Hornish to disapprove the online ethics request for P.S. #2218. Motion carried.

Surveyor Intern – Mr. Shepp made a motion, seconded by Mr. Hornish to approve Surveyor Interns #202 (*Jason Mash*) and #203 (*Tyler Jamison*), having passed the Fundamentals of Surveying examination by Computer Based Testing. Motion carried.

Professional Surveyor Retired – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the retired applications for Professional Surveyors #248, #541, #1289, #1332, #1400, and #1626. Motion carried.

Spring 2015 New Licensees – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the 2015 new licensees #2298 through #2319 having passed the required examinations for licensure as a West Virginia Professional Surveyor. Motion carried.

WVSPS Liaison

- None.

Public Comment

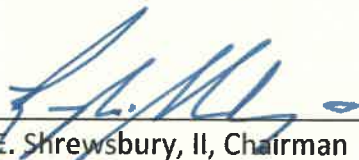
- None.


Others in Attendance

- None.

There being no further business, the meeting adjourned at 11:20 a.m.

Respectfully Submitted:

  
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Roy E. Shrewsbury, II, Chairman

  
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Nelson B. Douglass, Secretary