

MINUTES OF MEETING #276
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS
FEBRUARY 26, 2015 (via teleconference)
BOARD OFFICE, SUTTON, WEST VIRGINIA



Present: Roy E. Shrewsbury, II, *Chairman*
Nelson B. Douglass, *Secretary*
Mark H. Hornish, *Member*
R. Michael Shepp, *Member*
Anthony J. Sparacino, Jr., *Member*
Dennis D. Jarrell, *Board Administrator*
Katherine A. Campbell, *Assistant Attorney General*

Absent: NONE.

The Chairman called teleconference Meeting #276 to order at 10:10 a.m. on Thursday, February 26, 2015, and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Mr. Douglass made a motion, seconded by Mr. Hornish to enter into Executive Session pursuant to *W. Va. Code §6-9A-4(b)(2)(7)* to discuss complaints at 10:11 a.m. Motion carried.

Mr. Douglass made a motion seconded by Mr. Hornish to return to regular session at 11:20 a.m. Motion carried.

Summary of the Executive Session was read aloud by the Board Administrator. Mr. Sparacino made a motion, seconded by Mr. Douglass to approve the items discussed in the Executive Session. Motion carried with Mr. Shepp recused from all and Mr. Douglass recused from C15-01.

Plat Disclaimer – No Advisory Opinion, Return Plat and cc: P.S.#2243.

C14-08 Shalap v. Shamblin – Consent Agreement and Order approved as amended.

C15 Houck v. DiMagno – Complaint Filed C15-09,
1. P.C. DiMagno, Engineers and Surveyors
2. DiMagno Consulting, Inc.
3. Terry L. Placanica, P.S.

C15-01 WVBPS v. Huffman – Statement of Charges and Consent Decree approved as amended.

C15-02 WVBPS v. Toney – Statement of Charges and Consent Decree approved as amended.

C15-04 WVBPS v. Garcelon – Statement of Charges and Consent Decree approved as amended.

C15-05 Hogan v. Acord – Dismissed, Insufficient Grounds.

Minutes – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Minutes of Meeting #275 (December 16, 2014) as written. Motion carried.

P-Card Purchases & Master Card Purchases – The Board Administrator provided a listing and explanation of P-Card & Master Card Purchases made during December 2014 and January 2015. Mr. Shepp made a motion, seconded by Mr. Douglass, to approve the P-Card & Master Card purchases. Motion carried.

Financial Report – The Board Administrator provided the financial expenditure report with a Cash(Budget) balance as of December 31, 2014 of \$177,417.72 (\$99,520.25) and as of January 31, 2015 of \$172,779.54 (\$84,186.47). Mr. Shepp made a motion, seconded by Mr. Douglass to approve the financial expenditure report. Motion carried.

Professional Surveyor Retired – Mr. Sparacino made a motion, seconded by Mr. Douglass to approve the Honorific Title of Professional Surveyor–Retired to licensees #683 and #1065. Motion carried.

Board Administrator Title Change – Mr. Shepp made a motion, seconded by Mr. Douglass that the Board Administrator’s title be changed to Executive Director which is the title used in many other Chapter 30 Boards and like positions throughout NCEES. Motion carried.

Ethics Approval Request – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Ethics continuing education request for the Pennsylvania Society of Professional Surveyors which was held at their Surveyor Convention in Hershey, PA on January 12, 2015 and presented by Mr. Larry Phipps. Motion carried.

Minimum Standards and Ethics Request – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Minimum Standards and Ethics continuing education request for CEseminars, to be held in Mineral Wells, WV on June 5, 2015, and presented by Mr. Gary Kent.

Minimum Standards and Ethics OnLine Request – TABLED. Mr. Stephan Tufte, SureyPDU.com to submit revised material.

WVSPS Liaison

- None.

Public Comment

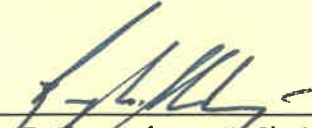
- None.

Others in Attendance

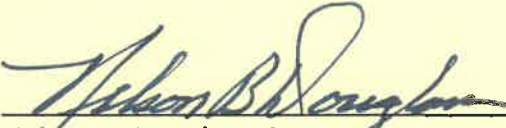
- None.

There being no further business, the meeting adjourned at 11:50 a.m.

Respectfully Submitted:



Roy E. Shrewsbury, II, Chairman



Nelson B. Douglass, Secretary