

MINUTES OF MEETING #277
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS
APRIL 22, 2015 (via teleconference)
BOARD OFFICE, SUTTON, WEST VIRGINIA



Present: Roy E. Shrewsbury, II, *Chairman*
Nelson B. Douglass, *Secretary*
Mark H. Hornish, *Member*
R. Michael Shepp, *Member*
Anthony J. Sparacino, Jr., *Member*
Dennis D. Jarrell, *Executive Director*
Katherine A. Campbell, *Assistant Attorney General*

Absent: NONE.

The Chairman called teleconference Meeting #277 to order at 9:49 a.m. on Wednesday, April 22, 2015, [following technical difficulties], and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Mr. Douglass made a motion, seconded by Mr. Hornish to enter into Executive Session pursuant to *W. Va. Code §6-9A-4(b)(2)(7)* to discuss complaints at 9:50 a.m. Motion carried.

Mr. Douglass made a motion seconded by Mr. Hornish to return to regular session at 10:48 a.m. Motion carried.

Summary of the Executive Session was read aloud by the Executive Director. Mr. Hornish made a motion, seconded by Mr. Sparacino to approve the items discussed in the Executive Session. Motion carried with Mr. Douglass recused from C15-07 and Mr. Shepp recused from all.

C15-06 WVBPS vs. Miller, Dennis E., P.S. Probable Cause
Draft Statement of Charges and Consent Decree

C15-07 Bailey vs. Eaton, Stephen M., P.S. Schedule for Informal Investigative Conference with
the Complaint Review Committee

C15-08 Daniels vs. Bias, Kenneth D., P.S. Schedule for Informal Investigative Conference with
the Complaint Review Committee

Minutes – Mr. Douglass made a motion, seconded by Mr. Shepp to approve the Minutes of Meeting #276 (February 26, 2015) as written. Motion carried.

P-Card Purchases & Master Card Purchases – The Executive Director provided a listing and explanation of P-Card & Master Card Purchases made during February 2015 and March 2015. Mr. Shepp made a motion, seconded by Mr. Douglass, to approve the P-Card & Master Card purchases. Motion carried.

Financial Report – The Executive Director provided the financial expenditure report with a Cash(Budget) balance as of February 28, 2015 of \$159,210.97 (\$66,589.25) and as of March 31, 2015 of \$156,528.68 (\$57,651.96). Mr. Shepp made a motion, seconded by Mr. Douglass to approve the financial expenditure report. Motion carried.

Surveyor Intern – Mr. Shepp made a motion, seconded by Mr. Douglass to approve Surveyor Intern #200 (*David Chestnut*) and #201 (*Adam Sandridge*), having passed the Fundamentals of Surveying Examination by Computer Based Testing. Motion carried.

Special Supervision – Mr. Hornish made a motion, seconded by Mr. Shepp to approve the Special Supervision Application for P.S. #2159 (*Thomas Wince*) and Surveyor Intern #167 (*Bryan Smith*). Motion carried.

Minimum Standards and Ethics Request – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Minimum Standards and Ethics continuing education request from the West Virginia Society of Professional Surveyors, to be held in Martinsburg, WV on May 15, 2015, and presented by Mr. Don Teter, P.S. Motion carried.

Minimum Standards and Ethics Request – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Minimum Standards and Ethics continuing education request from the West Virginia Society of Professional Surveyors, to be held in Beckley, WV on May 29, 2015, and presented by Mr. Don Teter, P.S. Motion carried.

Minimum Standards and Ethics Request – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Minimum Standards and Ethics continuing education request from Bridge Valley Community and Technical College, to be held in Montgomery, WV on May 21, 2015, and presented by Mr. Don Teter, P.S. Motion carried.

Minimum Standards and Ethics Request – Mr. Hornish made a motion, seconded by Mr. Sparacino to approve the On-Line Minimum Standards and Ethics continuing education courses presented by Mr. Stephan Tufte, PLS, SurveyPDU.com, Oskaloosa, KS, through June 30, 2016 and to provide the Board one free registration for online evaluation of the course. Motion carried.

FY 2016 Budget – Mr. Hornish made a motion, seconded by Mr. Douglass to approve Budget Proposal "C" as submitted. Motion Carried.

WVSPS Liaison

- None.

Public Comment

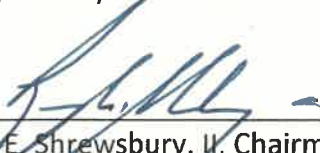
- None.

Others in Attendance

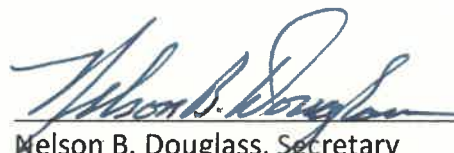
- None.

There being no further business, the meeting adjourned at 11:30 a.m.

Respectfully Submitted:



Roy E. Shrewsbury, Jr., Chairman



Nelson B. Douglass, Secretary