

MINUTES OF MEETING #271  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
MAY 15, 2014  
BOARD OFFICE, SUTTON, WEST VIRGINIA



Present: Roy E. Shrewsbury, II, Chairman  
Nelson B. Douglass, Secretary  
Mark H. Hornish, Member  
R. Michael Shepp, Member  
Anthony J. Sparacino, Member  
Dennis D. Jarrell, Board Administrator  
Katherine A. Campbell, Assistant Attorney General

Absent: None.

Call to Order – The Chairman called Meeting #271 to order at 10:05 a.m. on Thursday, May 15, 2014, and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Mr. Shepp made a motion, seconded by Mr. Sparacino, to enter into Executive Session pursuant to §6-9A-4(b)(2)(7) at 10:06 a.m. Motion carried.

Mr. Shepp made a motion, seconded by Mr. Douglass, to return to regular session at 11:40 a.m. Motion carried.

The Board recessed at 12:45 to conduct an Informal Investigative Conference.

Mr. Shepp made a motion, seconded by Mr. Hornish, to return to Executive Session pursuant to §6-9A-4(b)(2)(7) at 2:10 p.m. Motion carried.

Mr. Shepp made a motion, seconded by Mr. Sparacino to return to regular session at 2:30 p.m.

Summary of the Executive Session was read aloud by case number by the Board Administrator.

Mr. Douglas made a motion, seconded by Mr. Hornish, to approve the actions during the Executive Sessions. Motion carried with Mr. Douglass recused from C14 (Robinson v. Stewart) and Mr. Shepp recused from all.

Executive Session §6-9A-4(b)(2)(7)

- C14 Robinson v. Stewart, Scott F., Jr., P.S.– Follow-up letter.
- C14 Hinkle v. Keely, Timothy L., P.S. – Follow-up letter.
- C14-01 Helms v. Shultz, Aubrey D., P.S. – Follow-up letter.
- C14-03 Hutzler v. Saville, Merle L., P.S. – Schedule Informal Conference with Board
- C14-04 WVBPS v. Harr, Robert C., Jr., P.S. – Statement of Charges and Consent Decree approved as amended.

C14-05 Persinger v. Wickline, Robert K., P.S. – Probable Cause – Draft Statement of Charges and Consent Decree

C14 Shalap v. Shamblin, Mark C., P.S. – File Complaint C14-08

Minutes – Mr. Shepp made a motion, seconded by Mr. Hornish to approve the Minutes of Meeting #269 (March 22, 2014) and Minutes of Meeting #270 (April 30, 2014) as written. Motion carried.

P-Card Purchases – The Board Administrator provided a listing and explanation of P-Card purchases made during March 2014 and April 2014. Mr. Shepp made a motion, seconded by Mr. Hornish, to approve the P-Card purchases. Motion carried.

MasterCard Purchases – The Board Administrator provided a listing and explanation of MasterCard purchases made during March 2014 and April 2014. Mr. Shepp made a motion, seconded by Mr. Sparacino, to approve the MasterCard purchases. Motion carried.

Financial Report – The Board Administrator provided the financial expenditure report with a cash balance as of March 31, 2014 of \$156,176.31, and as of April 30, 2014 of \$145,818.18. Mr. Shepp made a motion, seconded by Mr. Sparacino to approve the financial expenditure report. Motion carried.

Standards & Ethics Bridge Valley CTC – Mr. Shepp made a motion, seconded by Mr. Sparacino to approve the Bridge Valley Community & Technical College Standards & Ethics request, to be presented by Mr. Donald Teter., P.S., on June 5 & 6, 2014, in Montgomery, WV. Motion carried.

Standards & Ethics CE Seminars.org – Mr. Douglass made a motion, seconded by Mr. Shepp to approve the CE Seminars.org Standards & Ethics request, to be presented by Mr. Gary Kent, on June 12, 2014, in South Charleston, WV. Motion carried.

“Magnetic North” Inquiry – Respond with Board policy statement.

“Being Clause” Inquiry – Respond with Board policy statement.

NCEES Annual Meeting – Board Chairman, Secretary and Board Administrator will attend the Annual Meeting in Seattle, WV (Aug 21-24, 2014).

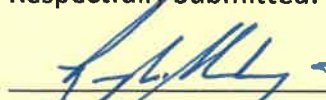
Public Comment


- None.

There being no further business, the meeting adjourned at 2:45 p.m.

Others in Attendance: None.

Respectfully Submitted:

  
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Roy E. Shrewsbury, II, Chairman

  
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Nelson B. Douglass, Secretary