

MINUTES OF MEETING #269  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
MARCH 22, 2014  
FLATWOODS DAYS HOTEL, SUTTON, WEST VIRGINIA



Present: Roy E. Shrewsbury, II, Chairman  
Nelson B. Douglass, Secretary  
Mark H. Hornish, Member  
R. Michael Shepp, Member  
Anthony J. Sparacino, Member  
Dennis D. Jarrell, Board Administrator

Absent: Katherine A. Campbell, Assistant Attorney General

Call to Order – The Chairman called Meeting #269 to order at 11:00 a.m. on Saturday, March 22, 2014, and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Mr. Shepp made a motion, seconded by Mr. Sparacino, to enter into Executive Session pursuant to §6-9A-4(b)(2)(7) at 11:01 a.m. Motion carried.

Mr. Shepp made a motion, seconded by Mr. Hornish, to return to regular session at 12:15 a.m. Motion carried.

Summary of the Executive Session was read aloud by case number by the Board Administrator.

Mr. Sparacino made a motion, seconded by Mr. Douglass, to approve the actions during the Executive Session. Motion carried with Mr. Douglass recused from C14 (Robinson v. Stewart) and Mr. Shepp recused from all.

Executive Session §6-9A-4(b)(2)(7)

- C14 Persinger v. Wickline, Robert K., P.S. - File Complaint C14-05
- C14 Foley v. Kinder, Richard E., Jr., P.S. - File Complaint C14-06
- C14 Kelly v. Bratcher, Delbert F., P.S. - File Complaint C14-07
- C14 Davis v. Mace, George E., P.S.(Retired)- Summarily Dismissed, Insufficient Grounds
- C14 Robinson v. Stewart, Scott F., P.S. - Summarily Dismissed, *res judicata*
- C14-01 Helms v. Shultz, Aubrey D., P.S. - Informal Investigative Conference
- C14-02 WVBPS v. Keely, Timothy L., P.S. - Draft Statement of Charges and Consent Decree

C14-03 Hutzler v. Saville, Merle L., P.S. - Dismissed, boundary dispute

C14-04 WVBPS v. Harr, Robert C., Jr., P.S. - Draft Statement of Charges and  
Consent Decree

Minutes – Mr. Shepp made a motion, seconded by Mr. Hornish to approve the Minutes of Meeting #268 (December 18, 2013) as written. Motion carried.

P-Card & MasterCard Purchases – The Board Administrator provided a listing and explanation of P-Card and MasterCard purchases made during December 2013, January 2014, and February 2014. Mr. Shepp made a motion, seconded by Mr. Douglass, to approve the P-Card and MasterCard purchases. Motion carried.

Financial Report – The Board Administrator provided the financial report with a cash balance as of December 31, 2013 of \$184,489.13, as of January 31, 2014 of \$181,868.74, and as of February 28, 2014 of \$166,609.06. Mr. Shepp made a motion, seconded by Mr. Sparacino to approve the financial expenditure report. Motion carried.

Surveyor Intern – Mr. Shepp made a motion, seconded by Mr. Douglass to approve Surveyor Intern #198 having passed the FS exam by Computer Based Testing on February 22, 2014. Motion carried.

Standards & Ethics WV-DOH – Mr. Shepp made a motion, seconded by Mr. Sparacino to approve the WV-DOH Standards & Ethics request. Motion carried.

Standards & Ethics PASPS – Mr. Shepp made a motion, seconded by Mr. Hornish to approve the Allegheny Chapter of the Pennsylvania Society of Professional Surveyors Standards & Ethics request. Motion carried.

Standards & Ethics WVSPS DVD's – Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Standards & Ethics DVD's as recorded at the WVSPS Convention on February 22, 2014 at the Flatwoods Days Hotel, Sutton, WV. Motion carried.

Standards & Ethics Licensee #1212 – Mr. Shepp made a motion, seconded by Mr. Sparacino to disapprove the Florida Minimum Technical Standards course as meeting the West Virginia continuing education requirement and refer to the WVSPS for DVD's to meet the requirement.

Glenville State College Course Catalog – Mr. Jarrell reported that the Glenville State College Course Catalog for the 4 year Land Resource Management Degree referenced the 1995 W. Va. Code and that the faculty has been advised and indicated that the wording would be corrected in the next catalog printing.

23CSR1 Licensing and Examination of Professional Surveyors – Mr. Jarrell reported that the changes to 23CSR1 had completed the legislative process as submitted and was awaiting the Governor's signature before the Board could file their Final Rule.

WVSPS Liaison

- DVD's
- Board's Annual Report presentation at the WVSPS Convention


Public Comment

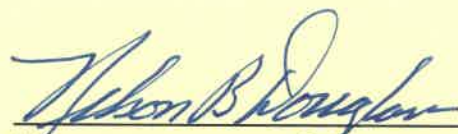
- None.

There being no further business, the meeting adjourned at 10:40 a.m.

Others in Attendance: John Green, P.S.  
Jack Booda, P.S.

Respectfully Submitted:

  
\_\_\_\_\_  
Roy E. Shrewsbury, II, Chairman

  
\_\_\_\_\_  
Nelson B. Douglass, P.S., Secretary