MINUTES OF MEETING #272
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS
JUNE 24, 2014 (via teleconference)
BOARD OFFICE, SUTTON, WEST VIRGINIA

Present: Roy E. Shrewsbury, II, Chairman
Nelson B. Douglass, Secretary
Mark H. Hornish, Member
R. Michael Shepp, Member
Anthony J. Sparacino, Member
Dennis D. Jarrell, Board Administrator

Absent: Katherine A. Campbell, Assistant Attorney General

Call to Order — The Chairman called teleconference Meeting #272 to order at 10:06 a.m. on
Tuesday, June 24, 2014, and noted that the meeting was properly noticed by the West Virginia
Secretary of State.

Minutes — Mr. Shepp made a motion, seconded by Mr. Douglass to approve the Minutes of
Meeting #271 (May 15, 2014) as written. Motion carried.

P-Card Purchases — The Board Administrator provided a listing and explanation of P-Card
purchases made during May 2014. Mr. Shepp made a motion, seconded by Mr. Sparacino, to
approve the P-Card purchases. Motion carried.

MasterCard Purchases — The Board Administrator provided a listing and explanation of
MasterCard purchases made during May 2014. Mr. Shepp made a motion, seconded by Mr.
Douglass, to approve the MasterCard purchases. Motion carried.

Financial Report — The Board Administrator provided the financial expenditure report with a
cash balance as of May 31, 2014 of $143,519.08. Mr. Shepp made a motion, seconded by Mr.
Douglass to approve the financial expenditure report. Motion carried.

Professional Surveyor “Retired” — Mr. Shepp made a motion, seconded by Mr. Douglass to
approve the Professional Surveyor “Retired” Applications for License Numbers (499, 718, 981,
1063, 1310, and 1362). Motion carried. Mr. Hornish made a motion, seconded by Mr. Shepp
to grant an exception to the rule and approve Professional Surveyor #574 for Retired Status.
Motion carried.

2014 April Examination New Licensees — Mr. Shepp made a motion, seconded by Mr. Douglass
to approve the April 2014 New Licensees. Motion carried.

PERD Audit Report — The Chairman reported that he and the Board Administrator attended the
Performance Audit Report (PERD) presentation to the West Virginia Legislature Joint

Public Comment
• None.

There being no further business, the meeting adjourned at 10:45 a.m.

Respectfully Submitted:

Roy E. Shrewsbury, II, Chairman

Nelson B. Douglass, Secretary