

MINUTES OF MEETING #262  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
JANUARY 10, 2013 (via Teleconference)  
SUTTON, WEST VIRGINIA



Present: Roy E. Shrewsbury, II, Chairman  
Nelson B. Douglass, Secretary  
Mark H. Hornish, Member  
R. Michael Shepp, Member  
Anthony J. Sparacino, Member  
Dennis D. Jarrell, Board Administrator  
Katherine A. Campbell, AG Counsel

Absent: None

Call to Order: The Chairman called teleconference Meeting #262 to order at 10:02 a.m. on Thursday, January 10, 2013, and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Mr. Sparacino made a motion, seconded by Mr. Shepp, to enter into Executive Session pursuant to §6-9A-4(b)(2)(7) at 10:03 a.m. Motion carried.

Mr. Shepp made a motion, seconded by Mr. Douglass, to return to regular session at 10:37 a.m. Motion carried.

Summary of the Executive Session was read aloud by case number by the Board Administrator.

Mr. Shepp made a motion, seconded by Mr. Douglass, to approve the actions during the Executive Session. Motion carried.

Executive Session §6-9A-4(b)(2)(7)

- C13 Whedbee v. Lorenzen – Summarily Dismissed. Withdrawn by Complainant.
- C13 Fink v. White – Summarily Dismissed (*W. Va. Code R. §23-3-4.8.b*)

Minutes: Mr. Shepp made a motion, seconded by Mr. Sparacino, to approve the Minutes of Meeting #261 (December 6, 2012) as written. Motion carried.

P-Card & MasterCard Purchases: The Board Administrator provided a listing and explanation of P-Card and MasterCard purchases made during December 2012. Mr. Shepp made a motion, seconded by Mr. Douglass, to approve the P-Card and MasterCard purchases. Motion carried.

Financial Report: The Board Administrator provided the financial report with a cash balance as of November 30, 2012 of \$184,000.34 and December 31, 2012 of \$187,525.31. Mr. Shepp made a motion, seconded by Mr. Douglass to approve the financial expenditure report. Motion carried.

S.I. #187 PS/WV Application: Mr. Douglass made a motion, seconded by Mr. Sparacino to allow application for the PS/WV exam to be submitted by January 15, 2013, due to misunderstanding of registering for the PS exam on the NCEES website. Motion carried.

Joint Meeting with WV Professional Engineer Board: Joint meeting scheduled for January 31, 2013. Board Administrator to email the P.E. Board Executive Director to have "Engineering Surveys" added to the top of the agenda, and request a copy of their proposed 2013 legislative changes.

WVBPS Liaison Report:

- Next WVSPS Board of Directors meeting scheduled for January 19, 2013.

WVSPS Liaison Report:

- None.

Public Comment:

- None.

There being no further business, the meeting adjourned at 11:10 a.m.

Respectfully Submitted:



Roy E. Shrewsbury, II, Chairman



Nelson B. Douglass, P.S., Secretary