

MINUTES OF MEETING #323  
OF THE WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS  
September 23, 2021  
Charleston, WV



Present: Sefton R. Stewart, *Chairman*  
James T. Rayburn, *Secretary*  
Gary D. Facemyer, *Member*  
Lantz Rankin, *Member*  
Joanne M. Vella, *Assistant Attorney General*  
Amber Shawver Legg, *Executive Director*

Guest: Tammie Means (Office Assistant Applicant)  
Natalie Hall (Office Assistant Applicant)  
Ilene Humphrey (Office Assistant Applicant)

Absent: Douglas C. McElwee, Esq., Public Member

The Chairman called Meeting #323 to order at 2:02 p.m. on Thursday, September 23, 2021, and noted that the meeting was properly noticed by the West Virginia Secretary of State.

Delegations or Public Concerns

None

Board Administration

The Board conducted interviews with Tammie Means, Natalie Hall, and Ilene Humphrey for the temporary Office Assistant Position.

Executive Session

Mr. Tom Rayburn made a motion, seconded by Mr. Lantz Rankin to enter Executive Session pursuant to *W. Va. Code* §6-9A-4(b)(7) to discuss personnel matters. Motion carried.


Upon motion by Mr. Gary Facemyer, seconded by Mr. Tom Rayburn, the Board voted to offer the temporary Office Assistant position to Candidate #3.


Executive Directors Report:

Executive Director, Amber Shawver Legg, provided the Board with an update of board office related duties.

There being no further business, Mr. Lantz Rankin made a motion, seconded by Mr. Tom Rayburn, that the meeting adjourn at 4:47 p.m. Motion carried.

Respectfully Submitted:

  
Sefton R. Stewart, P.S., Chairman

  
Tom Rayburn, P.S., Secretary