WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS

Phone: 304-558-0351 Fax: 304-558-0352

E-mail: wvbps@wv.gov Website: www.wvbps.wv.gov

FOR ON-LINE RENEWAL via WEBSITE (www.wvbps.wv.gov)

FOR CHECK PAYMENTS, MAIL RENEWAL, PDH Form and PAYMENT TO:

West Virginia Board of Professional Surveyors 1124 Smith Street, Suite 1200, Charleston, WV 25301

Retain this form for your records if you choose the on-line renewal option.

Renewal Application for Professional Surveyor Licensure - July 1, 2023 – June 30, 2024

P.S. Renewal Fee (if postmarked or renewed on-line no later than June 30, 2023) - \$100.00 If postmarked or renewed on-line on or after July 1, 2023, add \$20 (20%) for each month or partial month thereafter.

If your current license is not renewed, your Professional Surveyor license will expire on June 30, 2023.

Name:

License Number:

Other Mailing Address: Phone: Fax: Home Mailing Address: Phone: Fax: Other State P.S. License: CONTINUING EDUCATION

PDHs (Professional Development Hours) earned between July 1, 2022 and June 30, 2023 must be reported on the enclosed Continuing Education Verification Form.

Carry Over from 2022-2023 Renewal Period:

Minimum Standards (license year requirement was met):

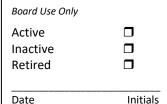
Ethics (license year requirement was met):

Board Ref:

County Phone: Fax: E-mail: Cell:

Primary Mailing Address:

YOUR RENEWAL CANNOT BE PROCESSED UNLESS THE CERTIFICATION ON THE REVERSE SIDE OF THIS FORM IS COMPLETED AND THE CONTINUING EDUCATION FORM AND PAYMENT ARE ATTACHED. INCOMPLETE OR ILLEGIBLE FORMS ARE SUBJECT TO A \$50 REPROCESSING FEE





$_{\rm FY}2024$

ALL APPLICANTS MUST COMPLETE THE FOLLOWING:

West Virginia Code §48-15-303 requires each applicant for lice under penalty of false swearing, that these answers are true a Do you have a child support obligation? If yes, does arrearages equal or exceed amount payab Are you the subject of a child-support related subpoer Making a false statement may subject the license holder to dis revocation or suspension of the license.	nd correct: Yes 🗖 le for 6 months? Yes 🗖 na or warrant? Yes 🗖	No 🗆 No 🗖 🗖 N/A No 🗖								
Are you registered with any other WV Licensing Board? Yes No If so, which one(s) Do you provide surveying services in WV?										
DATE PRINT OR TYPE NAME Payment is enclosed (check or money order payable to WV Checks returned for insufficient funds will be subject to a \$25 adminis regulatory charges. Re-payment must be paid by cashier's check or m IF APPLYING FOR:	strative fee and other applicable bank or). WV P.S. Seal								
□ INACTIVE STATUS or □ RETIRED STATUS										

APPLICATION FOR "INACTIVE" LICENSE STATUS

Inactive licensees are:

- not permitted to practice as a professional surveyor or be in professional charge of survey-related work.
- not required to maintain PDHs during inactive period.
- required to pay the yearly renewal fee for licensure and any late fees associated therewith for each license period. Inactive licensee may request exemption from the license renewal fee if serving on active duty in the Armed Forces of the United States for a period exceeding 120 consecutive days during that license year; experiencing physical disability; illness; or other extenuating circumstances.

Return to active status will require licensee to:

- acquire PDHs for up to a maximum of two (2) years' requirements as set forth in 23CSR2 et seq.
- acquire minimum standards and ethics PDHs within one year if requirement has not been met in preceding 4-year period.

I, the undersigned, hereby certify that I will comply with the provisions of this application and the Board for an Inactive License.

DATE

PRINT OR TYPE NAME

SIGNATURE

APPLICATION FOR "RETIRED" LICENSE STATUS

I, the undersigned, hereby apply for the <u>honorific</u> title of "Professional Surveyor, Retired," pursuant to West Virginia Code 30-13A-17. I certify that I am in active or inactive license status and at least 65 years of age at the time of this application. I further certify that I am no longer practicing as a professional surveyor and agree that I will not be in professional charge of survey-related work in West Virginia. I understand that I am not permitted to affix my Professional Surveyor's seal to any surveying documents. I further understand that any violation of practicing or being in professional charge of survey activities in West Virginia may subject me to fines or disciplinary action by the Board. (Upon approval by the Board, a "Professional Surveyor, Retired" certificate will be issued.)

	WEST VIRGINIA BOARD OF PROFESSIONAL SURVEYORS CONTINUING EDUCATION VERIFICATION FORM (7/01/2022 - 6/30/2023 REPORTING PERIOD) Pursuant to Legislative Rule 23CSR2 - Mandatory Continuing Education for Land Surveyors (2004),									
Continuing Education Courses or Activities must be "reasonably related to the practice of land surveying."										
Code ¹ - Categories of Continuing Education Courses or Activities							Board Use (Date Stamp Received)			
C - Continuing Education Courses, Seminars, Workshops S - Officer/Committee Member in Professional				or Technical	Technical Societies A - Papers/Articles/Books Authored and Published					
T - New Courses/Seminars Taught/Presented			 Attendance at chapter meetings of Professional or Technical Societies 			P - PatentsO - Other - Please fully describe activity				
	← <u>PLI</u>	EASE DO NOT USE ACRONYMS	- ALL ACTIVITIES LISTED BELO	W MUST BE	REASONAB	LY RELATED 1	TO THE PRAC	TICE OF SUR	VEYING →	
Date of Activity				Title of <i>I</i>	Title of Activity and Presenter's Name			Signed/Dated Certificate? (Yes/No)		PDH's*
*Fifty (50) minutes of instruction or presentation equals one (1) PDH credit. *One (1) Continuing Education Unit is equal to ten (10) PDH credits.					TOTAL PDH's CLAIMED - 7/01/22 - 6/30/23					
*One (1) College semester hour is equal to forty-five (45) PDH credits, if surveying related. **If a licensee exceeds the annual requirement, a maximum of eight (8) PDH's may be carried over to the next				r to the port	CARRY OVER FROM PREVIOU					
reporting period.			light (6) F DITS may be camed ove		TOTAL					
 () I hereby claim exemption from the continuing education requirements for the reason indicated below, and have attached supporting documentation: () New Licensee () Temporary Active Duty with U.S. Armed Forces () Inactive Status () Disability, Illness, Extenuating Circumstances () Surveying Duty Outside U.S. 										
		dent licensee, I certify comp ssional surveyors(yr(s).	's ma	andatory cor	ntinuing prof	essional co	mpetency
l certify that th July 1, 2022 t		i listed above are true and col 30, 2023.	rrect and state accurately th	ose profess	ional devel	opment hou	ırs (PDHs) v	vhich I have	earned dur	ing the period:
					Board L	Jse Only				
Printed Name		Się	gned		C/O	Claimed	Applied	E/S	C/O**	
P.S. #		C	Date							